



FAIR BOARD MEETING MINUTES

October 20, 2016

The meeting was held at the Madison County Fairgrounds, Twin Bridges, Montana, on October 20, 2016, and came to order at 7:00 p.m. Those present were: Dana Escott, Randy Lowder, Nick Novich, Chad Armstrong, Bill Holden, Bob Lancaster, Lindsay Seidensticker, Brandy Janzen, and Teri Larsen. Dana Escott took minutes.

Minutes: Nick moved to approve the September 15, 2016, minutes with no corrections. Bill seconded the motion. All voted aye and the motion carried.

Budget: Cash is \$14,062.05.

Bills: The list of bills for October, 2016, was presented to the Fair Board. Chad moved to recommend to the commissioners to pay the October bills. Bill seconded the motion. All voted aye and the motion carried. Dana will send recommendation to commissioners.

Public Input on Agenda and/or Non Agenda Items: None.

Communications: Dana passed around several “thank you” notes from fair, some from award winners and some from vendors letting the Board know how great the fair is.

REPORTS:

4-H: An email from Billy regarding Katherine will doing more of the 4H work was mentioned.

FFA: RE Miller ripped in the water line for the FFA garden.

Livestock Committee: None.

Fair Board Report: None.

Fair Manager Report: Dana presented the inspection sheet from Safety Coordinator Carolyn Henry and MaCo’s inspector, Jim Muskovich for review. Bob has addressed most of the inspection requirements. Some of the major issues were panels blocking power boxes and that each group using facility should have a facility agreement and follow the safety rules. Fire extinguisher hooks were lowered to four feet, new covers were fixed on broken outlet covers, and extension cords were repaired. The gas cans need to be in a metal cabinet and gas cans need to be DOT approved. Carolyn will check into getting the fair some cans. The BY’s 4H Club has started the wall and they are working on criteria for wall and will get everything to Board when they make those decisions. Bill Boomeley and Loren Tucker would like to be on the next month’s agenda regarding discussing the annual Montana Draft Horse Meeting. The city shut off the water and the city’s vault has filled with water which has pushed the water back into the fair office tank. Randy Brown will come cap the line so no water can stand in line for freezing.

DISCUSSION and/or ACTION ITEMS

1. **Future Plans of Fairgrounds:** No Action.
2. **4H/FFA Stall Fee/Sales Commission:** Chad discussed whether or not the fee should be a county fee or stall fee and should it be in addition to sales commission as well. Lindsay discussed that a stall fee and the commission should be charged to 4H/FFA to help with maintenance. No Action.
3. **Fairgrounds Mill Levy (Options):** No Action.
4. **Mower Bids:** Two bids for a commercial mower were presented to the Fair Board. One from Front Line Ag and one from Churchill Equipment. Chad moved to recommend to the commissioners to purchase the mower from Churchill Equipment. Bill seconded the motion. All voted aye and the motion carries. Dana will send a recommendation to the commissioners.
5. **Fairgrounds Rental Fees:** Chad moved to recommend to the commissioners the necessity to raise the rental fees on the facility to take effect immediately. Bill seconded the motion. All voted aye and the motion carried. Dana will send recommendation to the commissioners.
 - a. Arena: \$300/day; \$200/day for two day event/\$200/day for a series of three or more in the summer; Arena Lights: \$300; Tractor: \$50/day.
 - b. Pavilion: \$200/day June 1-August 31; \$250/day Sept. 1-May 31
 - c. Jeffers: \$100/day June 1-August 31; \$150/day Sept. 1-May 31
 - d. Grounds/Picnic Area: \$250/day
 - e. Camping without power: \$15/day; Camping with power: \$25/day
6. **Building Update**
 - a. **Planning Grant:** The Fair Board received the planning grant. **No action.**
7. **Job Descriptions:**
 - a. **Manager:** The Board discussed if the manager is supervised by Commissioners does Manager report to Board so they know what is going on? Further discussion was that there are some unanswered questions and the Board would like to meet with the commissioners to discuss job descriptions and other miscellaneous items. Chad moved to recommend to the commissioners not to approve job descriptions until the Fair Board meets with the commissioners to discuss these further. Bill second the motion. All voted aye and the motion carries. Dana will send recommendation to the commissioners.
 - b. **Groundskeeper:** No Action.
 - c. **Secretary:** No Action.
8. **Bylaws:** Chad move to make a recommendation to the commissioners not to approve the new Bylaws until the Fair Board can meet with the commissioners to discuss them further. Nick seconded motion. All voted aye and the motion carries. Dana will send recommendation to the commissioners. No Action
9. **Fair**
 - a. **Parade Marshall:** Nick moved to ask Larry and Verta Dorseth to be the 2017 Parade Marshals. Bill seconded the motion. All voted aye and the motion carries. Dana will contact Verta.
 - b. **Circus:** The circus entertainment was presented to the board for 2017. No action.

- c. **Miscellaneous:** The Ramblin Rose Drill team has mentioned that one of their horses was hit with a rope during their performance. Further discussion was that there are regulations for NRA Rodeo and putting neck ropes on the horses. This item will be on next month's agenda.
- d. **2017 Theme:** This item went to the commissioner's agenda for their approval.
- e. **2017 Dates:** This item went to the commissioner's agenda for their approval.

Unfinished Business: None.

Meeting adjourned at 8:53 pm. Next meeting, November 17, 2016, at 7:00 pm. Minutes typed and prepared by Dana Escott.

Approved: Fair Board Chairperson Date
And/or Vice Chairperson