

BOARD OF MADISON COUNTY COMMISSIONERS
January 16, 2018, Meeting Minutes

On Tuesday, January 16, 2018, a meeting of the Board of Madison County Commissioners came to order at 9:55 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Jim Hart, and Dan Allhands. Jani Flinn, Fill-in Clerk, was present to take minutes.

Those people in attendance at the meeting were Bonnie O'Neill, Charity Fechter, Leona Stredwick, Laurie Buyan, Tony Forsythe, Chris Hunt, Vicki Tilstra, and Tom Hyndman.

Claims: The Board approved claims.

Planning Office: Charity Fechter, Planning Director, and Leona Stredwick, Planner I, were present for this portion of the meeting.

- **Public Hearing on Ordinance 1-2018 Subdivision Regulations Update:** Charity Fechter, Planning Director, presented Ordinance 1-2018, an Ordinance Amending the Madison County Subdivision Regulations to reflect statutory changes from the 65th Montana Legislative Session and housekeeping corrections, for First Reading. At 10:00 a.m., Chairman Ron Nye opened a public hearing in the Commissioners Conference Room of the Madison County Administrative Office Building in Virginia City. Charity read the proposed ordinance. There were no public comments and the public hearing was closed at 10:05 a.m. Jim Hart moved to pass the First Reading of Ordinance 1-2018, an Ordinance amending the Madison County Subdivision Regulations to reflect statutory changes from the 65th Montana Legislative Session and housekeeping corrections, as presented by the Planning Director, and set the date for the Second Reading on January 30, 2018. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Lower Ulery's 1 Subdivision PUD 2nd Correction Plat:** Charity reviewed a request to revise the date on the plat by which the corner monuments are to be set because construction is not complete at Lower Ulery's 1 Subdivision PUD. After review, Jim Hart moved to approve and sign the 2nd Correction of Lower Ulery's 1 Subdivision PUD as recommended by the Planning Director and submit it to the Madison County Clerk and Recorder for filing as requested. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Completion of SIA – YMC Golf Course Villas:** Leona Stredwick, Planner I, presented a request from the engineer to accept the final improvements at the Golf Course Villas Subdivision. After discussion, Jim Hart moved to accept the improvements listed on the 7-13-2015 Engineers Estimate as complete and to retain the bonded amount of \$75,650.10 for one year, as recommended by the Planner I. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Partial Release of SIA – YMC Big Springs Village, Phase 1C:** Leona presented a request for a partial release on the Bond for Big Springs Village Subdivision PUD Phase 1C. After discussion, Jim Hart moved, per the recommendation of the Planner I, to accept the as-builts for Yellowstone Mountain Club – Big Springs Village Subdivision PUD Phase 1C as provided by Justin Houser, PE, release \$76,248.05 of the \$127,906.25 bond by US Specialty Insurance Company, leaving a remainder of \$51,658.20 for the one-year warranty period, and sign the partial release. Dan Allhands seconded the motion. All voted aye and the motion carried.

Grants: Jani Flinn, Grant Administrator, was present for this portion of the meeting.

- **Laurin Bridge Replacement – TSEP:**
 - **TSEP Contract for Laurin Bridge:** This item will be continued to the next scheduled meeting.
 - **TSEP Draw Request for Laurin Bridge:** Dan Allhands moved to approve TSEP Reimbursement Request as presented by Great West Engineering in the amount of \$164,339.71. Jim Hart seconded the motion. All voted aye and the motion carried.

- **Task Order #14 – 2018 TSEP Bridge Evaluation and PER:** Dan Allhands moved to approve Task Order #14 to the Consultant Agreement, for 2018 TSEP Bridge Evaluations and Giem Bridge Preliminary Engineering Report Update for an amount not to exceed \$20,000. Jim Hart seconded the motion. All voted aye and the motion carried.
- **Fairgrounds Master Plan:** The Master Plan document will be reviewed at the Fair Board Meeting on the 17th, and a meeting will be scheduled with Great West Engineering. This topic will be continued to next week.
- **Senior Citizens Bus Grant:** After much discussion, the Board agreed not to proceed with the MDT grant application for this year, but will look at possible leasing options before the 2018/2019 budgets are prepared.

Public Hearing on Resolution 3-2018, Setting County Office Hours: Chairman Ron Nye opened a Public Hearing at 11:02 a.m. The proposed resolution was read by Commissioner Jim Hart, and hearing no public comment, the hearing was closed at 11:10 a.m. Jim Hart moved to approve Resolution 3-2018, a Resolution Setting County Office Hours, as presented. Dan Allhands seconded the motion. All voted aye and the motion carried.

