

**BOARD OF MADISON COUNTY COMMISSIONERS  
PRELIMINARY BUDGET HEARINGS  
May 18, 2018, Minutes**

On Friday, May 18, 2018, the Board of Madison County Commissioners conducted Preliminary Budget Hearings beginning at 9:00 a.m. in the Commissioners' Conference Room of the Madison County Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, Jim Hart, and Dan Allhands present. Laurie Buyan, Commissioners Assistant, was present to take minutes.

Those people in attendance at the hearings were Van Puckett, Jani Flinn, Jack Albrecht, Christina Koch, Vicki Tilstra, and Lucy Ennis.

**Sanitarian Preliminary Budget Hearing:** Van Puckett, Sanitarian, presented the Board with the preliminary budget for the Sanitarian's Office. Jani Flinn, Sanitarian's Clerk, was present for this portion of the meeting. Van stated that the budget will remain basically the same with the exception of moving \$25,000 from the vehicles and equipment line to the contract services line, adding an additional \$500 to publications for the purchase of ServSafe manuals, and adding \$1,500 for tires. Van stated that he spent \$30,000 on a truck so there is no longer a need for that much in the vehicle line and stated that we still need to figure out what to do with the Subaru. Dan stated that there is a possibility of putting a transmission in it and letting the Nursing Homes Administrator use it for traveling between facilities. Van discussed the possible need for a contracted position to assist with accommodations inspections in Big Sky noting that they are currently tracking about 1000 at the current time. He added that within another 5 to 10 years he is anticipating the need for another part-time person. Further discussion included back-up floodplain duties, a garage that was built in the floodplain, the proposed Development Coordinator position, an EPA issue in Norris, food safety classes, septic permits, and pre-inspection walk-throughs for new businesses.

**Library Preliminary Budget Hearing:** Jack Albrecht, Library Director, Christina Koch, Assistant Librarian, Vicki Tilstra, Finance Officer, and Lucy Ennis, Library Board Member, presented the Board with the preliminary budget for Library Services, Library Pace Fund, and the Library Contingency Fund. Ron Nye presented those present with a bid from Southmont Form and Finish for proposed repairs to the library steps and walks, and the slab and wall behind the library. He stated the bid will be on the Commissioners' agenda for final approval. Jack stated that he has made some adjustments to the budget with Vicki's help. He discussed an idea of putting a vestibule on the front of the library, similar to the one at the Administrative Office Building because it gets very cold in that area. With an addition of \$10,000 for this project and other small additions the overall increase to the budget would be \$11,300. Vicki stated that cash is doing good and is currently at \$123,427.30. Further discussion included a proposed project in conjunction with the Madisonian and the Montana History Foundation to digitize old newspapers back to the 1800s, and the seepage in the basement.

With no further business, the hearings concluded at 10:30 a.m.

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Ronald E. Nye, Chairman  
Board of Madison County Commissioners

Date Approved: June 26, 2018

Minutes prepared by:

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Laurie Buyan, Administrative Assistant

Attest: \_\_\_\_\_  
Kathleen Mumme, Clerk and Recorder, Madison County