

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**April 11, 2016, Meeting Minutes**

On Monday, April 11, 2016, a meeting of the Board of Madison County Commissioners came to order at 10:00 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners David Schulz, Chairman, and Jim Hart present. Commissioner Ron Nye was absent for personal reasons. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Doris Fischer, Sandy Dueck, Dale Olson, Brian Lee, Bill Sinclair, Margie Edsall, Vicki Tilstra, Brian Mihalka, Kathleen Mumme, Charity Fechter, and Darcel Cook.

Dan Allhands, District One Commissioner Candidate, was present to observe the meeting.

**Approval of Minutes:** Jim Hart moved to approve the April 4, 2016, meeting minutes, as presented. David Schulz seconded the motion. All voted aye and the motion carried.

**Discussion with Mental Health Partners:** Doris Fischer, Mental Health Local Advisory Council, met with the Board to request that a meeting of all Mental Health partners be conducted before renewing annual mental health contracts. Doris discussed the contracts that are currently in place and noted that it has been 10 years since the initial contract was put in place. A lot of changes have taken place in areas of Mental Health since that time and Doris would like to bring all parties together to review needs before the County contracts are renewed. Doris also discussed grant opportunities and deadlines. The Board agreed that this type of meeting would be advantageous and set the date of May 26, 2016, at 10:00 a.m. for this meeting. Doris will put together an invitation and get it to the Commissioners' Office for distribution.

**Potential Lease in Search and Rescue Building:** Sandy Dueck, Dale Olson, and Brian Lee, US Forest Service, and Bill Sinclair and Margie Edsall, Ruby Valley Search and Rescue, met with the Board to discuss a lease agreement for office space in the newly purchased Search and Rescue Building. Sandy reviewed the specifications of the lease including obligations and other performance requirements of the County related to cleaning, etc. Sandy will make corrections to the mailing address and adjust the contract dates to coincide with the County Fiscal year. The topic will be back on next week's Commission agenda for final approval.

**Claims:** The Board approved claims.

**Resolution 18-2016 – Laurin and Giem Bridge Replacements Environmental Assessments:** The Board discussed a public meeting that took place in Alder, Montana, on April 7, 2016, related to environmental assessments for the Laurin and Giem Bridge Replacements. As a result of the meeting, the Board considered the related resolution. David Schulz noted that the Laurin Bridge has the highest priority and will likely be a 2017 project, with the Giem Bridge being replaced two years later. After reading the proposed resolution, Jim Hart moved to adopt Resolution 18-2016, a resolution accepting the findings of the environmental assessments and determining that environmental impact statements are not necessary for the Laurin and Giem bridge replacements; and to approve the associated environmental assessments. David Schulz seconded the motion. All voted aye and the motion carried.

**Search and Rescue Budget Amendment for Building Purchase (Resolution 20-2016):** The Board reviewed a proposed resolution related to the purchase of the Search and Rescue building in Sheridan, Montana. Vicki Tilstra, Finance Officer, was present for this portion of the meeting. After reading the proposed resolution, Jim Hart moved to adopt Resolution 20-2016, a resolution of budget amendment for Fiscal Year 2015-2016 for the purchase of a Search and Rescue building. David Schulz seconded the motion. All voted aye and the motion carried.

**Airports:** The Board discussed the following Airport topics.

- **Airport Insurance Renewal:** Following review, Jim Hart moved to approve the Aviation Insurance Managers, 2016-2017 Airport Liability renewal applications, as presented by Payne West Insurance, for the Ennis Big Sky Airport and the Twin Bridges Airport. David Schulz seconded the motion. All voted aye and the motion carried.
- The remainder of Airport topics was continued to a later date.

**Courthouse Proposal Review:** Following review of their proposal and discussion related to the services involved, Jim Hart moved to select Langlas and Associates as the Construction Manager at Risk for the Courthouse Improvements Project. David Schulz seconded the motion. All voted aye and the motion carried.

