

BOARD OF MADISON COUNTY COMMISSIONERS
February 8, 2016, Meeting Minutes

On Monday, February 8, 2016, a meeting of the Board of Madison County Commissioners came to order at 9:39 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners David Schulz, Chairman, and Ron Nye present. Commissioner Jim Hart was not in attendance due to personal leave. Jani Flinn, Relief Clerk, was present to take minutes.

Those people in attendance at the meeting were Tom Shaffer, Billy Brant, Leona Stredwick, Heather Bellamy, Pat Patterson, Lynda Holt, Roger Thompson, Chris Hunt, Cornie Hudson, Keith Johnson, Chris Nemeth, Janet Doornbos, Shirley Sand, Kayte Simpson, Ron Paige, Ralph Sand, Lisa Brubaker, Vicki Tilstra, Randy Lowder, Nick Novich, Dana Escott, and Christina Koch.

Approval of Minutes: Ron Nye moved to approve the January 25, 2016, meeting minutes as corrected. David Schulz seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Maintenance Scheduling: Billy Brant and Tom Shaffer met with the Board to discuss short term help while Billy is out for surgery, approximately 6-8 weeks. After discussion, the Board asked Tom to contact a current short term employee for consideration. Proposed Signage for the front of the building was discussed and the Board asked Tom to check with the Town of Virginia City on sign ordinance requirements and work with the State Highway Department for approval to install. Directional signage for the basement was also reviewed. Billy reported that the work on the generator leaks has been completed and that Ben Walker with Langlas & Associates will be here this Friday, February 12, 2016, to meet with Maintenance and review completion of warranty items. Billy also requested approval to arrange for repairs to the four-wheeler. Ron will get another contact for Billy to get a second bid before the work is done.

Planning Board Report: Leona Stredwick, Planning Technician, presented and reviewed a summary from the January 25, 2016, Planning Board meeting. Topics of discussion included nomination and election of officers, Presidents Comments on Big Sky utilities and affordable housing, and Planning Board member reports.

Journal Vouchers: Ron Nye moved to approve Journal Vouchers for the January, 2016, accounting period. David Schulz seconded the motion. All voted aye and the motion carried.

Airports:

- **AIP Grant Oversight Risk Assessment:** After review, Ron Nye moved to approve the FAA Sponsor Certification Checklist, AIP Grant Oversight Risk Assessment. David Schulz seconded the motion. All voted aye and the motion carried.

Notary Conference: Ron Nye moved to approve a request by Jani Flinn and Laurie Buyan to attend the 2016 Montana Notary Conference in Great Falls, MT on May 12-13, 2016. David Schulz seconded the motion. All voted aye and the motion carried.

Gravel Pit Renewals: The Board reviewed gravel pit renewals from the State of Montana for three locations in Madison County. After discussion, Ron Nye moved to approve State of Montana Aggregate and Rock Mining Permit No.G-1085-86 for approximately 15.3 acres located in the N1/2SE1/4, Section 36, Township 5 South, Range 1 West, north of Jack Creek Road; State of Montana Aggregate and Rock Mining Permit No. G-1086-86 for approximately 5 acres located in the W1/2SE1/4, Section 24, Township 1 South, Range 2 West; and State of Montana Aggregate and Rock Mining Permit No. G-1358-00 for approximately

1 acre located in the NE1/4NE1/4NE1/4, Section 16, Township 7 South, Range 1 West. David Schulz seconded the motion. All voted aye and the motion carried.

Cell Phone Policy/Stipends: This topic was tabled until the next regularly scheduled Commissioners meeting on Tuesday, February 16, 2016.

Big Sky Park Board Resignation: Ron Nye moved to accept the resignation of Kevin Germain from the Big Sky Meadow Trails, Recreation, and Parks Special District Board and to advertise for a replacement. David Schulz seconded the motion. All voted aye and the motion carried.

Ruby Dell Ranch Gravel Agreement: After discussion, Ron Nye moved to approve the Agreement for Use of Ruby Dell Gravel Pit to address the use, costs, operation of and management of the Sand Hollow Gravel Pit on the Ruby Dell Ranch. David Schulz seconded the motion. All voted aye and the motion carried.

