

Meeting Minutes
Madison County Airport Board
Twin Bridges, Montana
September 12, 2016

Attendees: Tom Miller, Scott Payne, Jim Frey, John Hauck, and Peter Fitzgerald
Absentees: Beau Bradley and Ernest Bock
Commissioners: Ron Nye
Secretary: Jani Flinn
Visitors: Troy Hunter, Choice Aviation, Lance Bowser, Robert Peccia & Associates

The meeting was called to order at 6:50 p.m. by Board Chairman Tom Miller.

Approval of Minutes: Peter Fitzgerald moved to approve the 8/8/16 minutes, as presented. John Hauck seconded the motion. All voted aye and the motion passed.

Report, Twin Bridges Airport. Lights and AWOS are working fine. Larger aircraft are starting to use the airport, although they are still waiting on instrument approach. They continue to get calls asking for updates.

Report, Ennis Big Sky Airport: See attached report from Choice Aviation. No new issues were reported. They continue to work on wildlife management, and are waiting on Papi bulbs the second week of October. The FAA is requiring a NOTAM manager so Troy is attending training. Airport addressing still needs to be completed so Troy, Tom, and Jim Frey will meet with Charity to discuss. New instrument procedures will be out Thursday. RTTF Agreement has been signed by Eagle Peak, and four students are going through flight training. FBO report includes 17,071 gallons of Jet Fuel, 245 operations, 72 rental cars, 37 hotel rooms, and 7 catering orders.

Robert Peccia & Associates Project Updates: See RPA project update attached. Items discussed included:

- **Twin Bridges Airport:** No change in Instrument Approach Procedure or Aeronautical Land Release.
 - Twin Bridges Taxiway widening: Lance has talked to AM Welles to get an estimate of the cost to widen the runway. The cost without FAA support would be approximately \$250,000 to the County. Depending on FAA requirements the cost would be \$300,000 to \$350,000 with 10% participation by the County. Scott Payne feels we should move forward based on comments being received by pilots who will not land in Twin because of the width, and Lance noted that the Capital Improvement Plan is due by year-end to finalize projections for improvements over the next 3-5 years, so now is a good time to discuss it. This topic will be continued to the next meeting.
- **Ennis/Big Sky Airport:** Items discussed included:
 - Lance gave an update on construction progress. Black Marks were left by the contractor on the existing concrete accesses to private hangars. The Board asked Lance to contact A. M. Welles to clean it up. Construction should be complete in the next three weeks.

- AWOS III/P (Present Weather): The Board discussed purchasing a Present Weather sensor to add to the current AWOS. After discussion, Peter Fitzgerald moved to recommend that Lance start the process and target install by June, 2017. John Hauck seconded the motion. All voted aye and the motion carried.
- McCann Lease. The Board reviewed a letter written by the County Attorney to the leaseholder regarding the status of his lease. After discussion, Peter Fitzgerald moved to confirm that the Airport Board does not intend to extend the lease or allow new construction on the McCann lease at the Ennis/Big Sky Airport pursuant to a Final Determination and acceptance of the Terminal Area Plan prepared as part of the ongoing Ennis Airport Master Plan and expansion to a C-II airport, and as clarified in a letter to the leaseholder written by the County Attorney dated August 24, 2016. Scott Payne seconded the motion. All voted aye and the motion carried.

New Business:

- Flowage Fees for Commercial Operations: Lance reviewed standard flowage fees and will research comparable airports for comparison. He also recommended we look at the lease fees we charge for hangar leases. This topic will be continued at the next meeting.

With no further business, the meeting was closed at 8:50 p.m.

Because the next scheduled meeting would fall on a Holiday (Columbus Day), the next meeting will be **October 3, 2016**, at the Ennis/Big Sky Airport at 6:30 P.M.

Approved and Accepted:

Tom Miller, Chairman
Madison County Airport Board