

Author: Walker

Meeting Minutes

Project # **14414** Meeting Date: March 2, 2015
 Project Name **Madison County Annex Building**
 Project Location **101 West Wallace
 Virginia City, MT 59755**
 Project Manager **Ben Walker** Office: (406) 585-3420
 Project Superintendent **Mike Falk** Cell: (406) 539-6767

Project Coordination Meeting Owner Meeting #15

Date	Start	End	Next meeting	Next time	Prepared by	Company
3/2/15	3:00 PM		3/16/15	3:00 PM	Walker	Langlas and Associates

Purpose	Location	General notes
Coordination of construction activities	MCAB Construction Trailer	

Attendees Non-attendees

Mike Falk – Langlas
 Ben Walker - Langlas
 Jim Hart – Madison County
~~Loren Cantrell – Langlas~~
 Scott Stroh – Think One
~~Bill Hanson – Think One~~
 Dave Schulz – Madison County
~~Chris Hunt – Madison County~~
 Ron Nye – Madison County

1. Construction Schedule

- 1.1. Items completed this week – [Taping, above grid rough in, Gypcrete, basement painting start](#),
- 1.2. Work scheduled for the next two weeks – [Painting, Brick veneer, Acoustic ceiling grid, Interior door delivery](#)
- 1.3. Additional action Items:

2. Upcoming coordination needs

- 2.1. Coordination/layout for owner performed site activities. – County to provide Langlas notice when crews are available. – [County was going to start 3/3/15 but Masons set up mixing area in the way. Probably a week or two until they move.](#)
- 2.2. Pioneer Technical has notified Langlas that Madison County will likely receive a substantial credit for materials testing not performed. Discuss how County would like to handle this. – [County would reconcile account after remaining testing is determined. Discussed need for compaction testing in areas under hard surfaces, Will not test concrete and asphalt materials.](#)
- 2.3. Discuss color selection of two light fixtures requested by Electrical Contractor – [Langlas to send Scott color selector, Langlas to get diffuser color samples or pictures.](#)
- 2.4. Pierce flooring has notified Langlas/Think One that there has been recent discovery of manufacturers defects in VCT selected. Likely need to choose a new color to avoid this product. – [Substitute product is close to original and will be accepted](#)

3. Submittals

- 3.1. Outstanding Submittals – Langlas has not received RAL color chart yet for canopy color selection, ordered 2/16/15, expected delivery 3/3/15. – [Langlas to deliver to Scott upon receipt](#)

3.2. Upcoming Submittals – Wood stair railing – Langlas should have a decision this week and will submit to Think One for final approval.

4. RFI's -

4.1. none

5. Contract changes

5.1. Review Change Estimate log – Discuss CE #'s – 39, and 40 – Verbally approved per this meeting, Langlas to send formal Change Order.

5.2. Discuss potential addition of office casework. – One piece of casework has been requested, Scott to provide detailing and Langlas to price.

6. Open discussion

6.1. Building walkthrough

6.2. Need to finish fire taping in Public Meeting Room and Vending

6.3. Discussed possible need for water softener or filter. Langlas to ask Williams Plumbing for recommendations and pricing.

6.4. Discussed downspout color

6.5. Discussed Corner Stone text and font

7. Next Meeting

Set next meeting date, time, location - 3/16/15, 3:00 PM

8. Adjourn