



FAIR BOARD MEETING MINUTES

May 16, 2019

The meeting was held at the Madison County Fairgrounds, Twin Bridges, Montana, on May 16, 2019, and came to order at 7:05 pm. Those present were: Dana Escott (Fairgrounds Manager), Chad Armstrong (Board Chairman), Bill Holden (Vice-Chairman), Heather Puckett (Fair Board), Jake Barnosky (Fair Board), Tom Leo (Fair Board), Jimilea Grose (Secretary), Bob Lancaster (Maintenance), Gary & Heather Caprara (Spiffy Biffy Portable Toilets), Stephaine Kruer (2019 Senior Class Representative). Jimilea took minutes.

7:00 pm: Pledges of Allegiance

7:05 pm: 2019 Senior Class Sponsorship-Stephaine Kruer. Stephaine inquired about a monetary donation for the Senior Sober Night. After discussion the Fair board approved to donate the use of the Pavilion for the kids. Jake moved to approve donating the use of the Pavilion to the Senior Class Sober night. Tom seconded the motion. All voted aye and the motion carried. Stephaine left at 7:15 pm.

7:15 pm: Gary Caprara-Fair Porta Potties. Gary and Heather Caprara discussed owning Spiffy Biffy for three years. They discussed the areas they serve and the services they provide. Heather and Gary left at 7:30 pm.

DISCUSSION and/or ACTION ITEMS

1. **Public Discussion and/or Comments on Items not Listed on the Agenda but Within the Board's Jurisdiction:** None.
2. **Communications:** Tom thanked the Fair Board for the flowers that were sent to his wife while she was hospitalized. There was a Department of Transportation Meeting held with the Town of Twin Bridges, Dana, the mayor, and the state road department discussing the possibility of closure of the main entrance by the bridge to the fairgrounds due to safety reasons.
3. **Minutes:** Heather moved to approve the March 21, 2019 and March 27, 2019, minutes with no corrections. Jake seconded the motion. All voted aye and the motion carried.
4. **Budget/Bills:** Cash is \$109,378.12. Tom moved to pay the monthly bills. Bill seconded the motion. All voted aye and the motion carried. Dana had a budget meeting with the County Commissioners. The preliminary budget was presented to the Board. Dana stated that the reserves are good. At the Commissioners budget meeting a memo was submitted to the Commissioners and Dana referencing an increase in 4H/FFA judging fees. This was recommended to be on the Fair Boards agenda for discussion. Livestock Sales Committee member Chief Croy advised that there was already a cap of \$2,500.00 per the February 15, 2018 minutes. Any cost over the \$2,500.00 would be the responsibility of the Livestock Sales Committee. There is a line item on the budget for stall fees. The fees are used for improvements on the grounds. They are tracked on the budget. Heather moved to recommend to the Commissioners that the preliminary budget be approved as presented. Tom seconded the motion. All voted aye and the motion carried.

5. **Groundskeeper/Crew Assistant Recommendations:** The hiring committee recommended to hire Teri Larsen as Crew Assistant and Kyie Salerno, Kenna Millhouse and Richard Kinoshita for the Groundskeeper positions. Jake moved to hire the above employees and send a recommendation to the Commissioners. Tom seconded the motion. All voted aye, Heather abstained from voting. The motion carried four to one.

6. **Fairgrounds Improvements Projects:**

- Sheep Breeding Barn/Measurements of Sale Building and Hog Barn: A map was presented with a plan for the expansion of the hog barn. The Sheep Breeding barn was measured for the purpose of possibly moving it. The Board will look into grants available for the projects and the rules which may apply to updating a pre-existing building.

7. **Bylaws:** Tom moved to approve the bylaws as presented and send a recommendation to the Commissioners for final approval. Heather seconded the motion. All voted aye and the motion passed. Dana will send the bylaws to the Commissioners.

8. **Reports:**

- 4H: Dana and Jimilea attended the 4H Council meeting. The camping map and the ticket prices for the entrainment for the Fair were presented. There are about 35 steers.
- FFA None
- Livestock Committee
 - i. Judging Fees: Please see comments under budget.
- **Board:** None
- **Fair Manager:** Dana reported that the grey truck needs about \$1,700.00 worth of repairs. Consensus of the board was get it running and then the board will make a decision what to do with it. The ads revenue is approximately \$12,000.00. The plan is to have the book to the printers by June 1. Dana advised that the County has a commercial mower for sale. Heather moved to submit a sealed bid for the commercial mower. Jake seconded the motion. All voted aye and the motion carried. Dana will submit the bid. Dana informed the board about the wrist bands that will be sold for the entertainment. The \$25.00 wrist band will be sold before the fair only.
 - i. Golf Cart. Heather moved to send a recommendation to the Commissioners to purchase a new golf cart. Jake seconded the motion. All voted aye and the motion carried. Dana will send the recommendation to the Commissioners to purchase a new golf cart.
 - ii. Refrigerator. The present refrigerator in the Fair office does not work. Tom moved to send a recommendation to the Commissioner to purchase a new refrigerator for the Fair office. Heather seconded the motion. All voted aye and the motion passed. Dana will send a recommendation to the Commissioners to purchase a new refrigerator for the Fair office.

9. Water line (under river): The contractor came back and worked on the hydrant and valve that feeds riverside.

10. Fair

- a. Porta Pottie Bids: There were two bids submitted. Dana informed the Board that on April 29th, 2019, she sent out a letter to Marilyn Klasen and Gary Caprara informing them that their bids were to be submitted by May 10, 2019 at 5:00pm at the Fair Office. Marilyn Klasen's bid was received on May 9, 2019 and Gary Caprara bid was received on May 16, 2019. Tom made the motion to accept the bid that Marilyn Klasen submitted. Bill seconded the motion. All voted aye and the motion carried. Marilyn Klasen will provide the porta potties during the Fair.

- b. Miscellaneous: Heather reported that there is a possibility of getting a “name the fiber from source” activity and a spinning and knitting exhibit.

Meeting adjourned at 9:12 pm.

Approved: Fair Board Chairperson Date
And/or Vice Chairperson

The next Fair Board will be June 20, 2019 at 7:00 pm.