

Meeting Minutes
Madison County Airport Board
Ennis Big Sky Airport
May 13, 2019

Attendees: Tom Miller, John Hauck, Beau Bradley, Scott Payne, Peter Fitzgerald, and Tyler Holland

Commissioners: Ron Nye

Secretary: Jani Flinn

Visitors: Troy Hunter and Joel Simmons, Choice Aviation, Lance Bowser, RPA, and Breon Robertson, resident

The Airport Board meeting was called to order at 6:19 p.m. by Board Chairman Tom Miller.

Public Comment: Breon Robertson was introduced as a new hangar Lessee and welcomed to the airport.

Approval of Minutes: Beau Bradley moved to approve the 4/8/19 meeting minutes as submitted. Peter Fitzgerald seconded the motion. All voted aye and the motion carried.

Report Twin Bridges Airport: Beau reported that they are waiting on final paint and asked who would be responsible for sweeping before paint application. Metal is up on the T-hangars and doors, etc. will follow. Repairs are being made to the hangar that had some water damage, and water pipes for the sprinklers will be fixed. The Father's Day Fly-in is coming up on June 15th and they hope to have a great turnout this year.

Report Ennis Big Sky Airport: See attached report from Choice Aviation. Snow Plow Truck repair is in process at Kois. FBO Report includes 165 operations, 15 rental cars, 12 hotel rooms, and 3 catering orders, with 6,833 gallons of jet fuel used.

Robert Peccia & Associates Project Updates: Lance Bowser reviewed the attached RPA Airport Board Meeting Notes. Topics discussed included:

- **Omnibus Funding received.** Application included Aprons, Taxiway, and land acquisition. Waiting for formal notice and FAA guidance on timing, requirements, and potential start in 2020 for design and 2021 for construction at Ennis Airport. Further discussion included the back taxiway, thru the fence, and fencing/gates.
- **Environmental Assessment.** Regional FAA approval still pending.
- **AIP-020-2018: SRE/ARFF Building.** Construction going well. Septic drain field should go on the south side of the building and will be confirmed with the Madison County Sanitarian.
- **AIP-021-2019,** State apportionment of \$2.2 million with 2 years of construction/earthwork projected for April, 2021 start. Still waiting on Environmental Assessment approval. Montana Aeronautics funding also available.
- **Land Acquisition:** Environmental Assessment must be complete before reimbursement. State Land parcel in process, Tract 4A, no progress, and Tract 4B is in process and ready for contract. Peter Fitzgerald moved make a recommendation to the Board of Commissioners to proceed with a Buy-Sell Contract with contingency for Administrative Settlement and a 90-day closing date, subject to FAA approval on Tract 4B. Beau Bradley seconded the motion. All voted aye and the motion carried.

- **Non-Project Related Items:** Topics included Plow truck repair, self-serve fuel system move, relocating vault toilet, and water well development.
- **Twin Bridges:** Master Plan update and ALP update will be prioritized for potential completion this fiscal year. AIP-013-2018 will be scheduled for final paint and project closeout. AIP-014-2019, AWOS project, is eligible for funding. Waiting on Grant award.

Aviation Ground Lease, Lanell Holdings: After review, John Hauck moved to approve a new Ground Lease for Twin Bridges Airport for the new T-hangars under construction. Peter Fitzgerald seconded the motion. All voted aye, Beau Bradley abstained, and the motion carried.

Aviation Ground Lease, Choice Aviation Fuel Farm: After review, Peter Fitzgerald moved to approve the ground lease for Choice Aviation Fuel Farm. John Hauck seconded the motion. All voted aye and the motion carried. Joel noted that they are discussing the effective date for the lease.

Matson property, Lot 4B acquisition – formal offer: See Robert Peccia report. A recommendation will be made to the County Commissioners.

Budgets for 2019/2020: The Board reviewed budgets for both airports and discussed changes to Line items 910, 939, 942, and 947 on the Ennis Airport Budget, and line items 357, 925, and 942, as well as adding a line item #947, Vehicles and Equipment, to the Twin Bridges Airport budget. Lance Bowser, Robert Peccia & Associates, will assist Finance with budget projections for construction and maintenance costs for both airports, as well as anticipated revenues from FAA for the next budget year. After discussion, Peter Fitzgerald moved to make a recommendation to the Madison County Commissioners to approve the budget changes as proposed. John Hauck seconded the motion. All voted aye and the motion carried. The Board discussed the timing to purchase a new snow plow for the Twin Bridges Airport and Grant funding that would be available.

New Business: Tyler Holland discussed an insurance coverage question that has come up for the SRE/ARFF Building and discussions that will be held on Tuesday, May 14, 2019 at 5:30 p.m. in the Public Meeting Room of the Madison County Administrative Office Building between the Madison Valley Rural Fire Fighting representatives, DES, Choice Aviation, Airport Board members, and the County Commissioners regarding use of the new Snow Removal Equipment/Airport Rescue Fire Fighting building being built at the Ennis Big Sky Airport.

With no further business, the meeting was closed at 7:51 p.m.

Tom Miller, Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary