

BOARD OF MADISON COUNTY COMMISSIONERS
May 15, 2018, Meeting Minutes

On Tuesday, May 15, 2018, a meeting of the Board of Madison County Commissioners came to order at 10:00 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, Jim Hart, and Dan Allhands present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Charity Fechter, Kathleen Mumme, Bonnie O'Neill, Lance Bowser, Keith Hokanson, Steve Burk, Jani Flinn, Jeremiah Theys, and Paul Miller.

Approval of Minutes: Dan Allhands moved to approve the April 24, 2018, Board of Commissioners' meeting minutes as presented. Jim Hart seconded the motion. All voted aye and the motion carried.

Moonlight Basin ODP 2007 – Second Extension: Charity Fechter, Planning Director, met with the Board to discuss a request to extend the Moonlight Basin Overall Development Plan. Charity reviewed the Staff Report noting that the ODP was approved with conditions in 2007. In November of 2017, the ODP expiration date was extended to June 2018 to allow time to update the ODP. Charity stated that the Planning Board has considered the request and recommendation approval of the requested extension. Based on the recommendation of the Planning Board, Jim Hart moved to extend the deadline for the Moonlight Basin Overall Development Plan to August of 2018, under the original conditions of approval. Dan Allhands seconded the motion. All voted aye and the motion carried.

Housing Board Report: Charity Fechter, Housing Advisory Board Chair, met with the Board to give them an update on the status of the newly created Housing Advisory Board. She stated that the Housing Board will be coming to them with a minimal budget request to cover travel and that type of thing. She added that Mindy Cummins, Planning Interim, will be attending the meetings because it dove-tails into what she has been doing in Big Sky for both counties. She noted that meetings will typically be held once a month in Virginia City and that the next meeting will June 6, 2018, at noon. She also noted that Rob Gilmore is taking the notes and they may need someone else to do it so he can participate in the meeting. Charity will make sure that the agendas are posted.

Habitat for Humanity Request: Charity Fechter, Housing Advisory Board Member, met with the Board to discuss a proposal from Habitat for Humanity. She stated that they have an opportunity to acquire 10 lots in the North 40 Subdivision in Ennis. They are requesting a loan of \$60,000 from Madison County to help purchase 1.2 acres of land to create 10 lots for workforce housing. Charity stated this would be a revolving loan that would be paid back as the lots are sold. She also noted that the group needs to secure funding for infrastructure improvements in the amount of \$106,000 before the land purchase can take place. The screening process for potential purchasers was discussed. Dan Allhands stated that he would like David Magistrelli, Habitat for Humanity, come back to the Board and further discuss the project before making a decision. Charity will make arrangements for Mr. Magistrelli to attend the next regular Commission meeting. Ron Nye asked about covenants on the property. Charity responded that they would be consistent with town zoning which trumps covenants.

Claims: The Board approved claims.

Appointment of Election Judges: Kathleen Mumme, Clerk and Recorder, provided the Board with a list of judges who will serve in the 2018 elections and informed the Board of which judges are new and which will be or have retired. Following discussion, Jim Hart moved to approve the list of election judges provided by the Clerk and Recorder for the 2018 elections. Dan Allhands seconded the motion. All voted aye and the motion carried.

Public Discussion: The Board discussed a request from Holly Haithcox, TRMCC Interim Administrator, to purchase a part for a commercial dryer. Holly participated in this portion of the meeting via telephone. After discussion regarding the need for the part and the purchase price of a new dryer, Ron Nye told Holly to get the part coming and get it fixed. There was also discussion about paving the parking lot. Ron Nye stated that pavers will be in the area to pave around the new hospital at the end of May and could possibly pave the nursing homes parking lot at the same time. Holly will check on the availability of funds for the project.

Human Resources Generalist Job Description: Bonnie O'Neill, Human Resources, presented the Board with a proposed description for a Human Resource Generalist. The Board reviewed the job description and suggested some minor corrections. Following review, Jim Hart moved to approve the Human Resource Generalist job description, as revised. Dan Allhands seconded the motion. All voted aye and the motion carried. Bonnie informed the Board of other HR topics at the nursing homes noting that they are holding a second interview today for an MDS Coordinator at TRMCC and that they have made the decision to change the Social Services position to a Social Services Designee to eliminate the need for a degree. Following discussion, Dan Allhands moved to change job advertisement for Social Services to a designee and not require a bachelor's degree for the position. Jim Hart seconded the motion. All voted aye and the motion carried. There was also discussion regarding a disaster preparedness plan for the nursing homes, specific to the facilities, and the Fire/Life/Safety Survey at the TRMCC. Bonnie added that it is National Nursing Homes Week and that luncheon for the staff is being planned for Thursday.

Mental Health LAC Resignations: Following review, Jim Hart moved to accept the resignations of Leslie Skillman and Ann Good from the Madison County Mental Health Local Advisory Council and to advertise the vacancies. Dan Allhands seconded the motion. All voted aye and the motion carried.

Letter Re-requesting a Speed Study in the Area of Alder and the Garnet Mine: The Board discussed a letter that was sent to the Department of Transportation regarding a speed-study in Alder and verified that the letter had been sent to Lee Alt in March.

Courthouse Elevator Project: The Board left a message for Bill Hanson, ThinkOne Architects, regarding the Courthouse Elevator Project.

Bid Openings for Twin Bridges Airport AIP 3-30-0080-013-2018: Lance Bowser, Robert Peccia and Associates, met with the Board to open bids for the Twin Bridges Airport Improvement Project. Keith Hokanson, AM Welles, Steve Burk, Missouri River Contractors, and Jani Flinn, Grant Administrator, were present for this portion of the meeting. Lance opened and read three (3) bids. He stated that he would go through all the bids, double-check the math, and talk to the first and second place bidder to make sure they have everything listed on their bid. He will send a recommendation to the Board for consideration at next week's meeting. Further discussion included the start date, project length, and completion date.

June 20th Think Tank Event: Rob Gilmore, Northern Rocky Mountains Economic Development District, contacted the Board by telephone to discuss an event that will be held in Bozeman on June 20, 2018. Rob stated that he would like Madison County to join the event for a \$500 sponsorship that would include fifteen (15) seats at the event. The event will include the nation's largest think tank and will share a forward view of life that awaits South West Montana's next generation. This topic was continued to the next regular Commission meeting.

Fairgrounds Water Extension Bid Opening/Selection: Jeremiah Theys, Great West Engineering, met with the Board to open bids for the Fairgrounds Water Main Extension Project. Paul Miller, Western Municipal Construction, Steve Burk, Missouri River Contractors, and Jani Flinn, Grant Administrator, were present for this portion of the meeting. Jeremiah opened and read two (2) bids. Because the bids were higher than expected, Jeremiah will contact both bidders to discuss where the cost is coming from. There was discussion about waiting to complete the project later in the fall if the reason for the high bids is because of the need to de-water. Jim Hart noted that this will need to go on the Fair Board agenda for discussion. There was further discussion regarding creating a temporary waterline until this project can be completed. After much discussion, Jeremiah stated that he will contact the bidders and get back to the Board after his discussions with them.

Calendars: The Board reviewed calendars.

With no further business, this portion of the meeting was adjourned at 2:55 p.m.

Next meeting: The next regular Commission meeting will be held on Tuesday, May 22, 2018, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

Ronald E. Nye, Chairman
Board of Madison County Commissioners

Date Approved: May 29, 2018

Minutes prepared by:

Laurie Buyan, Administrative Assistant

Attest: _____
Kathleen Mumme, Clerk and Recorder, Madison County