

BOARD OF MADISON COUNTY COMMISSIONERS
June 4, 2019, Meeting Minutes

On Tuesday, June 4, 2019, a meeting of the Board of Madison County Commissioners came to order at 9:35 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, and Dan Allhands present. Commissioner Jim Hart was absent to attend MACo District Meetings in Polson, Montana. Jane Bacon, Commissioners' Clerk, was present to take minutes.

Those people in attendance at the meeting were Bob Bates, Bonnie O'Neill, Alex Hogle, Vicki Tilstra, Kaleena Miller, Laurie Buyan, Kelley Moody, Mindy Diehl, Margie Edsall, Tammy Mahlstedde, Joe Brummell, Walter Long, Debbie Rogers, and Gary Forney.

Approval of Minutes: No minutes were available for approval.

Bob Bates, Safety Coordinator, met with the Board to discuss the following topics. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting.

- **May Safety Report:** Bob presented the Board with the safety report for the month of May. He reviewed his list of activities, which included participation in training and meetings at the nursing homes, a review meeting covering incidents from January to mid-April of this year, an Emergency Ops Plan table top exercise, investigations conducted over the last few months, and reported that he is waiting for final test results regarding moisture in the Sheriff's Office.
- **Rollover Accident Review:** Bob presented the report on the Solid Waste truck rollover that occurred in Dillon on May 14, reviewed details and photos, discussed damages and insurance, will continue to work with drivers on safety and accident prevention, and a brief discussion ensued about options for the damaged vehicle.
- **Safety Cameras:** Bob recommended location options such as the Planning hallway and near the top floor elevator for installing additional cameras in the Administrative Office Building, a brief discussion ensued about the reasons for adding cameras, and the Sheriff's office will be consulted about monitoring a couple of additional locations.

Dan brought up problems that might result from something like a runaway truck, the possibility of a local mass casualty, and Bob will talk to the Director of Emergency Management about setting up a tabletop exercise to plan for this type of emergency.

Planning Office: Alex Hogle, Planning Director, met with the Board to discuss the following topic. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting.

- **Eglise Village PUD and Subdivision Preliminary Plat:** Alex reviewed the details of the Yellowstone Club's Eglise Village Planned Development Unit (PUD) and preliminary plat, including the public hearing report. Following discussion, this topic was continued to the next regular Commission meeting to allow additional time for review.

Extension Update: Kaleena Miller, Madison & Jefferson County Extension Agent, met with the Board to give an update on her recent activities in the area. Bonnie O'Neill, Chief Administrative Officer, and Vicki Tilstra, Finance Officer, were present for this portion of the meeting. Kaleena went through her participation in various training and educational opportunities, presented an in-depth report on office inquiries during April and May, reviewed hiring and office space, and discussed upcoming plans including the possibility of office time in Sheridan, Ennis, or at local libraries.

Board of Health Application: Laurie Buyan, Executive Assistant to the Madison County Board of Commissioners, reviewed the normal process for approving/recommending applications for the Board of Health. This topic was continued later in the meeting.

Senior Companion Program: Kelley Moody, Rocky Mountain Development Council (RMDC) Senior Companion Program Director, met with the Board to ask for a continued contribution to the Senior Companion Program. Mindy Diehl, RMDC Senior Corps Program Director, Vicki Tilstra, Finance Officer, and Margie Edsall, Weed Coordinator, were present for this portion of the meeting. Kelley said that last year's contribution was \$6,300, based on 2018 figures, and is hoping for a contribution of \$8,600 for 2020, which is half of the current program. General support for the program was expressed, Kelley will send information to the Finance and Public Health departments, and the Board will consider the request.

Human Resources: Tammy Mahlstedt, Human Resource Generalist, met with the Board to discuss the following topic. Margie Edsall, Weed Coordinator, and Bonnie O'Neill, Chief Administrative Officer, were present for this portion of the meeting.

- **Recommendation to Hire Weed Field Crew Personnel:** Tammy read the recommendation from the hiring committee to hire for a position on the Weed field crew, which will complete the crew for the season. Based on the hiring committee's recommendation, Dan Allhands moved to approve hiring Johnathan White for the full-time, temporary Weed Field Crew position, contingent upon a positive background screening. Ron Nye seconded the motion. All voted aye and the motion carried.

Finance Office: Vicki Tilstra, Finance Officer, met with the Board to discuss the following topics. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting.

- **RSID Bond Call for Fiscal Year 2019-2020:** Vicki reviewed the process for dealing with excess cash in the Sinking Fund from prepayments of special assessments. Following review, Dan Allhands moved to approve sending a letter to U.S. Bank, as paying agent, directing them to issue a Redemption notice to Bondholders, no later December 1, 2019, for Bond Series per resolutions listed in the letter. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Transfer of Money from RSID Revolving Fund to the General Fund:** After review, Dan Allhands moved to approve Resolution 31-2019, authorizing the transfer of excess funds from the revolving fund to the county general fund. Ron Nye seconded the motion. All voted aye and the motion carried.

RID Repairs in Mountain Village: Vicki Tilstra, Finance Officer, and Bonnie O'Neill, Chief Administrative Officer, were present for this portion of the meeting. Following review, Dan Allhands moved to accept High Country Paving's proposal in the amount of \$22,380 to repair potholes and pavement on specified paved roads in Mountain Village, Big Sky. Ron Nye seconded the motion. All voted aye and the motion carried.

Public Discussion on Items Not Listed on the Agenda but Within the Board's Jurisdiction: Vicki Tilstra, Finance Officer, and Bonnie O'Neill, Chief Administrative Officer, were present for this portion of the meeting.

- **VC Ranches RID:** The status of road repairs in the VC Ranches subdivision was briefly discussed, it was noted that since the homeowner's association was dissolved this is more of a civil matter and whether the homeowners would agree to contribute additional funds is undetermined. Sending out a survey and setting up a meeting with homeowners was suggested as a next step.
- **Lawn Mower:** Since no bid was accepted for the riding lawn mower, Bonnie suggested that the Fairgrounds would be interested and would offer at least \$3,500. Following a brief discussion, this topic will be scheduled during the next regular Commission meeting.

Board of Health Application (continued): Vicki Tilstra, Finance Officer, and Bonnie O'Neill, Chief Administrative Officer, were present for this portion of the meeting. Following review, Dan Allhands moved to appoint Whitney Marsh to the Madison County Board of Health for a three (3) year term that will expire on December 31, 2022, contingent on concurrence by the Board of Health. Ron Nye seconded the motion. All voted aye and the motion carried.

Great West Task Order for Harrison Gravel Pit: The Board discussed Task Order 22 to Great West Engineering's Agreement for Professional Services, for the Harrison Gravel Pit. Vicki Tilstra, Finance Officer, and Bonnie O'Neill, Chief Administrative Officer, were present for this portion of the meeting.

Following review, Dan Allhands moved to approve Task Order #22 to the Consultant Agreement for the Harrison Gravel Pit. Ron Nye seconded the motion. All voted aye and the motion carried.

Courthouse Elevator Project: The Board briefly discussed the Courthouse elevator project. Vicki Tilstra, Finance Officer, and Bonnie O’Neill, Chief Administrative Officer, were present for this portion of the meeting. Ron got in touch with a local contractor but hasn’t heard back, and thinks a proposal is forthcoming from another contractor.

Western Montana Mental Health Crisis Response Team Discussion: This topic was postponed to a later date.

DES Update and DES Vehicles: Joe Brummell, Director of Emergency Management, met with the Board to give an update on the Department of Emergency Services. Bonnie O’Neill, Chief Administrative Officer, was present for this portion of the meeting. Joe mentioned a recent amber alert that was resolved by the child being found. He discussed the current state of fires and fire conditions in the state, reviewed recent emergency and fire calls, as well as trainings attended and conducted. Upcoming activities and projects include parade and July 4th CODE RED displays, contemplated donation of a vehicle to RVSAR, and updating critical infrastructure binders. He pointed out a training series he is attending on mass casualties which hopefully will get all attending counties on the same page with response procedures, and where information was shared on converting former school busses into mass casualty busses. When asked about mass casualty training for situations like a runaway truck, he said it is already being worked on, mentioned that it would take only a few injuries/casualties to overload current local capacity, and a brief discussion ensued about last year’s runaway truck incident in Virginia City.

Thompson-Hickman Museum Personnel: Debbie Rogers and Walter Long, Vigilance Club of Virginia City, met with the Board to continue the discussion about Thompson-Hickman Museum Personnel. Gary Forney, Madison County Resident, Bonnie O’Neill, Chief Administrative Officer, and Vicki Tilstra, Finance Officer, were present for this portion of the meeting. Debbie and Walter distributed financial and other club documents, and have yet to locate other documents previously requested due to recent changes in volunteer personnel and the retirement of the club’s accountant. Various options and issues for staffing the Museum were discussed, as well as concerns about the building and utilizing the club’s assets.

Calendars: The Board reviewed calendars.

With no further business, the meeting was adjourned at 3:15 p.m.

Next meeting: The next regular Commission meeting will be held on Tuesday, June 11, 2019, beginning at 9:30 a.m. in the Commissioners’ Conference Room of the Administrative Office Building in Virginia City, Montana.

Ronald E. Nye, Chairman
Board of Madison County Commissioners

Date Approved: July 16, 2019

Minutes prepared by:

Jane Bacon, Commissioners’ Clerk

Attest: _____
Kathleen Mumme, Clerk and Recorder, Madison County