

BOARD OF MADISON COUNTY COMMISSIONERS
November 14, 2016, Meeting Minutes

On Monday, November 14, 2016, a meeting of the Board of Madison County Commissioners came to order at 9:55 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye and Jim Hart present. Chairman David Schulz was absent for personal reasons. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Charity Fechter, Christina Calabrese, Roger Thompson, Jani Flinn, Doris Fischer, Tom Phillips, and Lynda Holt.

Dan Allhands, District 1 Commissioner Elect, was present to observe the meeting.

Claims: The Board approved claims.

Journal Vouchers: Ron Nye moved to approve Journal Vouchers for the 10/16 accounting period. Jim Hart seconded the motion. All voted aye and the motion carried.

Planning Board Summary: Charity Fechter, Planning Director, presented and reviewed the Planning Board summary from the October 31, 2016, Planning Board meeting. Topics of discussion included the 2017 Planning Board meeting calendar, the 2015-2016 annual report, a nominating committee, Lower Golf Course pre-application, Hammond Minor Subdivision, floodplain regulations, Town of Ennis participation on the Planning Board, subdivision regulations modifications, and Planning Board member reports.

Moonlight Basin Public Access Easement Amendment: Charity Fechter, Planning Director, and Mindy Cummings, Lone Mountain Land, met with the Board to discuss an amendment to the Mountain Loop Road easement near the Moonlight Basin Lodge. Charity explained that this amendment would allow moving Mountain Loop Road as shown on the approved Lodge Residences Subdivision preliminary plat and designate Lodgeside Way, a loop road around the private parking lot, to serve the Moonlight Lodge. A portion of the easement where it crosses Lodge Residences Lots A and B would be abandoned and new portions dedicated. Both roads would have a 60' easement. This new plan would modify the entrance and clarify the parking area. Based on the recommendation of the Planning Director, Ron Nye moved to approve the First Amendment to the Dedication of Public Access Easement, dated November 14, 2016, between MB MT Acquisition, LLC, and Madison County. Jim Hart seconded the motion. All voted aye and the motion carried.

MOU for Cross Deputation in Madison and Jefferson County: Roger Thompson, Sheriff, met with the Board to discuss a proposed memorandum for cross deputation. Roger discussed past circumstances that initiated the need for this type of agreement, noting that it is designed so that deputies from neighboring counties can work together on issues at county lines. Roger also discussed problem areas in Madison County and differences in jurisdictional laws in Montana compared to other states. Following discussion, Ron Nye moved to approve the Memorandum of Agreement between the Madison County Sheriff's Office and the Jefferson County Sheriff's Office for the Cross-Deputation of Madison County Sheriff Deputies and Jefferson County Sheriff Deputies. Jim Hart seconded the motion. All voted aye and the motion carried.

Ennis Flooding Issue: John Claypool, Ennis Business Owner, contacted the Board by telephone to discuss a flooding issue surrounding his business in Ennis. John stated that it has been 52 days since the water has been around his building. He further stated that this was a mistake made by the road crew and that nothing has been done to correct the issue. Jim Hart stated that his road crew has been busy but they are hoping to get to it by the end of the week. John asked the other two commissioners what they thought of the issue. Ron Nye stated that the issue needs to be addressed and if Jim said it would be done by the

end of the week, he assumes it will be done this week. David Schulz was not present to respond to John's question. John stated that he is going to keep calling until the problem is addressed.

MVM Parking Lot Project: There was no discussion on this topic.

Christmas Gift Certificates: Following discussion, Ron Nye moved to approve giving all employees gift certificates in the amount of \$15.00 each the same as previous years. Jim Hart seconded the motion. All voted aye and the motion carried.

Courthouse Christmas Party: Following discussion, Ron Nye moved to contact the Elks to determine a date for the Christmas Party, advertise for bids for the meal, and that the County will pay for each employee and one guest. Jim Hart seconded the motion. All voted aye and the motion carried.

Ousel Falls Snow Removal Contract: There was no discussion on this topic.

Fair Building Use Agreement: The Board reviewed an agreement for the use of the yellow Fairgrounds Building. Ron stated that he had a question regarding the insurance on the vehicles stored in the building and had talked to Pete Novich, Novich Insurance, about it. He was told that the Fire Department had insurance on the vehicles so the County would not be responsible for damage to the vehicles while being stored in a County building. There were further questions regarding the starting date of the agreement, the duration of the agreement, and whether the County Attorney had reviewed it. Since the Board is meeting with the Fair Board later in the week, they will discuss the agreement with them before taking action on it.

Airports: The Board discussed the following airport topics. Jani Flinn, Airport Board Secretary, was present for this portion of the meeting. Lance Bowser, Robert Peccia and Associates, participated by telephone.

- **Montana Aeronautics Grant Applications for Twin Bridges Airport and Ennis Big Sky Airport:** Lance reviewed grant applications for both the Twin Bridges Airport and the Ennis Big Sky Airport noting that funds from the Montana Department of Transportation could be used as part of the local match for FAA funding towards the master plans. Lance also noted that these applications do not bind the County into accepting the funds. Following discussion and review, Ron Nye moved to authorize Lance to submit the MDT Grant Application, in the amount of \$8,300, to conduct airport master plan study with forecasting and ALP update, with update anticipated to include justification for B-II expansions (from 60' to 75' wide runway) in the short-term at the Twin Bridges Airport; and to submit the MDT Grant Application, in the amount of \$10,000, for design engineering for 2018 reconstruction of south apron and adjacent portion of parallel taxiway and connection to runway 34 threshold; conduct environmental assessment for airport category change to C-II; acquire snow removal equipment; acquire/install present weather sensor "P" on existing AWOS III; and acquire land necessary for C-II expansions at the Ennis Big Sky Airport. Jim Hart seconded the motion. All voted aye and the motion carried.
- **Ennis Big Sky Airport – Land Acquisition:** Lance reviewed a summary related to the potential land acquisition at the Ennis Airport including the typical steps that are taken in this type of process which include an appraisal and an appraisal review, offering just compensation, submitting a written offer, and negotiating the offer of just compensation if warranted. Lance suggested completing at least one appraisal to determine a value of the properties and negotiate from that point. Lance stated that if the sales are completed each of the properties will have to be appraised but the cost of the appraisals is reimbursable by the FAA. If the acquisitions are unsuccessful, the cost of the appraisals will be the responsibility of Madison County. There was further discussion on the appraisal process. Following discussion, Ron Nye moved to ask Robert Peccia and Associates to use their most customary appraiser to conduct an appraisal of Lot 4-A at the Ennis Airport, to use as a comparison for all the properties that are subject to acquisition, for an amount of \$4,000; and to include the review appraisal process for the amount of \$2,000, with the understanding that all lots would eventually need to be appraised. Jim Hart seconded the motion. All voted aye and the motion carried.

Doris Fischer, Mental Health LAC Chair, met with the Board to discuss the following items:

- **Integration Planning Contract with National Council for Behavioral Health:** Doris stated that the County submitted and received a grant on behalf of the Mental Health Local Advisory Council. This contract would spend \$19,107.50 of the grant funds to pay for a consultant to work with the Mental Health LAC to integrate mental health care, substance abuse, etc. into existing health care programs in the area. Doris noted that the agreement has been drafted by the National Council for Behavioral Health and has been reviewed by herself, Lisa Brubaker, Victims' Advocate, and Chris Christensen, County Attorney, and that it has been edited for confidentiality issues knowing that in working with a government all information is public. Following discussion, Ron Nye moved to approve the Agreement to Provide Consulting Services between the National Council for Behavioral Health and Madison County, effective October 17, 2016, through and including October 16, 2017, for three onsite days for one consultant, 11 coaching calls, 10 hours of prep time, 12.5% project management fee, and travel and business expense, for a total amount of \$19,107.50. Jim Hart seconded the motion. All voted aye and the motion carried.
- **Laptop for Mental Health Assistant:** Doris stated the Mental Health LAC has hired Martha Klauman as the assistant for their grant and that she is doing a wonderful job. Doris stated that she has talked to Chris Hunt, IT Manager, about a laptop computer for Martha to use for these duties. Because the grant only authorizes an assistant for one year, the LAC will use the laptop until the grant expires and it will then go back to the IT Department to be used as a loaner to other departments as needed. Following discussion, Ron Nye moved to authorize the purchase of Lenovo ThinkPad E560 20EV for the amount of \$640 with MS GSA Office STD 2016 for the amount of \$250, to be used by the Mental Health Local Advisory Council. Jim Hart seconded the motion. All voted aye and the motion carried.

Letter of Support for Speed Study on Hwy 64, Big Sky: Following discussion, Ron Nye moved to approve sending a letter to Danielle C. Bolan, P.E., Traffic Operations Engineer, Montana Department of Transportation, requesting a speed study on Montana Highway 64 (X-81064) in Gallatin County in July of 2017, as requested by the Big Sky Chamber of Commerce. Jim Hart seconded the motion. All voted aye and the motion carried.

Blaine Springs Request for Funds, New Signature Page: Because the signatures on a previously signed Request for Funds Form did not match the Signature Certification Form, it was necessary to complete a new form. Following review, Ron Nye moved to approve the Treasure State Endowment Program (TSEP) Request for Funds Form for Contract Number MT-TSEP-CG-12-698, Drawdown Number 4, in the amount of \$674,384. Jim Hart seconded the motion. All voted aye and the motion carried.

McKinstry Energy Performance Contractor: Tom Phillips, McKinstry Energy Performance, met with the Board to present information on services his company provides. Tom stated McKinstry is a design-build contractor with a strong energy division and that they have done a lot of work in the State with colleges and K-12 Schools. They have done work for counties in other states and are expanding to address infrastructure needs for counties in Montana. Tom reviewed a list of challenges most counties face including aging infrastructure, limited funds, and increasing costs; and discussed solutions to these issues. Tom stated that by using energy performance contracting, funds that are typically spent on utility bills can be diverted for use on debt service, operations, and other needs. He noted that energy savings can sometimes pay for the entire project. There was discussion regarding conducting energy audits in County owned buildings. Jim Hart asked about incorporating these services in the project at the Courthouse. Following much discussion, it was determined that Tom would contact ThinkOne Architects to discuss the Courthouse project and would send a form to complete for energy audits on County buildings.

Contract for lamResponding.com: Lynda Holt, Communications Coordinator, met with the Board to discuss a contract for an emergency response notification program. Dustin Tetrault, Director of Emergency Management, participated in the meeting by telephone. Dustin explained that this program will provide a dashboard for all the fire departments in the County to have the ability to respond to a call by text, voice mail, or email. It will also give them the ability to access an app that will show everyone else who has responded. Dustin stated that the program will log department training, truck checks, mapping, AEDs, hydrant flow rates, and other information that will be stored to the data base. The Dispatch Office and

Dustin's Office will have a dashboard that will show the information for all of the fire departments and each department will have a dashboard specific to their own department. There was discussion regarding the cost of the program and where the funds would come from. Following discussion, Ron Nye moved to approve the Subscription Agreement between Emergency Services Marketing Corp Inc. and Madison County to provide access to lamResponding.com for a one-time set up fee of \$300 and \$2,113 per year for three years beginning on November 15, 2016, and terminating on November 14, 2019. Jim Hart seconded the motion. All voted aye and the motion carried.

Calendars: The Board reviewed calendars.

With no further business, the meeting was adjourned at 3:10 p.m.

Next meeting: The next regular Commission meeting will be held on Monday, November 21, 2016, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

David Schulz, Chairman
Board of Madison County Commissioners

Date Approved: November 21, 2016

Minutes prepared by:

Laurie Buyan, Administrative Assistant

Attest: _____
Kathleen Mumme, Clerk and Recorder, Madison County