

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**August 1, 2016, Meeting Minutes**

On Monday, August 1, 2016, a meeting of the Board of Madison County Commissioners came to order at 9:45 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners David Schulz, Chairman, Jim Hart, and Ron Nye present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Dustin Tetrault, Charity Fechter, Chris Hunt, Emelia McEwen, Carolyn Henry, and Margie Edsall.

Dan Allhands, District 1 Commissioner Candidate, was present to observe the meeting.

**Approval of Minutes:** Ron Nye moved to approve the July 25, 2016, meeting minutes with corrections. Jim Hart seconded the motion. All voted aye and the motion carried.

**Claims:** The Board approved claims.

Dustin Tetrault, Director of Emergency Management, met with the Board to discuss the following topics:

- **Fire Restriction Resolution:** Dustin presented the Board with a draft resolution regarding fire restrictions, noting that there have been over forty fire calls in the past month and a half. David Schulz read the proposed resolution out loud. Following discussion, Ron Nye moved to adopt Resolution 22016, a resolution imposing Stage I Fire Restrictions in Madison County. Jim Hart seconded the motion. All voted aye and the motion carried.
- **Review Documentation for State Fire Assist and Evacuation:** Dustin and the Board discussed the emergency procedure that was followed for the Blue Lake Fire, noting that the letter dated July 22, 2016, requesting State assistance was sufficient for DNRC needs. Dustin discussed the evacuation process, stating that displaced persons can apply for reimbursements if necessary. He also stated that those who leave their property need to file an evacuation plan with him so that he is able to contact them. There was further discussion related to the Emergency Operations Plan. Dustin stated that he is in the process of updating the plan and when complete it will go to the LEPC for their approval and then to the Board of Commissioners for final approval. Dustin noted that it will be less cumbersome when the edits are complete. Also discussed was the need for signs notifying the public when fire restrictions are in place.

Charity Fechter, Planning Director, and Leona Stredwick, Planning Technician, met with the Board to discuss the following topics:

- **Ponderosa Verde LLC Amended Plat:** This topic was tabled because the mylars were not available for review.
- **Evans Amended Plat:** This topic was tabled because the mylars were not available for review.
- **Ruby Oxbow Amended Plat of Amended Lot 6A Section 5, T5S, R5W:** Charity reviewed an amended plat of Ruby Oxbow Subdivision, noting that this project has been in the works for a while but has been on hold waiting for a letter regarding the conservation easement. Having received a letter from the Montana Land Reliance consenting to the new proposed homesite and per recommendation of the Exemption Review Board, Jim Hart moved to approve the amended plat of Ruby Oxbow Subdivision in Section 1, 11, and 12, Township 5 South, Range 7 West, with the recommended conditions. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Planning Board Report:** Charity reviewed the Planning Board summaries from the July 25, 2016, meeting. Topics of discussion included correcting the minutes, a pre-application for Hammond Minor and a pre-application for Lot 408A of Yellowstone Mountain Club Phase 3A, a letter to the Board of Commissioners regarding the SRI Land Swap (Beaver Chew), Wildland Urban Interface and Community Planning Assistance for Wildfire, and Planning Board member reports.

**Journal Vouchers:** Jim Hart moved to approve Journal Vouchers for the 7/16 Accounting Period. Ron Nye seconded the motion. All voted aye and the motion carried.

**Airports:** There were no airport topics for discussion.

Chris Hunt, IT Manager, met with the Board to discuss the following topics:

- **Replacement Network Switches for 911 Center:** Chris stated that the current configuration of switches at the 911 Center is not efficient and would like to replace seven switches with two new switches of better quality. He would also like to purchase a spare switch that would be compatible with all other switches in the County system, which would eliminate down time if a switch goes bad. Based on the recommendation of the IT Manager, Ron Nye moved to approve the purchase of three HPE 2530-48-G PoE+ switches, for the amount of \$6,060. Jim Hart seconded the motion. All voted aye and the motion carried.
- **Laptops for Commissioners' Office and IT:** Chris discussed the need for laptops in the Commissioners' Office and the IT Office, stating that the Commissioners' Assistant would use the laptop for recording minutes during Commission meetings and would share it with Human Resources when it was not needed in the Commissioners' Office. He further stated there was a need for a laptop in the IT Department to use when trouble-shooting in different departments, etc. After discussion, Jim Hart moved to approve the purchase of two laptop computers as discussed for an amount not to exceed \$3,270. Ron Nye seconded the motion. All voted aye and the motion carried.

**MACo Safety Evaluation:** Emelia McEwen, MACo Loss Control Specialist, Carolyn Henry, Safety Coordinator, and Margie Edsall, Safety Committee Chair, met with the Board to review the annual safety evaluation for Madison County. Emelia stated that things are going very well, noting that Madison County is moving in a positive direction. She has received documentation of trainings, safety meetings, evaluations, and investigations. She noted that investigations and follow-up are one of the most important components of a safety program, stressing that corrective action helps prevent repeat injuries. Emelia stated that she and Carolyn have set some goals including conducting an annual evacuation drill, finishing up the Bloodborne Pathogen Policy, conducting Countywide monthly trainings, and conducting hearing evaluations. There was additional discussion on hearing evaluations and the need to create a baseline for all equipment operators. Emelia stated she was very impressed with Madison County's MSDS books, noting that it was a huge project to get them all in order. She further stated that Madison County is one of the top counties on investigating accidents, and that she is going to give the County a safety award this year. Emelia also noted that Darcel Cook, Madison Valley Manor Administrator, and Saza Lee, Tobacco Root Mountains Care Center Administrator, are both very active and doing great things with their safety programs.

**Predator Control Fund MOUs:** The Board reviewed MOUs for livestock protection. Following review, Jim Hart moved to approve the Montana Wool Growers Association Predator Control Fund Memorandum of Understanding, stating that in accordance with the terms of a Cooperative Service Agreement between the USDA APHIS Wildlife Services program and the Montana Wool Growers Association, Madison County agrees to allocate \$710 for the protection of sheep from destructive animals. Ron Nye seconded the motion. All voted aye and the motion carried. Ron Nye moved to approve the Montana Stockgrowers Association Predator Control Fund Memorandum of Understanding, stating that in accordance with the terms of a Cooperative Service Agreement between the USDA APHIS Wildlife Services program and the Montana Wool Growers Association, Madison County agrees to allocate \$13,716 for the protection of cattle from destructive animals. Ron Nye seconded the motion. All voted aye and the motion carried.

**Mental Health Local Advisory Council Appointment:** Based on the recommendation of the Mental Health Local Advisory Council Chair, Jim Hart moved to appoint Ke'lah Savage to the Madison County Mental Health Local Advisory Council, for a four year term that will expire in December of 2020. Ron Nye seconded the motion. All voted aye and the motion carried.

**Mental Health Local Advisory Council Grant Clerk Job Description:** Following review, Ron Nye moved to approve the job description for a part-time Mental Health Grant Clerk. Jim Hart seconded the motion. All voted aye and the motion carried.

**Morrison-Maierle Contract for Ousel Falls Engineering Services:** Following review, Jim Hart moved to approve the Standard Agreement between Owner and Engineer for services to assist Madison County in managing the RID maintenance program for the Ousel Falls Road in Madison County, RID 2009-01, for the period of July 1, 2016, through June 30, 2017, for the amount of \$3,719.94. Ron Nye seconded the motion. All voted aye and the motion carried.

**Calendars:** The Board reviewed calendars.

With no further business, the meeting was adjourned at 12:10 p.m.

**Next meeting:** The next regular Commission meeting will be held on Monday, August 8, 2016, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

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David Schulz, Chairman  
Board of Madison County Commissioners

Date Approved: August 8, 2016

Minutes prepared by:

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Laurie Buyan, Administrative Assistant

Attest: \_\_\_\_\_  
Kathleen Mumme, Clerk and Recorder, Madison County