

BOARD OF MADISON COUNTY COMMISSIONERS
May 2, 2016, Meeting Minutes

On Monday, May 2, 2016, a meeting of the Board of Madison County Commissioners came to order at 9:55 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners David Schulz, Chairman, Ron Nye, and Jim Hart present. Jani Flinn, Relief Clerk, was present to take minutes.

Those people in attendance at the meeting were Ted Coffman, Dan Allhands, Darcel Cook, Phil McDonald, Paul Antonioli, Charity Fechter, Margie Edsall, and those on the attached list.

Approval of Minutes: Ron Nye moved to approve the April 25, 2016, meeting minutes, as corrected. Jim Hart seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Journal Vouchers: Jim Hart moved to approve Journal Vouchers for the April, 2016, accounting period. Ron Nye seconded the motion. All voted aye and the motion carried.

Ground Lease for Sand/Salt Storage – District 3 Road: After discussion, Jim Hart moved to approve a ground lease between Beaver Dam Ranch LLC and Madison County for storage of sand/salt for Road District 3, as recommended by the District 3 Road Foreman. Ron Nye seconded the motion. All voted aye and the motion carried.

Darcel Cook, Madison Valley Manor Administrator, met with the Board to discuss the following:

- **Purchase of Storage Pod:** After discussion, the Board asked Darcel to hold on that purchase because a storage pod formerly used by the Treasurer's office will be available later this month. Darcel asked if Road District 3 could level an area behind their building for the pod when it is available.
- **Madison Valley Manor Renovation Project:** Darcel presented Change Orders for various items needed for the renovation project. After review, Jim Hart moved to approve Change Orders # 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, and 21 in the total amount of \$20,037.66 from Lutey Construction, as presented by the Administrator. Ron Nye seconded the motion. All voted aye and the motion carried. Darcel requested approval of Payment Request No. 5 for items completed on the project. After review, Jim Hart moved to approve Madison Valley Manor Renovation Payment Request No. 5 in the amount of \$124,066.00 less 1% Contractors tax of \$1,241, for a total payment to Lutey Construction in the amount of \$122,825. Ron Nye seconded the motion. All voted aye and the motion carried. They will be starting Phase 5 this week and are still looking at completion by the end of May.
- **Madison Valley Manor Update:** Physical therapy will be offered by both nursing homes -- hopefully by mid-June. CNA's are still needed, and they are working on training and other resources to fill that need. Darcel will be attending the Hebgen Dam emergency preparedness meeting in Bozeman on the 18th, and the MDOC will be meeting on May 10 at 10:00 a.m.

Jim Allen Road Discussion: Note that the Agenda listed the name incorrectly and it is **Jim Alan Road**. See attached visitor sign in sheet for those who attended this portion of the meeting. Both Attorneys spoke to the group and presented maps and information in support of their landowners. Each landowner in attendance spoke to the group, and there was much discussion on access, emergency access, winter road plowing and access, locked gates, cattle guards, GPS information, road placement, and the plat for Buffalo Lance Subdivision. Justin Ekwall, Madison County Deputy Attorney, spoke to the group and discussed his initial research. The Board thanked everyone for their input and will take the matter under advisement. The mutual agreement as of today is that the Jim Alan Road can be used in an emergency, but will not be open to local traffic. The gate is unlocked and the cattle guard will stay.

Mammoth Tailings Project: Phil McDonald and Paul Antonioli, Mammoth Tailings LLC, met with the Board to let them know that the tailings project will start up again approximately May15, 2016. They will post or notify the affected owners for road issues, and estimate they could be hauling up to twelve loads per day to Sunlight for processing. The project could be done by late fall if things go as planned.

Public Hearing on 2016 Capital Improvements Plan Update: Charity Fechter, Planning Director, was present for this portion of the meeting. A public hearing was opened at 1:15 p.m. for comments and discussion on the proposed CIP update. There being no public comments, the meeting was closed at 1:20 p.m. After discussion, Ron Nye moved to accept and approve Resolution 22-2016, a Resolution Adopting the Madison County Capital Improvements Plan 2016 Update, as prepared by Great West Engineering, and recommended by the Planning Board. Jim Hart seconded the motion. All voted aye and the motion carried.

MDOT Audit Management Representation Letter: After review, Ron Nye approved an audit Management Representation Letter to the Montana Department of Transportation regarding a completed audit for the Twin Bridges Airport. Jim Hart seconded the motion. All voted aye and the motion carried.

District 3 Road Crew Position: The Board discussed the position notice and corrected it to be Permanent/Part Time, instead of Full Time. After review, Jim Hart moved to accept and advertise for a permanent/part time road crew position in Road District 3. Ron Nye seconded the motion. All voted aye and the motion carried.

Non-Sufficient Funds Resolution: After review, Ron Nye moved to approve Resolution 24-2016, a Resolution to allow Offices to Charge a Handling Fee for Non-Sufficient Funds Checks. Jim Hart seconded the motion. All voted aye and the motion carried.

Secondary Roads Priority Changes: After discussion, Jim Hart moved to approve and sign two Secondary Roads Capital Construction Program Priority Changes for the Butte Secondary Roads Program as submitted by the Montana Department of Transportation. Ron Nye seconded the motion. All voted aye and the motion carried.

Great West Task Order #5 – Madison Valley Manor Parking Lot Concept Study: After discussion, Jim Hart moved to approve Task Order No. 5 – Madison Valley Manor, Parking Lot Concept Study per the Madison County Engineering Services On-Call agreement with Great West Engineering Project No. 1-15267, for an amount not to exceed \$11,000. Ron Nye seconded the motion. All voted aye and the motion carried.

Resolution Creating a County Road Review Committee: Note a typo was made on the agenda; “Crew” should be “Review”. Jim Hart moved to approve Resolution 15-2016, a Resolution creating a Madison County Road Review Committee. Ron Nye seconded the motion. All voted aye and the motion carried.

Jack Creek Cooperative Grant Contract: Margie Edsall, Weed Office Coordinator, met with the Board to present a Grant contract for a noxious weed prevention project with the Jack Creek Cooperative. After discussion, Jim Hart moved to approve Noxious Weed Trust Fund Project Grant Agreement, Jack Creek Cooperative, MDA Number 2016-042, in the amount of \$22,632, with matching funds due of \$23,032. Ron Nye seconded the motion. All voted aye and the motion carried.

Human Resource Officer Selection: The Board discussed that the human resource position should be salaried, and the title should be Human Resource Manager. After review, Ron Nye moved to offer the position of Human Resource Manager to Bonnie O’Neill, as recommended by the hiring committee, pending positive acceptance, negotiation of salary, and response from references,. Jim Hart seconded the motion. All voted aye and the motion carried.

With no further business, the meeting was adjourned at 4:55 p.m.

Next meeting: The next regular Commission meeting will be held on Monday, May 9, 2016, beginning at 9:30 a.m. in the Commissioners’ Conference Room of the Administrative Office Building in Virginia City, Montana.

David Schulz, Chairman
Board of Madison County Commissioners

Minutes prepared by:

Jani Flinn, Relief Clerk

Date Approved: May 9, 2016

Attest: _____
Kathleen Mumme, Clerk and Recorder, Madison County