Resolution Authorizing Sick Leave Donations: Lisa Brubaker, Human Resource Specialist, attended this portion of the meeting. After review, Ron Nye moved to approve Resolution 5-2016, a Resolution Allowing Excess Vacation Leave to be Donated as Sick Leave in Limited Situations. David Schulz seconded the motion. All voted aye and the motion carried.

Excess Furniture at Madison Valley Manor: The Board discussed a request from Darcel Cook, Madison Valley Manor Administrator, for authorization to sell a few of the used furniture items left over from the remodel to members of her staff. The Manor currently has two storage units full of used items to sell in the annual Surplus Auction typically scheduled in Madison County each year. No action was taken at this time. The Board will check with Tom Shaffer, Facilities & Maintenance, to confirm additional storage is available.

Northwestern Energy: Heather Bellamy, Community Relations Manager, and Pat Patterson, Manager of Operations with Northwestern Energy, met with the Board to discuss the following.

- **Big Sky Growth and Capacity Planning, and the Clean Power Plan:** Northwestern Energy working closely with the Big Sky community to accommodate current and future needs and are utilizing water/sewer projections for growth. They currently have two transmissions, one from the Jackrabbit substation west of Bozeman to the Meadow Village area, and the other reaching Big Sky from Ennis. The Jackrabbit-Big Sky upgrade is a \$45 million transmission upgrade to upgrade the line from Four Corners to Meadow Village, and scheduled for completion in the fall of 2016. They may need an additional substation in the mid-mountain area. Heather explained the major implications of the proposed Clean Power Plan and how it would impact the Colstrip area and Montana jobs. The cost of shutting down this facility would exceed \$400 million. Other options are wind energy - which is not constant, and natural gas, which would be a long range funding and planning period. Heather and Pat agreed to meet again this summer with an update.

Chris Hunt, IT Director, met with the Board to discuss the following items:

- **911 Telephone System:** Lynda Holt, Communications Coordinator, and Sheriff Roger Thompson attended this portion of the meeting. Chris received eight responses to the RFP he advertised for a new Madison County 911 system and voice recorder. After review by the Sheriff, Dispatch, and Chris, all three, they would recommend the proposal submitted by Grabar Voice and Data. After discussion, Ron Nye moved to accept the proposal of Grabar Voice and Data – Experient, for the Madison County 911 PSAP Next Generation 9-1-1 Phone System and NG911 Voice Recorder as presented. David Schulz seconded the motion. All voted aye and the motion carried.
- **Remote Administration Software:** Chris explained the need for 24 hour remote control on computer support for the sheriff, two nursing homes, public health, weed, fair, and road shops. The system would cost \$621 for one year and is secure through Citrix. After discussion, Ron Nye moved to approve the purchase of Remote Administration Software in the amount of \$621.00 for one year. David Schulz seconded the motion. All voted aye and the motion carried.

BLM/County Road Cooperation: Cornie Hudson, Keith Johnson, and Chris Nemeth with the Bureau of Land Management, met with the Board to discuss the existing Memorandum of Understanding with Madison County for

reciprocal road maintenance. Since the West Madison Access Road has been paved, the BLM would like Madison County to substitute another road or area to help with. After discussion of several options, the Board agreed to evaluate what areas would be appropriate and get back together for further discussion at a later date.

Finance Discussion – Senior Citizens Advisory Board: Janet Doombos, Shirley Sand, Kayte Simpson, Ron Paige, Ralph Sand, Lisa Brubaker, and Vicki Tilstra were present for this portion of the meeting. The group discussed how funds are allocated from the Senior Citizens fund and discussed the senior meals programs in Pony, Sheridan, Twin Bridges, Ennis, and Virginia City. Right now four centers share in the fees generated by the Levy and a smaller stipend is allocated to Virginia City because they are not organized to receive Area 5 Agency on Aging funds. After much discussion, the Board encouraged them to continue their discussions and arrange to get back on the Commissioners’ Agenda prior to budgets.

Randy Lowder, Fair Board member, met with the Board to discuss the following items. Dana Escott, Fair Manager, and Nick Novich, Fair Board Member, were also present for this portion of the meeting.

- **Relocation:** Randy notified the Board of Commissioners that he has moved and is now outside the Twin Bridges area, which he represents for the Fair Board. The Board encouraged him to continue his representation on the Board for Twin Bridges and to consider that the Board may need to appoint someone else at the end of the year.
- **Termination of Agreement Between 3 Rivers Arena Club and Fair Board:** Dana presented a Termination of Agreement that has been created to terminate the existing agreement previously entered into between the Fair Board and the Arena Club. All arena signage is being returned and the Fair Board will take over management of any existing sign sponsorship. Dana stated that the Fair Board still expects to work with them on events and that this is a mutual agreement. After discussion, Ron Nye moved to accept and sign the Termination of Agreement between Madison County Fairgrounds Board and 3 Rivers Arena Club to terminate the agreement previously entered by the parties on March 9, 2015. David Schulz seconded the motion. All voted aye and the motion carried.

Updated Library Hours: Christina Koch, Library Assistant, met with the Board to discuss changing opening hours at the Virginia City Library on Mondays to better accommodate deliveries and other local needs. She explained that this would not affect total hours worked because they would split the Monday shift. After discussion, Ron Nye moved to approve a change to Monday hours from 10:00 a.m. to 7:00 p.m. as requested. David Schulz seconded the motion. All voted aye and the motion carried.

Spartan Consulting Contract (Update HazMat Plan): After review, Ron Nye moved to approve the Contract for Services for Madison County Hazardous Materials Plan Update as presented by Spartan Consulting, LLC, in the amount of \$21,750.00. Dustin Tetrault, Director of Emergency Services, will coordinate the work. David Schulz seconded the motion. All voted aye and the motion carried.

Draft Letter about Membership for Reach Air Medical: This topic will be continued to the next available Commission meeting on February 16, 2016.

Right of Way Easement for Utilities Across State Lands: After review, Ron Nye moved to approve the Application for Right-Of-Way Easement for Utilities over, under, along, or across State-owned Lands for electric utilities to the new Repeater site in Section 29 & 30, Township 3 South, Range 6 West in Madison County. David Schulz seconded the motion. All voted aye and the motion carried.

Modification of Agreement for South Boulder/Mill Creek RAC Funds: This item was continued to the next regular meeting.

Telephonic Airport Board Meeting: The Airport Board meeting convened at 4:05 p.m. in the Commissioners’ Conference Room via conference call. Tom Miller, Beau Bradley, John Hauck, Scott Payne, Peter Fitzgerald, Jim Frey, Joel Simmons and Troy Hunter with Choice Aviation, and Lance Bowser, Robert Peccia & Associates, were in attendance via telephone. Lance started the meeting by presenting a revised Project Layout for the Ennis Airport taxiway and parking apron upgrades. The Board discussed options and costs to transition from the old

taxiway. Construction is estimated at sixty days, with completion by June 24, 2016. After discussion, John Hauck moved to approve the construction schedule as a single phase for 60 days, Four days of runway closure as discussed, to leave non-movement markers as shown, install three tie downs with no concrete inset, remove stripes and leave old taxiway in place as "closed" on the North end, connect to turf at the end of the new taxiway and that the two existing hangars will use the runway marked "closed" with gated access at a taxiway easement for the Tisler property to be changed as needed. Jim Frey seconded the motion. All voted aye and the motion carried. Lance updated the Board on the status of FAA grants. The Airport Board then discussed land acquisition. The FAA has given approval to proceed with acquisition as needed to begin planning for expansion. Lance will need to go ahead and order the appraisals on the two parcels already purchased and could include others as requested by the Board. John Hauck moved to proceed with appraisals on Tracts 10-A and 10-B, and to appraise properties on the east if possible at that time. Jim Frey seconded the motion. All voted aye and the motion carried. Commissioner Dave Schulz asked about the Twin Bridges instrument approach which has not been completed by the FAA. He supports the improvements needed at the Ennis Airport, but feels that the Board needs to be vigilant in getting the final items completed at Twin Bridges. Lance will schedule a meeting with the FAA and let the Commissioners and the Airport Board know the date and times that are available.

With no further business, the meeting was adjourned at 5:55 p.m.

Next meeting: Because Monday, February 15, 2016 is a County holiday, the next regular Commission meeting will be held on Tuesday, February 16, 2016, beginning at 9:30 a.m. in the Commissioners' Conference Room in Virginia City, Montana.

David Schulz, Chairman
Board of Madison County Commissioners

Date Approved: February 16, 2016

Minutes prepared by:

Jani Flinn, Relief Clerk

Attest: _____
Kathleen Mumme, Clerk and Recorder, Madison County