

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**June 27, 2016, Meeting Minutes**

On Monday, June 27, 2016, a meeting of the Board of Madison County Commissioners came to order at 2:25 p.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners David Schulz, Chairman, Jim Hart, and Ron Nye present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Kaye Suzuki, Sunni Heikes-Knapton, Mel McKittrick, and Bonnie O'Neill.

**Approval of Minutes:** Ron Nye moved to approve the June 20, 2016, meeting minutes as presented. Jim Hart seconded the motion. All voted aye and the motion carried.

**Madison Conservation District Budget:** Sunni Heikes-Knapton, Madison Watershed Coordinator, and Kaye Suzuki and Mel McKittrick, Madison Conservation District Board, met with the Board to discuss the Conservation District annual budget. Sunni presented and reviewed a pie chart of the districts activities split into five main categories. She also reviewed a breakdown of projected expenses and projected income, and provided a profit and loss budget overview. Projects that were discussed included the GROWW Program, the Moore's Creek Restoration Project, and the Madison Stream Team activities. Sunni stated that they have a lot of on-going projects, most of which have other partners that participate with funding and implementation. The number of employees of the District and their duties were discussed. Sunni stated that she and Ethan are the only two full time employees and that they are both interested in getting insurance. The proposal for a TIF/TEDD in Big Sky was also discussed. In closing, Mel extended an invitation for one of the Commissioners to attend their meetings once in a while.

**Claims:** The Board approved claims.

**Airports – Ennis Airport Master Plan (Phase II), Land Acquisition Efforts, and Independent Fee Estimate:** Lance Bowser, Robert Peccia and Associates, participated in this portion of the meeting via telephone. Lance stated that they started paving at the Ennis Airport today. Lance also discussed land acquisitions efforts for the Ennis Airport, noting that his next step would be to contact Melinda Merrill, Real Estate Agent to discuss a payment structure for her involvement in securing certain airport lots. He also talked about the master plan for the Ennis Airport stating that it will need to be updated and discussed items that would be updated and stated that an independent fee estimate would need to be conducted. He suggested using Morrison and Maierle for this service. The Board concurred with this suggestion. David Schulz asked about the possibility of widening the runway at the Twin Bridges Airport. Lance responded that at this point it would have to be done with County money but that there is a possibility of getting reimbursed by the FAA at a later date. There was further discussion related to widening this runway.

**Wage Increase for Grant Administrator/Airport Board Secretary:** The Board discussed an increase for the Grant Administrator/Airport Board Secretary. Following discussion, the Board determined that they will investigate the number of hours worked in each position before making a decision on an increase. The item was again tabled until the next regular Commission meeting.

**Human Resources Preliminary Budget:** Bonnie O'Neill, Human Resource Manager, met with the Board to review the preliminary budget for the Human Resource Department. The Board suggested some minor changes to the proposed budget. Bonnie will get these changes to the Finance Office.

**Salary Resolution:** Following review, Ron Nye moved to adopt Resolution 26-2016, a resolution setting salaries for Fiscal Year 2016-2017. Jim Hart seconded the motion. All voted aye and the motion carried.

**Personnel Plus Contract:** Following discussion, Jim Hart moved to terminate the agreement with Personnel Plus Consulting Services effective July 6, 2016. Ron Nye seconded the motion. All voted aye and the motion carried.

**Road Committee Appointments:** The Board reviewed applications for the proposed County Road Review Committee. Following discussion, Ron Nye moved to appoint Ellis Thompson of Virginia City, Tom Urell of Ennis, Gary Hadley of Ennis, Kevin Pearce of Sheridan, Dr. Ernest Bock of Sheridan, as public members of the Committee with Karen Brown as the voting County representative to the Committee. Jim Hart seconded the motion. All voted aye and the motion carried. The Board will continue to recruit for a seventh member, preferably from the Twin Bridges or Norris/Harrison/Pony areas to have a representative from Road District 2.

**Alder Fire District Board Resignation:** Ron Nye moved to accept the resignation of Dan Allhands from the Alder Rural Fire District Board with appreciation of his service. Jim Hart seconded the motion. All voted aye and the motion carried.

At 5:30 p.m. the remainder of the meeting was continued to 9:00 a.m. on Tuesday, June 28, 2016.

**Tuesday, June 28, 2016:**

The meeting was reconvened on Tuesday, June 28, 2016, at 9:25 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners David Schulz, Chairman, Jim Hart, and Ron Nye present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

**Application Certification for the Community Development Block Grant (CDBG) Planning Grant for the Madison County Fairgrounds Master Plan and Resolution to Submit the Application:** Following discussion, Ron Nye moved to adopt Resolution 27-2016, a resolution to authorize the submission of an application for planning grant funding from the Montana Department of Commerce Community Development Block Grant Program for a Fairgrounds Master Plan. Jim Hart seconded the motion. All voted aye and the motion carried. Ron Nye moved to approve the CDBG Planning Grant Application form, requesting funds in the amount of \$50,000 with a local match of \$16,667, for a total project amount of \$66,667, to prepare a master plan for the Madison County Fairgrounds, as presented by Great West Engineering. Jim Hart seconded the motion. All voted aye and the motion carried.

**Axolotl Lakes Road Maintenance Agreement:** There was no discussion on this topic.

**Ennis Road Department Snow Plow Bid Selection:** Jim Hart reported that he has discussed the option of leasing a snowplow truck with his road foreman and they are moving in another direction.

**Madison Valley Manor Renovation Project:** There was no discussion on this topic.

**Calendars:** The Board reviewed calendars.

With no further business, the meeting was adjourned at 10:00 a.m.

**Next meeting:** The next regular Commission meeting will be held on Monday, July 11, 2016, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

\_\_\_\_\_  
David Schulz, Chairman  
Board of Madison County Commissioners

Minutes prepared by:

\_\_\_\_\_  
Laurie Buyan, Commissioners' Assistant

Date Approved: July 11, 2016

Attest: \_\_\_\_\_  
Kathleen Mumme, Clerk and Recorder, Madison County