

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**Special Meeting**  
**February 8, 2019, Meeting Minutes**

On Friday, February 8, 2019, a special meeting of the Board of Madison County Commissioners came to order at 9:30 a.m. in the Public Meeting Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, Jim Hart, and Dan Allhands present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Ralph Sand, Vicki Tilstra, Kayte Simpson, Darcel Vaughn, Bill Farhat, Tammy Mahlstedt, Jani Flinn, Bonnie O'Neill, Tommy Luksha, Kathleen Mumme, Van Puckett, Leona Stredwick, Charity Fechter, Cody Marxer, Karen Miller, and Mindy Cummings.

**Senior Citizen's Advisory Board / Nursing Homes:** Ralph Sand, Sheridan Senior Citizens, Vicki Tilstra, Finance Officer, Kayte Simpson, Pony Senior Citizen's, Darcel Vaughn, Nursing Homes Administrator, Bill Farhat, Big Sky Fire Chief, Tammy Mahlstedt, Human Resource Generalist, Jani Flinn, Grant Administrator, and Bonnie O'Neill, Chief Executive Officer, met with the Board to discuss the following topics.

- **Madison County Senior Citizens Advisory Board's Request for a Budget Amendment to Purchase a Used 2018, Ford E-350-13 Passenger/Wheelchair Accessible Bus-\$61,095.00:** There was discussion regarding the purchase of a new bus for the Senior Citizens. Ralph Sand and Kayte Simpson both indicated they were in favor of the purchase. Ron Nye noted that Ken Bailey, Senior Bus Driver, was also in favor of the purchase. Vicki Tilstra clarified that the amount of the budget amendment is different than the amount that was listed on the agenda. Jim Hart read the proposed resolution of budget amendment. Following discussion, Jim Hart moved to approve Resolution 10-2018, a resolution of budget amendment for fiscal year 2018-2019 for fund 2280 – Senior Citizens. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Madison County Senior Citizens Advisory Board's Request for an Inter-fund No Interest Loan (approximately \$20,000) from the Madison County General Fund to Apply to the Balance Owed for the 2018 Senior Citizens Used Bus Purchase:** Following discussion, Jim Hart moved to approve an inter-fund no interest loan (approximately \$20,000) from the Madison County General Fund to apply to the balance owed for the 2018 Senior Citizens used bus purchase with an amortization schedule to be determined by the Senior Board at a later date. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Madison County Nursing Home Administrator's Request to Purchase Used 2012, Chevrolet-12 Passenger/Wheelchair Accessible Senior Citizen Bus from the Madison County Senior Citizens Advisory Board-\$10,000 from the Madison County Senior Citizens Advisory Board, Using the Shaw Account:** Darcel distributed information on the 1995 passenger bus currently owned by the Tobacco Root Mountains Care Center, noting that the bus has 153,838 miles on it, is in horrible condition, and has safety concerns. She requested permission to purchase the 2012 Chevy bus from the Senior Citizen's Advisory Board for \$10,000. Following discussion, Dan Allhands moved to approve the Tobacco Root Mountains Care Center purchase of the 2012 Chevrolet Bus that is being replaced by the Senior Citizen's Advisory Board, for the price of \$10,000 to be taken from the Shaw Fund. Jim Hart seconded the motion. All voted aye and the motion carried.

Bonnie noted that she is planning to work with Jani Flinn, Grant Administrator, and David Kack, Big Sky Transportation District Board, to pursue grant funding for a bus or van for the Madison Valley Manor.

**Human Resources:** Vicki Tilstra, Finance Officer, Darcel Vaughn, Nursing Homes Administrator, Bill Farhat, Big Sky Fire Chief, Tammy Mahlstedt, Human Resource Generalist, Jani Flinn, Grant Administrator, Bonnie O'Neill, Chief Executive Officer, Tommy Luksha, GIS, Kathleen Mumme, Clerk and Recorder, Van Puckett, Sanitarian, Leona Stredwick, Planner I, Charity Fechter, Planning Director, Cody Marxer, Planning Clerk, Karen Miller, Clerk of Courts, and Mindy Cummings, Planning Director Candidate, met with the Board to discuss the following topics.

- **Planning Director Recruitment:** Bonnie opened this portion of the meeting by discussing the applications that have been received and those that have been interviewed or offered an interview. She discussed the wages of the current Planning staff and annual fees collected in recent years compared to fees collected in past years. Charity noted that we're not in the business of making money and listed several duties performed by the Planning Office that are not fee-based. She also listed several projects that will be coming up in the near future, mostly from the Big Sky area.
- **Madison County Planning Department Re-Organization:** Bonnie stated that this would be a great time for change and asked the Board to consider a re-organization of the Planning Department. Charity presented a spreadsheet of several different options for a possible re-organization. Mindy Cummings, Griffith and Cummings, PLLC, stated that she has previously interned with the Planning Office, had applied for the Planning Director position, and was asked to interview but declined. She added that the thought of re-organization would be a better option, stating that Madison County has some of the most capable women in the Planning Office and with someone to back them up, would be a unique opportunity to create an incredible department. She offered her assistance as that back-up on a permanent, temporary, or short-term basis and, after asking permission from the Board, showed a power-point presentation of her firms qualifications. There was discussion regarding creating a Request for Proposals for contract services, the lack of a formal written letter of resignation, the ongoing advertising process, and the position requirements. After much discussion, Leona stated that she was here because they need a plan for the department once Charity is gone, noting that she is open to anything on the list that Charity presented. She also listed several upcoming tasks that will be need to be completed in the near future. Cody added that they need to determine priorities and go from there. Van Puckett suggested using the 90 day short-term position to hire Mindy while advertising continues. Dan Allhands agreed to continue advertising, adding that there is a lot of competition out there right now and a shortage of qualified people. He added that it's worth taking the time to get it done right. Tommy Luksha presented a memo with options for the GIS Office. After much discussion, it was determined that the topic would be added to the next regular Commission meeting agenda.

With no further business, the meeting was adjourned at 10:55 a.m.

---

Ronald E. Nye, Chairman  
Board of Madison County Commissioners

Date Approved: February 26, 2019

Minutes prepared by:

---

Laurie Buyan, Commissioners' Assistant

Attest: \_\_\_\_\_  
Kathleen Mumme, Clerk and Recorder, Madison County