Airports: Jani Flinn, Airport Secretary, discussed recent communications received regarding grants and funding approved by the FAA and Montana Aeronautics. A date for a joint teleconference between Lance Bowser of Robert Peccia & Associates, the Airport Board and the Board of Commissioners was set at January 31, 2018, at 4:00 p.m. Meeting notices will be prepared and posted.

Tony Forsythe – Boiler at Courthouse: Tony discussed the option of changing the boiler from diesel to propane at the Courthouse, and outlined the steps that will need to be taken and the estimated costs involved. After discussion, Jim Hart moved to proceed with acquisition of a new boiler system for the Courthouse, and check with Vicki Tilstra, Finance Manager, on available funds. Dan Allhands seconded the motion. All voted aye and the motion carried.

Human Resources: Bonnie O'Neill, Human Resources, met with the Board to discuss the following:

- **IT Support Part-time Position – Authorization to Fill – Internal Posting:** Jim Hart moved to approve the Madison County Authorization to Fill for Information Systems Computer Specialist, at 30 hours per week at \$21.02/hour, and post internally for five days. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Deputy Clerk of District Court Part-time Position – Authorization to Fill – Internal Posting:** Dan Allhands moved to approve the Madison County Authorization to Fill for District Court Deputy Clerk for 8 hours per week at \$17.03/hour and post internally for five days. Jim Hart seconded the motion. All voted aye and the motion carried.
- Bonnie presented a recommendation from the hiring committee to offer the Director of Nursing position at Tobacco Root Mountains Care Center to Bonnie Michau, RN. Dan Allhands moved to hire Bonnie Michau as Director of Nursing at TRMCC at 90% of the DON annual salary, starting at \$62,550, as recommended by Saza Lee, Administrator. Jim Hart seconded the motion. All voted aye and the motion carried.

2020 Census Registration Form: Tommy Luksha, GIS, participated in this discussion via telephone to request signature and authorization to submit the Local Update of Census Addresses request. Jim Hart moved to approve the Registration Form authorizing the US Department of Commerce to send census information for Madison County to our GIS Department for comparison and correction. Dan Allhands seconded the motion. All voted aye and the motion carried.

Clock Program Selection: Chris Hunt, IT Manager, met with the Board to present a final quote for a new time clock system for the two nursing homes. Vicki Tilstra, Chief Financial Officer, participated in this portion of the meeting. After discussion, Jim Hart moved to approve purchasing the TimeClock Plus system for the two county nursing homes, as recommended by the IT Director, for \$6,277.85 plus annual maintenance of \$1,885.85, to be taken out of the IT budget. Dan Allhands seconded the motion. All voted aye and the motion carried.

Next Research Project for Road Review Committee: The Board reviewed possible road issues which need research and input from the Road Review Committee. After discussion, Jim Hart moved to encourage research on Adobe Town Road in Road District 1, and Gravelly Range Road route clarification in Road District 3. Dan Allhands seconded the motion. All voted aye and the motion carried.

Resolution Requesting a Continuing Mill Levy for Nursing Homes: The Board reviewed a draft Resolution proposed to continue the current mill levy for the two Madison County Nursing Homes, which will be put on the ballot for consideration this year. No action was taken. This item will be continued to a later date based on input from the Clerk & Recorder.

Proposal for Cleaning Light Fixtures and Courthouse Blinds: This item was continued to the next scheduled meeting.

Repair of Benches at Courthouse and Ropes in Courtroom. This items was discussed with Tina Krause, Custodial Supervisor, via telephone. She will research possible vendors and get back to the Board.

Courthouse Elevator Project: No action taken.

Administrative Building Canopies: This item will be continued until February.

District Boundary Changes: This item will be continued to the next scheduled meeting.

Request to Remove Tax ID #729003700 from Future Tax Billings: After discussion, Jim Hart moved to remove Tax ID#729003700 from future tax billings as requested by the County Treasurer. Dan Allhands seconded the motion. All voted aye and the motion carried.

Tom Hyndman, Twin Bridges Mayor: The Board discussed the water line break at the Twin Bridges Fairgrounds with Tom Hyndman and reviewed leakage details, costs incurred by the Town, water usage charged to Madison County, and preliminary costs to repair or replace the broken line. More research is needed and this item will be rescheduled for the January 30, 2018 Board Meeting.

Minutes: Jim Hart moved to approve the January 2, 2018 meeting minutes as presented. Dan Allhands seconded the motion. All voted aye and the motion carried.

Calendars: The Board reviewed calendars.

With no further business, the meeting was adjourned at 4:10 p.m.

Next meeting: The next regular Commission meeting will be held on Tuesday, January 23, 2018, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

Ronald E. Nye, Chairman
Board of Madison County Commissioners

Date Approved: January 23, 2018

Minutes prepared by:

Attest:

Jani Flinn, Clerk

Kathleen Mumme, Clerk and Recorder, Madison County