

Author: Walker

Meeting - Minutes

Project # **14414** Meeting Date: March 17, 2015

Project Name **Madison County Annex Building**

Project Location **101 West Wallace
Virginia City, MT 59755**

Project Manager **Ben Walker** Office: (406) 585-3420
Project Superintendent **Mike Falk** Cell: (406) 539-6767

Project Coordination Meeting Owner Meeting #16

Date	Start	End	Next meeting	Next time	Prepared by	Company
3/16/15	3:00 PM		3/23/15	3:00 PM	Walker	Langlas and Associates

Purpose	Location	General notes
Coordination of construction activities	MCAB Construction Trailer	

Attendees Non-attendees

Mike Falk – Langlas
Ben Walker - Langlas
~~Jim Hart – Madison County~~
~~Loren Cantrell – Langlas~~
Scott Stroh – Think One
~~Bill Hanson – Think One~~
Dave Schulz – Madison County
Chris Hunt – Madison County
Ron Nye – Madison County

1. Construction Schedule

- 1.1. Items completed this week – [Interior Paint, Ceiling grid, Taping](#)
- 1.2. Work scheduled for the next two weeks – [Tile, Doors and Hardware, Division 10](#)
- 1.3. Additional action Items:

2. Upcoming coordination needs

- 2.1. Discuss and ensure that fire alarm and elevator have required dedicated phone line. - [Fire alarm and Elevator line should be active approximately 5/1/15](#)
- 2.2. Langlas has requested Williams Plumbing and Heating make recommendations regarding domestic water quality/filtration needs. They have suggested bringing on a water purification contractor as the correct path. Discuss if county would like Langlas to coordinate this. – [Yes, Langlas to coordinate](#)

3. Submittals

- 3.1. Outstanding Submittals –
- 3.2. Upcoming Submittals –

4. RFI's -

- 4.1. none

5. Contract changes

- 5.1. Review Change Estimate log – Discuss CE #'s – 18A, 41, 42, and 43 – CE's 18A, 41, 42 were verbally approved
- 5.2. Change Order #10 – Above items will be added to Prime Change Order #10
- 5.3. County requested Prime Change Order Log be sent along with Prime Change Order #10 to evaluate amount remaining in Owner Contingency.

6. Open discussion

- 6.1. Building walkthrough
- 6.2. Langlas to have Elkhorn Electric provide pricing options for emergency generator. Provide 300 Amp and 600 Amp options.
- 6.3. Langlas to provide options and pricing for window treatments/blinds

7. Next Meeting

Set next meeting date, time, location – 3/23/15, 3:00 PM

8. Adjourn