

Meeting Minutes
Madison County Airport Board
Madison County Administrative Office Building
Public Meeting Room
April 8, 2019

Attendees: Tom Miller, John Hauck, Beau Bradley, Scott Payne, Peter Fitzgerald, Tyler Holland, and Jim Frey

Commissioners: Jim Hart

Secretary: Jani Flinn

Visitors: Troy Hunter, Choice Aviation, Lance Bowser, RPA (via telephone)

The Airport Board meeting was called to order at 6:08 p.m. by Board Chairman Tom Miller. Lance Bowser called in to participate in the meeting.

Public Comment: There was no public comment.

Approval of Minutes: Peter Fitzgerald moved to approve the 3/11/18 meeting minutes as corrected. Scott Payne seconded the motion. All voted aye and the motion carried.

Report Twin Bridges Airport: Beau reported that they have poured cement for the T-hangars. Minor repairs were needed to a runway light, and they had water damage to the Madison County hangar ceiling from the snow and wind. No claim will be filed, and minimal repairs will be taken care of.

Report Ennis Big Sky Airport: See attached report from Choice Aviation. More runway light repairs, windsock replaced, sign base replaced, and drainage issues again this year. Tom would like to meet with Roy, Troy, Lance and Jim to talk about the drainage. FBO Report includes 121 operations, 7 rental cars, 8 hotel rooms, and 2 catering orders, with 3,277 gallons of jet fuel used.

Matson property Lot 4B Acquisition: Tonya Matson was present for this portion of the meeting. Lance reviewed the counter-offer received and advised that he would have to forward the proposed offer to the FAA for their Administrative Settlement review before making a formal offer to the owners of Lot 4B. Boundary line adjustment and exemption review will be required by the County, the Environmental Assessment must be complete, a Shining Mountains Covenant Amendment must be done, and the actual fencing will not happen until next year. After discussion, Beau Bradley moved to accept the counter-offer contingent upon approval by the FAA. John Hauck seconded the motion, and all voted aye. Lance will take it to the FAA.

Robert Peccia & Associates Project Updates: Lance Bowser reviewed the attached RPA Airport Board Meeting Notes. Topics discussed included:

- Environmental Assessment. Still waiting on final approval from Regional Review, then public hearing and comment period to finalize. Once this is final, the Helena ADO will review Land Purchases for reimbursement.
- AIP-021-2019, south apron and connecting taxiway waiting on Environmental Assessment approval.
- SRE/ARFF Building: Staking will begin this week, and construction will start in two weeks. Septic system was discussed, and Madison County Sanitarian will be asked to provide input.

- **Land Acquisition:** Environmental Assessment must be complete before reimbursement. State Land parcel in process, Tract 4A, no progress, and Tract 4B is in negotiation. Tract 22B has received a letter of interest. Next steps to be determined.
- **Plow Truck:** Still needs to be driven to Great Falls for repairs. Troy will work with Jim Hart to coordinate.
- **Twin Bridges** is looking good for 100% runway funding, Master Plan update still pending, and Taxiway construction is 99% complete (waiting for final paint). FAA confirmed that the AWOS project is eligible for funding. Bids were received and Pavlik Electric was the low bidder. Beau Bradley moved to make a recommendation to the Board of Commissioners to sign a Recommendation of Award letter to include the Added Alternate #1, as recommended by the engineer, and negotiate with All-Weather on Added Alternate #2, service agreement. Scott Payne seconded the motion, and all voted aye.

SRE/ARFF Building, Concrete Floor Sealant: Concrete sealant for the floors was discussed. Troy has researched different products and after discussion the Board agreed to consider applying it themselves. Troy will get details of the recommended product.

Ennis Airport update on Well Repair: Troy met with Graham Drilling to evaluate whether the existing well can be repaired. Unfortunately, they did not feel that anything could be done to improve output. Troy presented a well log report and an estimate from Graham Drilling to drill a new 6" water well. The Board discussed possible location of a new well, using the new well for fire suppression, and costs. Peter Fitzgerald moved to budget for a new well up to \$50,000, and have Lance Bowser, RPA, assist in determining where the well could be drilled. John Hauck seconded the motion. All voted aye and the motion carried.

Airport Affected Area Regulations and Discussion: The Board discussed recent AAA approvals and expressed concerns about the Airport Board not being consulted prior to the approval being given. Resolution No. 30-2014, a Resolution Adopting Madison County Airport Affected Area Regulations was handed out to the Board Members. After discussion, Peter Fitzgerald moved to ask the County Commissioners and the Planning Office to include the Airport Board in discussions on issues that directly affect the Airports, such as the solar farm recently approved. Beau Bradley seconded the motion. The Board will discuss their concerns with the new Planning Director once he is on board.

With no further business, the meeting was closed at 8:05 p.m.

Tom Miller, Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary