

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**May 22, 2018, Meeting Minutes**

On Tuesday, May 22, 2018, a meeting of the Board of Madison County Commissioners came to order at 9:55 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, Jim Hart, and Dan Allhands present. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Dave Magistrelli, Vicki Tilstra, Leona Stredwick, Chad Bullis, Shelly Burke, Bonnie O'Neill, and Jani Flinn.

**Approval of Minutes:** No minutes were available for approval.

**Habitat for Humanity Request:** Dave Magistrelli, Habitat for Humanity, met with the Board to discuss funding assistance for a housing project in Madison County. Vicki Tilstra, Finance Officer, and Leona Stredwick, Planner I, were present for this portion of the meeting. Dave distributed and reviewed a handout explaining how Habitat for Humanity works, which included information on how families are selected; ability to pay mortgage, taxes and homeowner's insurance; and how Habitat generates income. He explained that Habitat has been around a long time and is one of the top six builders in the United States. He discussed an opportunity to acquire land in the North 40 Subdivision in Ennis. He stated they envision a loan of \$60,000 from Madison County to help purchase 1.2 acres of land to create 10 lots for workforce housing. There was discussion regarding the pay back obligations and the possibility of creating a program in the Ruby Valley. There was also discussion about housing for nursing home employees. Jim Hart stated that the option of long term rentals might be more acceptable to taxpayers. After much discussion, Vicki stated that she will discuss this proposal with the auditors. Dave will come back to the Board with a more formal request as the project moves forward.

Leona Stredwick, Planner I, met with the Board to discuss the following topics:

**Resolution of Road Name Change – Howser Lane:** Leona presented a proposed resolution to name an unnamed driveway providing access to a residence in Lot A of JVLM Minor Subdivision located within Section 7, Township 1 North, Range 3 West. She noted that the name has not been reserved for future development, the Dispatch Supervisor has indicated that the proposed road name would be a positive change, and that the proposal has been brought forth by 100% of affected landowners. Following review, Dan Allhands moved to adopt Resolution 19-2018, a resolution of road name change in Madison County, giving an unnamed driveway the name of Howser Lane. Jim Hart seconded the motion. All voted aye and the motion carried.

**Resolution of Road Name Change – Night Hawk Lane:** Leona presented a proposed resolution to name an unnamed driveway providing access to Parcel 1 of Certificate of Survey Book 7, Page 2097A. She noted that the name has not been reserved for future development, the Dispatch Supervisor has indicated that the proposed road name would be a positive change, and that the proposal has been brought forth by 100% of affected landowners. Following review, Dan Allhands moved to adopt Resolution 20-2018, a resolution of road name change in Madison County, giving an unnamed driveway the name of Night Hawk Lane. Jim Hart seconded the motion. All voted aye and the motion carried.

**Claims:** The Board approved claims.

**MOU with State IT Department:** The Board reviewed an agreement with the State of Montana for IT services to Placer Loop. After review, the Board contacted Chris Hunt, IT Director, to see if the agreement had been reviewed by the County Attorney. After discussion, the Board requested that the agreement be sent to the County Attorney for review and continued to the next regular Commission meeting.

**Delinquent Tax Bills:** Shelly Burke, Treasurer, met with the Board to discuss tax bills that she would like removed from the tax rolls, noting that one has been burned, one is uninhabitable, and the other has been moved out of Madison County. Following discussion, Dan Allhands moved to request the Treasurer to remove Tax Payer ID #920040004, Tax Payer ID #927002300, and Tax Payer ID #8036212 from the County tax rolls. Jim Hart seconded the motion. All voted aye and the motion carried. Shelly also discussed a net proceeds tax bill that has been sitting on the tax rolls but is no longer being taxed. She stated it was for a mining company from Oregon that was only taxed in 2014 and that she has tried to contact the party but has been unable to locate them. She will contact the County Attorney on how to proceed.

**Adjustment of Building Envelope for Lot 309, YMC:** This topic was cancelled.

**Blue Cross/Blue Shield Renewal Rates:** Following review, Dan Allhands moved to approve the Blue Cross/Blue Shield rates for Fiscal Year 2018-2019. Jim Hart seconded the motion. All voted aye and the motion carried. Dan Allhands moved to approve the Blue Cross/Blue Shield Benefit Program Application for Fiscal Year 2018-2019. Jim Hart seconded the motion. All voted aye and the motion carried.

**Intergovernmental Transfer Agreement FY 2018:** After discussion, Jim Hart moved to approve the State of Montana Intergovernmental Agreement for the Transfer of Monies to the State, between the Montana Department of Public Health and Human Services, Senior and Long Term Care Division, and Madison County to provide a one time, lump sum payment effective for the period of July 1, 2017, through June 30, 2018. Dan Allhands seconded the motion. All voted aye and the motion carried.

**Northern Rocky Mountain Economic Development Think Tank June 20 Event Sponsor Request:** The Board discussed a request from Rob Gilmore, Northern Rocky Mountains Economic Development District, to be a sponsor for a think tank event that will be held in Bozeman on June 20, 2018. The Board took no action on the request.

**Courthouse Elevator Project:** The Board discussed an email from Bill Hanson, ThinkOne Architects, regarding the Courthouse Elevator Project and tried to contact him by telephone. This topic was continued to the next regular Commission meeting.

Jim Hart left the meeting at this point to travel to Sun Valley, Idaho, for the Annual Western Interstate Regional conference and was absent for the remainder of the meeting.

Bonnie O'Neill, Human Resources, and Vicki Tilstra, Finance Officer, met with the Board to discuss the following topics:

- **Human Resources Generalist – Recommendation to Hire:** Bonnie presented the Board with a recommendation to hire a permanent full-time Human Resource Generalist. Following discussion, Dan Allhands moved to approve the recommendation of the hiring committee to hire Tammy Mahlstedt as the permanent full-time Human Resources Generalist. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Job Description for Chief Administrative Officer:** Following review, Dan Allhands moved to approve the Chief Administrative Officer job description as presented. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Authorization to Fill Full-Time Permanent Housekeeping/Laundry Position at TRMCC:** Following review, Dan Allhands moved to approve the Authorization to Fill the Housekeeping/Laundry position at the Tobacco Root Mountains Care Center. Ron Nye seconded the motion. All voted aye and the motion carried.

**Fairgrounds Water Line Project:** The Board contacted Craig Erickson and Dan McCauley, Great West Engineering, by telephone to discuss the bids for the Fairgrounds Water Main Extension Project. Bonnie O'Neill, Human Resources, Vicki Tilstra, Finance, and Jani Flinn, Grant Administrator, were present for this portion of the meeting. Craig stated that Rural Development has determined that the water line for the fairgrounds is eligible for funding through the Emergency and Imminent Community Water Assistance Program, and that funds could be committed within three weeks, or the middle of June. Craig stated that he

is in the process of putting together information and that the application will need to come from the Town of Twin Bridges. Ron Nye asked if the same bids could be used. Craig responded that they could. Vicki asked if the funding would be run through the town. Craig confirmed that they would. Further discussion included the need to develop a contingency plan to have water at the fairgrounds in time for the Fair, to discuss the cost of water removal with the bidders, and to possibly rebid the project later in the year when the water level is lower.

**Twin Bridges Airport AIP 3-30-0080-013-2018 – Recommendation of Award:** The Board reviewed a recommendation from Lance Bowser, Robert Peccia and Associates, for the Twin Bridges Airport Improvement Project. Bonnie O'Neill, Human Resources, Vicki Tilstra, Finance, and Jani Flinn, Grant Administrator, were present for this portion of the meeting. Following review, Dan Allhands moved to award the contract for widening the runway at the Twin Bridges Airport to A.M. Welles, Inc. of Norris, Montana for an offered base bid totaling \$1,135,387.50. Ron Nye seconded the motion. All voted aye and the motion carried.

**Calendars:** The Board reviewed calendars.

With no further business, the meeting was adjourned at 2:00 p.m.

**Next meeting:** The next regular Commission meeting will be held on Tuesday, May 29, 2018, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

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Ronald E. Nye, Chairman  
Board of Madison County Commissioners

Date Approved: May 29, 2018

Minutes prepared by:

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Laurie Buyan, Administrative Assistant

Attest: \_\_\_\_\_  
Kathleen Mumme, Clerk and Recorder, Madison County