

**Meeting Minutes**  
**Madison County Airport Board**  
**Twin Bridges, Montana**  
**July 9, 2018**

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Attendees: Tom Miller, Scott Payne, Jim Frey, John Hauck, Beau Bradley, Peter Fitzgerald

Absentees: Ernest Bock,

Commissioners: Jim Hart, Ron Nye

Secretary: Jani Flinn

Visitors: Kendra Horn and Ryan Fleming, Ruby Valley Aviation, Lance Bowser, Dan Norderud, and T.J. Kerttula, Robert Peccia & Associates.

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The Airport Board meeting was called to order at 6:30 p.m. by Board Chairman Tom Miller.

**Public Comment:** There was no public comment.

**Approval of Minutes:** Peter Fitzgerald moved to approve the 6/11/18 minutes as corrected. Jim Frey seconded the motion. All voted aye and the motion carried.

**Public Meeting: Presentation of forecasting results by Robert Peccia & Associates and discussion of Master Plan Updates.** A public meeting was opened at 6:30 p.m. Lance Bowser, Dan Norderud, and T.J. Kerttula, with Robert Peccia & Associates presented this portion of the meeting. Lance presented an overview of the flight data and airport usage that has been gathered to update the Master Plan and Airport Layout Plans. In an effort to keep the public informed throughout the process, the engineers share forecasts and provide background information as a source to help justify alternatives and updates that are being considered. RPA has gathered statistics, prepared growth projections, and purchased flight data to show growth at the Airport of up to 250 operations. The number of jets has increased, and wingspan and weight is a factor to improvements at the airport. No public input was heard. The public meeting was closed at 6:50 p.m. Robert Peccia & Associates will continue to develop an implementation plan to meet the needs of the Twin Bridges Airport.

**Report Twin Bridges Airport:** See attached report from Ruby Valley Aviation. Mowing continues and flights are staying constant and increasing. They may need to look at a fuel truck later in the year. FBO report includes 192 operations with 30 jets 6 twin engine, 2 turbo prop, 4 helicopters, and 150 single engine aircraft, 2317.3 gallons of Jet A, and 1,789.1 gallons Av gas. They are getting rental cars from Dillon and the courtesy car is steadily being used.

**Report Ennis Big Sky Airport:** See attached report from Choice Aviation. Topics included light repairs, fence repair, and drainage cleaned of debris. The new snowplow hydraulic leak still needs to be fixed. FBO Report includes 11,559 gallons of Jet Fuel, 225 Operations including 23 turbo props and 25 jets, 80 Rental cars, 41 Hotel rooms booked, and 5 catering orders. Still checking on leads for a fuel tank.

**Robert Peccia/ & Associates Project Updates:**

- **Ennis Master Plan Update:** Amended Airport Layout Plans have been presented to the FAA for final signatures and distribution. Project closeout is in process.
- **Environmental Assessment:** Waiting on FAA Regional review.

- **SRE/ARFF Building:** Still waiting on decision from FAA Headquarters. Lance calls them every week to see if any progress.
- **Land Acquisitions:** New FAA guidelines require an extended area at the south end of the runway. Lance will work with Tom Miller and the Commissioners on a plan. State Land/perpetual easement needs to be expanded another 17.82 acres for future runway length. John Hauck moved to make a recommendation to the Commissioners for Lance to start working on this acquisition with the State. Peter Fitzgerald seconded the motion. All voted aye and the motion carried. After further discussion, Beau Bradley moved to recommend to the Commissioners to extend the existing scope of work with RPA to include this work on the State land. John Hauck seconded the motion. All voted aye and the motion carried.
- **South Apron/Partial Parallel/Taxilane Extension:** Environmental Assessment must be completed prior to design. See above.
- **Twin Bridges Master Plan and Airport Layout Plan Update:** On-going.
- **Twin Bridges Taxiway Widening, Apron expansion, and pave maintenance:** Waiting on FAA grant funding. Work will be ready to start in late August. Lance is working on the utility conversion contracts for underground.

**New Business:**

- Tom distributed posters for the Ennis Big Sky Airport open house and fly-in.
- After discussion on the status of board membership, and noting that the Bylaws state that if a Board member misses three consecutive meetings without notifying the Board Chairman, that member shall be removed from the Board, John Hauck moved to vacate Ernest Bock's position on the Airport Board and send a letter confirming that status. Jim Frey seconded the motion. All voted aye and the motion carried.

With no further business, the meeting was closed at 7:42 p.m.

The next meeting will be held August 13, 2018, at the Ennis Big Sky Airport at 6:00 p.m.

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Tom Miller, Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary