

BOARD OF MADISON COUNTY COMMISSIONERS
April 24, 2018, Meeting Minutes

On Tuesday, April 24, 2018, a meeting of the Board of Madison County Commissioners came to order at 10:05 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, Jim Hart, and Dan Allhands present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Darcel Vaughn, Jayne Forsythe, Vicki Tilstra, Darlene Tussing, Andy Thomas, Phil Taylen, Jeanne Elpel, Jim Pappanfus, Kristen Gardiner, Mike DuCunnois, Rich Chandler, Bonnie O'Neill, Doris Fischer, and Jani Flinn.

Approval of Minutes: Dan Allhands moved to approve the February 26, 2018, Joint Board of Commissioners/Fair Board Meeting minutes as previously approved by the Fair Board. Jim Hart seconded the motion. All voted aye and the motion carried. Dan Allhands moved to approve the April 5, 2018, Joint Board of Commissioners/Fair Board Meeting minutes as previously approved by the Fair Board. Jim Hart seconded the motion. All voted aye and the motion carried. Jim Hart moved to approve the April 10, 2018, Board of Commissioners' meeting minutes with corrections. Dan Allhands seconded the motion. All voted aye and the motion carried. Dan Allhands moved to approve the April 17, 2018, Board of Commissioners' meeting minutes as presented. Jim Hart seconded the motion. All voted aye and the motion carried.

Darcel Vaughn, Madison Valley Manor Administrator, and Jayne Forsythe, Madison Valley Manor Administrative Assistant, met with the Board to discuss the following topics. Vicki Tilstra, Finance Officer, was present for this portion of the meeting.

- **Nursing Homes Mill Levy Flyer:** Darcel presented a proposed flyer for the upcoming nursing homes mill levy, stating that once approved, the Nursing Homes Foundation will distribute the flyer. There was discussion regarding when the current number of mills were initiated and support that the mill levies have received over the years. After hearing suggested additions and corrections, Jim Hart moved to approve the Madison County Nursing Homes Mill Levy flyer. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Madison Valley Manor Ageing Report:** Darcel presented the Board with an ageing report from the Manor, noting that Jayne has been editing and making corrections to the reports after having received the PointClickCare training. She stating that this project is a work in progress and that it will take a while to get where they need to be. Darcel stated that the training has been a huge help adding that everything done in this system is tracked so you can easily look back to see what has been edited. There was discussion about the different types of payments, the investigation process, and the write off process. Darcel will put together note books with the new CMS regulations for the Board and will schedule another meeting next month to keep the Board updated on their progress.

Nevada City/Alder Trail Corridor: Darlene Tussing, Andy Thomas, Jeanne Elpel, and Jim Pappenfus, Madison Byways, met with the Board to discuss a walking/bike trail from Nevada City to Alder. Darlene stated that there is a private landowner who has seen the need to get pedestrians and cyclists off the highway in this area. He is on board with the project and willing to donate land once the rest of the corridor has been secured. Darlene noted that another private landowner owns another portion of it and they will also approach him for a donation of land for the project. She further noted that the Montana Heritage Commission and Garnet USA Mine are excited about the project and in full support and that the mine has offered to help with funding, heavy equipment, and surfacing. Further discussion included a grant application that has been submitted, letter of support that have been received, pulling in additional tourism with a new trail as a draw, the possibility of creating a county-wide park district to assist with up-keep and maintenance, surfacing options, and liability insurance. The group asked that the County support the project but noted that at this point are here to keep the Board informed. They will come back to the Board as the project progresses.

Update on Tobacco Prevention Policy: Phil Taylen, Tobacco Prevention Specialist, met with the Board to discuss the proposed update to the County Tobacco Prevention Policy. Phil noted that the Deputy County Attorney has been working on the policy but is currently out of town so he will reschedule when the policy is complete. He distributed signs that have been posted in various places and discussed the possibility of changing the no smoking zone around county buildings from 20 feet to 30 feet, stating that most counties are going to this policy or going completely smoke-free. Dan Allhands stated that he was hoping for a more complete update and asked where the statistics that he is using come from. Phil responded that most of what he uses comes from the State and that he would be happy to get it to the Board. He further noted that he does a quarterly report for the grant and will also get that information to the Board.

Gallatin River Campaign: Kristen Gardiner and Rich Chandler, Gallatin River Task Force, and Mike DuCuennois, Yellowstone Mountain Club, met with the Board to discuss the Gallatin River Forever Campaign Project Proposal. Vicki Tilstra, Finance Officer, was also present for this portion of the meeting. Mike introduced Kristen and Rich stating that Kristen is the executive officer for the Gallatin River Task Force and that Rich sits on it as well. Mike discussed the need to have someone on staff who can write grants that will help provide sustainability of the group, noting that Kristen's work along with the watershed watch group has created a baseline of information on the river that will show trends and help improve the water quality, riparian areas and fish habitat, and access. Mike stated they would like to create an endowment that will turn over money each year and, along with fund-raising, will keep the project sustainable. He is asking for public and private involvement and asked that the County donate \$50,000 each year for five years to help the task force campaign reach the targeted goal of \$1 Million. He stated that if the County commits to this amount, Yellowstone Club will commit to the same amount. He added that this is a great way for collaboration on Big Sky funding opportunities. There was discussion about a proposed development coordinator. Jim Hart asked if this position could be combined with that one. Mike responded that their need was for someone to write grants and facilitate fund raisers. Kristen added that the position would need to be full time and discussed some of the projects currently under way. Vicki asked about other funding that was budgeted for sustainable water and funding for the Big Sky Transportation Plan, stating that she is comfortable with this request as long as these two projects are complete. After much discussion, it was determined this request would be looked at during the budget process and the topic would go back on the Commissioners' agenda on June 5, 2018, for further discussion.

Grants: Jani Flinn, Grant Administrator, met with the Board to discuss the following topics.

- **Resolution Adopting the Fairgrounds Master Plan:** After review, Dan Allhands moved to approve Resolution 15-2018, a resolution adopting the Madison County Fairgrounds Master Plan as recommended by the Fair Board. Jim Hart seconded the motion. All voted aye and the motion carried.

Human Resources: Bonnie O'Neill, Human Resources and Vicki Tilstra, Finance Officer, met with the Board to discuss the following topics:

- **Ascend Administration Services Proposal:** The Board reviewed a proposal from Ascend Healthcare Associates offering to provide management oversight services for Madison County's nursing homes. Bonnie reported on the status of leadership at both nursing homes, noting that things are going much better. The Board agreed that it was nice to have the information but took no action on the proposal.
- **Resignation of Maintenance Emergency Fill-In:** Following review, Dan Allhands moved to accept the resignation of Tom Shaffer as the part-time Facilities Supervisor, effective April 16, 2018, and to thank him for his years of service to Madison County. Jim Hart seconded the motion. All voted aye and the motion carried.
- **Fair Board Secretary - Recommendation to Hire:** Per recommendation of the hiring committee, Jim Hart moved to offer the permanent part-time position of Fair Board Secretary to Heather Morris. Dan Allhands seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Fair Board Appointment: Following review of applications, Dan Allhands moved to approve the recommendation of the Fair Board and appoint Jake Barnosky to the Madison County Fair Board to fulfill an unexpired two year term that will expire on December 31, 2019. Jim Hart seconded the motion. All voted aye and the motion carried.

Mental Health Contracts with Madison Valley Hospital and Ruby Valley Hospital: Doris Fischer, Mental Health Local Advisory Council Secretary, presented the Board with funding agreements for each of the two hospitals in Madison County. Doris gave a brief background on each proposal noting that the Madison Valley Medical Center portion of the funds will be used to support the start-up of a licensed mental health counselor position at the facility; and the Ruby Valley Hospital portion of the funds will be used to support the start-up of a care coordinator position at that facility. Following discussion, Jim Hart moved to approve the funding agreements between the Madison Valley Medical Center and Madison County for the amount of \$3,134.50 and between the Ruby Valley Hospital and Madison County for the amount of \$3,134.50. Dan Allhands seconded the motion. All voted aye and the motion carried.

Sheridan Work Center Building Lease Authorization: Following review of a letter from Lisa Rakich, Contracting Officer, United States Forest Service, Dan Allhands moved to approve the extension to the building lease at the Sheridan Work Center for the time period July 1, 2018, to June 30, 2019, with the total amount of Option Year 2 at \$4,907.52. Jim Hart seconded the motion. All voted aye and the motion carried.

MACo WCT and PCT By-Law Amendments: Jim Hart discussed the amendments to the Workers Compensation Trust and Property and Casualty Trust by-laws noting that they had been discussed at the MACo Board of Directors meeting. He pointed out the changes to the other Commissioners. Following discussion, Jim Hart moved to approve Amendment #1 and Amendment #2 to the Joint Powers Agreement Montana Association of Counties Property and Casualty Trust; and to approve Amendment #1 to the Montana Association of Counties Workers' Compensation Trust. Dan Allhands seconded the motion. All voted aye and the motion carried.

MACo PCT Agent Commission: Following review, Jim Hart moved to approve setting the agent commission for Novich Insurance at 15% for the Property and Casualty Trust for Fiscal Year 2018. Dan Allhands seconded the motion. All voted aye and the motion carried.

Resolution of Budget Amendment – Motor Grader Leases: Following review, Jim Hart moved to approve Resolution 16-2018, a resolution of budget amendment for Fiscal Year 2017-2018 for Fund 2110-Road for motor grader leases. Dan Allhands seconded the motion. All voted aye and the motion carried.

Resolution of Budget Amendment – State Lands ROW Purchases: Following review, Dan Allhands moved to approve Resolution 17-2018, a resolution of budget amendment for Fiscal Year 2017-2018 for Fund 2110-Road, to purchase state rights-of-way. Jim Hart seconded the motion. All voted aye and the motion carried.

Letter to State BLM Office Regarding Weed Contracts: There was no discussion on this topic.

Authorization for Treasurer/DOR to remove Mobile Home from Tax Rolls: The Board reviewed information from Shelly Burke, Treasurer, regarding an uninhabited mobile home. Following review, Dan Allhands moved to request the Treasurer to delete the personal property taxes for Tax ID #920080008 and any future billings, and to authorize the Department of Revenue to remove this Tax ID Number from the tax rolls. Jim Hart seconded the motion. All voted aye and the motion carried.

Courthouse Elevator Project: The Board will contact Bill Hanson, ThinkOne Architects, to check his availability to come to Madison County and present the newest proposal for the Courthouse project to staff. The Board will prepare a BBQ lunch for staff with the presentation following. This topic was continued to Friday, April 27, 2018, at 12:00 noon.

Calendars: The Board reviewed calendars.

Commissioner Update: Dan Allhands updated the Board on plans to bear proof the Nevada City Solid Waste Container Site, stating that the electrified cattle guard will be installed approximately the middle of July.

With no further business, this portion of the meeting was adjourned at 3:25 p.m.

Friday, April 27, 2018, at 12:00 noon: The meeting reconvened in the Public Meeting Room of the Madison County Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, and Jim Hart present. Commissioner Dan Allhands was not present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Courthouse Elevator Project: The Board prepared a BBQ lunch for staff. Following lunch, Bill Hanson, ThinkOne Architects, presented the newest proposal for the Courthouse project to staff and answered questions regarding the project.

Next meeting: The next regular Commission meeting will be held on Tuesday, May 1, 2018, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

Ronald E. Nye, Chairman
Board of Madison County Commissioners

Date Approved: May 15, 2018

Minutes prepared by:

Laurie Buyan, Administrative Assistant

Attest: _____
Kathleen Mumme, Clerk and Recorder, Madison County