

Meeting Minutes
Madison County Airport Board
Administrative Office Bldg., Virginia City, MT
June 10, 2019

Attendees: Tom Miller, Jim Frey, Peter Fitzgerald, and Tyler Holland

Absentees: Scott Payne, Beau Bradley, and John Hauck

Commissioners: none

Secretary: Jani Flinn

Visitors: Troy Hunter, Choice Aviation, and Lance Bowser, RPA,

The Airport Board meeting was called to order at 6:10 p.m. by Board Chairman Tom Miller.

Public Comment: None

Approval of Minutes: Peter Fitzgerald moved to approve the 5/13/19 meeting minutes as submitted. Tyler Holland seconded the motion. All voted aye and the motion carried.

Report Twin Bridges Airport: Kendra Horn, Airport Manager, prepared a written report; see attached. Topics included the new tractor, road work, weed spraying, and completion of the paint for final closeout on the widening. Pilots are loving the new approach. Father's day Fly-in is June 15 with free BBQ dinner and Ruby Valley Brew "100 Low Lead" beer. Encourage everyone to attend!

Report Ennis Big Sky Airport: See attached report from Choice Aviation. Minor light repairs, landscaping, mowing/spraying. The old sign to the airport is being refurbished and will be placed close to the FBO hangar with landscaping. After discussion, Peter Fitzgerald moved to hire an electrician to complete. Jim Frey seconded the motion. All voted aye and the motion carried. FBO Report includes 190 operations, 30 rental cars, 22 hotel rooms, and 4 catering orders, with 6,478 gallons of jet fuel used.

Robert Peccia & Associates Project Updates: Lance Bowser reviewed the attached RPA Airport Board Meeting Notes. Topics discussed included:

- **Environmental Assessment.** Regional FAA approval still pending.
- **AIP-020-2018: SRE/ARFF Building.** Construction going well.
- **AIP-021-2019,** Anticipated. Grant application pending. OK to design in advance. In preparation for work, discussed moving vault toilet, fuel system, fencing, pilot shack, and old hangar tear-down. Still waiting on Environmental Assessment approval. Montana Aeronautics funding also available if extended.
- **Land Acquisition:** Environmental Assessment must be complete before reimbursement. Tract 4A, no progress. Tract 4B under contract with contingencies.
- **AIP 22-2020 Anticipated:** Omnibus funding. Runway Improvements, land acquisition reimbursement, etc. Expect up to 2-month shutdown. Contingent upon Environmental Assessment approval.
- **AIP 23-2020:** Parallel Taxiway/Taxiway lighting anticipated funding for August 2020.
- **Twin Bridges:** Master Plan update and ALP potential completion this fiscal year. AIP-013-2018 will be scheduled for final paint and project closeout. AIP-014-2019, AWOS project documents to be completed; waiting on Grant award.

Airport Manager Proposal for Twin Bridges, 2019-2020: After discussion, Jim Frey moved to make a recommendation to the Board of Commissioners to approve the request from Ruby Valley Aviation for management fees of \$1500/month for the 2019-2020 fiscal year to be paid twice per year. Tyler Holland seconded the motion. All voted aye and the motion carried.

Aviation Ground Lease, Choice Aviation Fuel Farm: At the previous meeting, a Ground Lease for the Choice Aviation Fuel Farm was reviewed and approved. Joel noted that they would review the effective date for the lease. After discussion, the Board agreed that the Choice fuel farm ground lease should be effective for 2017 and proceeding years after the purchase was completed in September of 2016. Fees are now due for 2017, 2018, and 2019 to bring them current. Peter Fitzgerald moved to approve the ground lease fee of \$469.12 per year for three years due from Choice Aviation for the Ennis Big Sky Airport Fuel Farm. Tyler Holland seconded the motion. All voted aye and the motion carried.

Other Business: The Board discussed the water well at the Ennis Airport and agreed that Scott Payne, Tom Miller, and Troy Hunter will meet and pick an area for the well, discuss it with Lance Bowser, RPA, and then contact Graham Drilling.

With no further business, the meeting was closed at 8:10 p.m.

Tom Miller, Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary