

Meeting Minutes
Madison County Airport Board
Ennis, Montana
April 9, 2018

Attendees: Tom Miller, Scott Payne, Peter Fitzgerald, and Jim Frey

Via Teleconference: Tom Miller, John Hauck, Beau Bradley, and Peter Fitzgerald

Absentees: Ernest Bock, John Hauck, Beau

Commissioners: Jim Hart, Ron Nye

Secretary: Jani Flinn

Visitors: Troy Hunter, Choice Aviation, Lance Bowser, Robert Peccia & Associates, Kendra Horn, Ryan Flaming

The Airport Board meeting was called to order at 6:26 p.m. by Board Chairman Tom Miller.

Minutes: Peter Fitzgerald moved to approve the minutes from 10/2/17 and 1/31/18, as presented. Jim Frey seconded the motion. All voted aye and the motion carried.

Report Twin Bridges: Kendra Horn and Ryan Flaming were introduced to the Board as the new Twin Bridges Airport managers. Kendra reported that traffic is picking up quickly. The fishing lodges are opening up and the new FAA Approach data has started corporate centers calling to update their information. She will keep a log of calls for Lance to help track potential users. Snow is cleared, runway brushing is done, and the new windsock up.

Report Ennis Big Sky Airport & Water Runoff issues:

See attached report from Choice Aviation. Topics discussed included Elk damage on fences, FAA visit and inspection, and drainage. Hydraulic leak just found today on new Plow; Troy will coordinate with Lance on repair options. Weather Drop in Bozeman is predicting weather off of our AWOS which allows people to list Ennis as alternate. Had five to seven per day on bad weather days. Air Medivac will come in as long as AWOS is up and running. Projects: Fuel Tank for diesel before next winter with delivery to airport – call McLeod and see what they will do for us. Trash service is available now –Republic Services – Troy will check on price. Picnic Table stain and repair. Drainage is still an issue during spring runoff. Lance will address these issues in future design. Temporary measures have been taken and Troy will work with contractors to minimize water on taxiway. Operations report Jet fuel 1655 gallons, 185 operations, 10 rental cars, 18 hotel rooms, and 2 catering orders.

Robert Peccia/ & Associates Project Updates:

- **Master Plan Update:** Lance has a sign-in sheet for discussion on the Ennis ALP, which has been submitted for airspacing review. The plan didn't change, but got longer and shifted center line. Will need to revise the Airport Affected Area zone when approved.
- **SRE/AWOS Grant:** All items complete. Lance will submit final report and closing.
- **Environmental assessment:** First three chapters have been submitted to the FAA. Chapter 4 and 5, will be completed soon. After regional review, the plan will be scheduled for public hearing.

- **SRE and ARFF Building:** Ted Liss, Madison Valley Fire District Board Chairman, attended this portion of the meeting. FAA has concerns about the ARFF portion and initiated a conference call with the Commissioners asking for more justification. The draft letter is out and waiting for approvals and signatures. Ted said their Board is not ready to sign the letter. He has had to do a lot of convincing, and they are convinced they need fire protection, but they have a 5, 10, and 30 yr. plan which includes 200 houses in Meadow Creek. Their plan was to provide protection out there first. This new proposal stretches them out quite a ways. Discussion included potential volunteers, response time, and equipment. The Airport is not planning on manning the station -- just trying to increase response time by having equipment on site. The Fire Board needs more details and will be meeting April 10th at 7pm. Ted asked if someone could attend the meeting, and Lance will be available by cell phone.
- **South Apron, Taxilane extension, maintenance:** Not happening this year. Waiting on Environmental Assessment. Should be granted this year; Bid and award it this year, but wait on construction.
- **Land Acquisitions:** Longhorn ranch parcel should close on Friday. Only remaining part is Janura and state land.

Non-project Related Items:

- Cisterns not eligible for reimbursement. Madison County will budget for them and coordinate work with the South Apron Contractor.
- Non-primary transfer. Ennis owes twin \$199,610 but only has \$150,000 available for repayment. The remaining 50,000+/- will be scheduled to transfer with a new due date.
- Self-serve fuel system still needs relocated when the new Master Plan is implemented.
- Still need Ground Lease with Choice Aviation for the Fuel Farm purchase which was completed in September, 2016. They would like a site plan prepared by

Twin Bridges:

- **Master Plan and ALP Update:** Forecasting done, should be complete soon.
- **Taxiway widening, apron expansion, pavement maintenance:** FAA requested more justification. Draft letter was reviewed and design questions were answered. Hope to have design done 90% this week. Out to bid in two to three weeks. The Board reviewed Engineering selection and contracts. Morrison Maierle did an Independent Fee Estimate and came in 16% high. Scott Payne moved to make a recommend to the Commissioners to move forward with Engineering Selection, and approve Task Orders from Robert Peccia & Associates. Peter Fitzgerald seconded the motion. All voted aye and the motion carried.
- Picnic area construction is on-going.
- Lease Buyout: The Board reviewed lease buyout agreement and signed per the agreement made at the previous meeting.

With no further business, the meeting was closed at 8:00 p.m.

The next meeting will be held on May 14, 2018, at 6:00 p.m. in the Public Meeting Room of the Madison County Administrative Building in Virginia City, Montana.