

Author: Walker

Meeting - Minutes

Project # **14414** Meeting Date: February, 17 2015

Project Name **Madison County Annex Building**

Project Location **101 West Wallace
Virginia City, MT 59755**

Project Manager **Ben Walker** Office: (406) 585-3420
Project Superintendent **Mike Falk** Cell: (406) 539-6767

Project Coordination Meeting Owner Meeting #14

Date	Start	End	Next meeting	Next time	Prepared by	Company
2/17/15	3:00 PM		03/02/15	3:00 PM	Walker	Langlas and Associates

Purpose	Location	General notes
Coordination of construction activities	MCAB Construction Trailer	

Attendees Non-attendees

Mike Falk – Langlas
Ben Walker - Langlas
Jim Hart – Madison County
Loren Cantrell – Langlas
Scott Stroh – Think One
~~Bill Hanson – Think One~~
Dave Schulz – Madison County
Chris Hunt – Madison County
Ron Nye – Madison County

1. Construction Schedule

- 1.1. Items completed this week – [Drywall hanging](#), [Storm drainage piping](#), [Gypsum Suspension system](#), [Elevator install \(w/o finishes\)](#), [Exterior siding](#), [soffit](#), and [trim](#),
- 1.2. Work scheduled for the next two weeks – [Drywall taping](#), [Brick veneer installation](#), [MEP rough-ins \(below grid\)](#), [Gypcrete](#).
- 1.3. Additional action Items:

2. Upcoming coordination needs

- 2.1. Coordination/layout for owner performed site activities. – County to provide Langlas notice when crews are available. [Langlas to provide rough staking](#)
- 2.2. Langlas has changed masonry contractors and will be starting brick veneer shortly. - [County has agreed to participate in additional cost of changing subcontractors](#), [Langlas to include in Change Order #9](#).
- 2.3. Discuss possible solutions for transformer pad elevation. – [Langlas to coordinate and price solution](#).
- 2.4. Discuss additional outlets requested by Kathleen Mumme. – [Hold at this time. Location is conducive to adding required data and power once final determination of needs is confirmed](#).

3. Submittals

- 3.1. Outstanding Submittals – None
- 3.2. Upcoming Submittals – Wood stair railing, – [Steel canopy shop drawings](#)
- 3.3.

4. RFI's -

- 4.1. RFI #32 – work was completed but RFI still open. – [Item closed](#)

5. Contract changes

- 5.1. Review Change Estimate log – Discuss CE #'s – 18, 36, and 37 – CE #18 was partially accepted, Langlas to install connection points only. CE#'s 36 and 37 were approved. Langlas will forward Change Order #9 upon receipt of breakout cost for approved canopy work. Remainder of canopy work will be on hold, Langlas to provide approximate lead time for canopies along with a break out cost for each canopy.
- 5.2. Review current Prime CO log – Remaining owner Contingency through Change Order #9 is \$71,780.89. Langlas to forward updated Prime CO Log along with CO #9, after CO #9 value is finalized.

6. Open discussion

- 6.1. Building walkthrough
- 6.2. Discussion on additional casework for Commissioner's offices. Each department may need to look into their needs as well. Scott to work with county to finalize needs, Langlas to price and provide estimate of lead times.
- 6.3. Discussed additional lifting barrel to Man Hole #3 to allow grades to transition to neighboring property

7. Next Meeting

- Set next meeting date, time, location - 3/2/15, 3:00 PM

8. Adjourn