**Distribution of Closed Roads in Alder:** Brian Mihalka, Alder property owner, met with the Board to discuss roads adjoining his property in Alder. Kathleen Mumme, Clerk and Recorder, was also present for this portion of the meeting. Brian showed the Board a map of the property in question, noting that he would like to get certain roads and/or alleys closed and that once this is settled he will have a retracement of the lot lines done to define the boundaries. Kathleen agreed that something should be done, noting that portions of the roads in question have been closed but, according to the legal descriptions, the closure stopped at the Mihalka property line. The Board provided Brian with a copy of a road closure petition and a copy of the statutes related to road closures; and asked that he get the title company to help with a legal description of the portions of the roads he is requesting to close and, to list that and the reasons for the requested closures on the petition. There was discussion regarding who is eligible to sign the petition. David Schulz stated that it should be signed by property owners in that road district.

**County Surveyor:** Kathleen Mumme, Clerk and Recorder, and Charity Fechter, Planning Director, met with the Board to discuss retaining a County reviewing land surveyor. They explained that this is something that has been discussed at various times over the years and that all parties involved in the Exemption Review process feel that it would be beneficial to make this service available, including surveyors. Charity suggested that two surveyors be retained so that if one submits a survey they won't be reviewing their own work. She also stated that it is already set up to have the people needing the review pay for it. Kathleen noted that it is very difficult to correct a plat once it's been filed. David Schulz suggested that this position might also be able to help with road issues. There was discussion of how the process is handled in other counties. Kathleen and Charity will research the process used in other Counties and come back to the Board with a proposal.

**Designation of Earmarked Alcohol Tax Money:** Following review, Jim Hart moved to approve and complete the Service Provider Designation Form, with Southwest Chemical Dependency Program to receive 100% of the Madison County earmarked alcohol tax monies for the provision of chemical dependency treatment and prevention services, effective July 1, 2016, through June 30, 2017. David Schulz seconded the motion. All voted aye and the motion carried.

**Southwest Montana Drug Task Force MOU for 2017:** Following review, Jim Hart moved to approve the Southwest Montana Drug Task Force Memorandum of Understanding, Fiscal Year 2017, establishing general guidelines for a multi-agency task force to address drug related crime. David Schulz seconded the motion. All voted aye and the motion carried.

**Great West Task order #4 – Big Hole River Bank Stabilization Study:** Following review, Jim Hart moved to approve Task Order #4 for engineering services related to the Big Hole River Bank Stabilization Study, for an amount not to exceed \$10,000. David Schulz seconded the motion. All voted aye and the motion carried.

**Reimbursement Amount for using Personal Cell Phone for County Purposes:** Having previously approved a County cell phone policy, Jim Hart moved to set the amount of reimbursement for a personal cell phone used for County business at \$15.00 per month to be paid at the end of each six month period, beginning on July 1, 2016, with the first reimbursement date being January 1, 2017. David Schulz seconded the motion. All voted aye and the motion carried.

**Madison Valley Manor Renovation Project:** Darcel Cook, Madison Valley Manor Administrator, met with the Board to discuss the progress of the Manor Renovation Project. She advised the Board of a change order that will be coming to add a sink to the nurses' station. She noted that she is stilling working to get the project completed by the 23<sup>rd</sup> of May. The rest of the project is moving along, residents are back in their rooms, and there will be a big open house when the project is complete. Darcel discussed the storage pod she is planning to purchase and asked if the road crew could help level the spot where it will sit. Jim stated he will discuss it with his road crew. Darcel also talked about the current census and possible admits. Darcel discussed office furniture that she would like to purchase for Jayne and Leslie, noting that their current furniture is no longer suitable. After discussion, Jim Hart moved to authorize Darcel to purchase office furniture for an amount not to exceed \$3000. David Schulz seconded the motion. All voted aye and the motion carried.

**Calendars:** The Board reviewed calendars.

With no further business, the meeting was adjourned at 3:10 p.m.

**Next meeting:** The next regular Commission meeting will be held on Monday, April 18, 2016, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

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David Schulz, Chairman  
Board of Madison County Commissioners

Date Approved: April 18, 2016

Minutes prepared by:

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Laurie Buyan, Commissioners' Assistant

Attest: \_\_\_\_\_  
Kathleen Mumme, Clerk and Recorder, Madison County