

Madison County Library Board MINUTES

Thursday, January 11, 2018

Monthly Meeting
9:30am

Madison County Thompson-Hickman Library
217 East Idaho Street
Virginia City, MT 59755

Chair:

Janet Doornbos - Alder/Sheridan

Vice Chair:

Lucy Ennis - Ennis/Madison Valley

Jan Thomas - Virginia City

Marilyn Ross - Twin Bridges

Art Kehler - Harrison/Pony Area

Library Director:

Jack Albrecht

Assistant Librarian:

Christina Koch

Fund Raising Campaign Chair:

Jim Jarvis

President of the Friends:

Ken Shields

Archivist:

Evalyn Johnson

Commissioner Liaison:

Ron Nye

Present: Janet Doornbos, Lucy Ennis, Marilyn Ross, Jan Thomas, Jim Jarvis, Christina Koch

CALL TO ORDER 9:35

PUBLIC DISCUSSION AND COMMENTS None

APPROVAL OF MINUTES

Minutes approved as presented.

ANNOUNCEMENTS

OLD BUSINESS

Jim Jarvis - Update

Reading Room - Gallatin Insulation blew the insulation into the attic.

Drainage and seepage issues - Dan Kenworthy installed the heat tape in the gutters. It has been working well so far. In the spring, the heat tape will be extended farther into the drains underground. The electricians will be back this month to move the electrical outlets in the museum.

Window seats in Reading Room - Chris Harris will be installing the copper plates on the window seats in the next two weeks.

Indemnification Agreement - The county attorney reviewed the document created by Jim Jarvis and sent his suggestions. Jim reworded his agreement and included all of the appropriate documents. Janet moved to accept and sign the Indemnification Agreement as presented by Jim Jarvis. Motion was seconded and passed. The document was signed and given back to Jim. He will take it to the Vigilance Club for signature next, then to the Commissioners for signature.

Invoice - Jim submitted an invoice for 17 hours for \$425.00. Motion to pay Jim was made, seconded, and passed.

Library playground - Christina read an email from the County insurance provider, Pete Novich, stating a playground on library property would be covered under MACO's PCT policy.

Pace Archives Scanning Project - Jack has ordered archival materials (tissue paper, paper clips etc) to pack the items for shipment. He is also making a detailed list of all items that will be sent. He contacted Kendeda and sent them a copy of our signed contract with Northern Micrographics, as well as, a status update on our timeline for completion. They responded saying it is great to see the project moving forward and they will be changing our reporting date to accommodate our timing.

NEW BUSINESS

Election of board chair - Jan Thomas nominated Lucy Ennis to serve as Chair of the Library Board. Marilyn Ross seconded. Lucy accepted. Motion passed.

100th Anniversary Celebration for Thompson-Hickman Library - The 100th birthday party has been tentatively scheduled for Saturday, May 12th @ 2:00pm. Jack and Christina will look into possible time capsules and items to include. Jim Jarvis suggested we readdress the idea of installing a flag pole, and raising the flag for the first time during the party.

LIBRARY REPORT/BUDGET REVIEW

Budget Review

Friends Report - The Friend's Annual Meeting is scheduled for tomorrow at 10:30am.

SHARING

Jane Bacon has accepted a part-time position working in the Commissioner's and Finance offices, as well as, the Library, so she is now a full-time County employee.

ADJOURNMENT

10:30am