

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**July 17, 2018, Meeting Minutes**

On Tuesday, July 17, 2018, a meeting of the Board of Madison County Commissioners came to order at 10:00 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, and Dan Allhands present. Commissioner Jim Hart was absent as he was attending MACo conferences in Nashville, TN, and then in Washington, DC. Laurie Buyan, Commissioners' Assistant, was present to take minutes.

Those people in attendance at the meeting were Leona Stredwick, Justin Houser, Tammy Mahlstedde, Vicki Tilstra, Chris Hunt, David Stout, Gilda Clancy, Cindy Perdue-Dolan, Brett Slaughter, and Jani Flinn.

**Approval of Minutes:** Dan Allhands moved to approve the June 26, 2018, Commission meeting minutes with corrections. Ron Nye seconded the motion. All voted aye and the motion carried. Dan Allhands moved to approve the July 3, 2018, Commission meeting minutes with corrections. Ron Nye seconded the motion. All voted aye and the motion carried. Dan Allhands moved to approve the July 10, 2018, Commission meeting minutes with corrections. Ron Nye seconded the motion. All voted aye and the motion carried.

Corrections to the salary resolution were also discussed. Laurie noted that there were two mistakes on the resolution. The Board requested that the mistakes be corrected and the resolution be refiled.

**YMC Pioneer Point Final Plat:** Leona Stredwick, Planner 1, presented the Board with the final plat of Pioneer Point Subdivision. Justin Houser, Houser Engineering, and Tammy Mahlstedde, Human Resource Generalist, were present for this portion of the meeting. Leona reviewed the staff report for the proposal for an 8.12 acre residential subdivision consisting of 1 open space lot of 1.89 acres and 1 condominium lot of 6.23 acres for four duplex buildings (8 condominiums) and a new road serving the condominiums that would connect to Cabin Road on the north. She noted that a performance bond is proposed to cover 125% of the estimated cost of remaining improvements and that after review of the conditions of the preliminary plat conditions, the submittal was found to be in compliance. Per recommendation of the Planner 1, Dan Allhands moved to approve the subdivision improvements agreement for sewer, water, road, detention ponds, bridges and shallow utilities construction; and accept a performance bond from U.S. Specialty Insurance Company in the amount of \$1,509,642.18 as the financial guarantee for the \$1,207,713.75 in improvements; and approve the final plat of Pioneer Point Subdivision and the Yellowstone Mountain Club Masterplan Update, located in the west half of Section 12, Township 7 South, Range 2 East. Ron Nye seconded the motion. All voted aye and the motion carried.

**Alder EOC Grant Project from State DES:** The Board reviewed a memo from Dustin Tetrault regarding EMPG funds for the Alder EOC project. Tammy Mahlstedde, Human Resource Generalist, and Vicki Tilstra, Finance Officer, were present for this portion of the meeting. Tammy reported that Dustin Tetrault, Director of Emergency Management, was unable to attend the meeting due to an emergency operation in Norris. Following review, Dan Allhands moved to accept the Emergency Management Performance Grant, FFY 2017-2018 Reverted Funds Award, to outfit the Alder Community Center as an emergency operation center for Madison County, in the amount of \$8,500 for EOC supplies and equipment, with a local match of \$8,500, for a total project amount of \$17,000. Ron Nye seconded the motion. All voted aye and the motion carried. It was noted that the Alder Rural Fire Department has agreed to split the local match with the County, with each paying \$4,250.

**Claims:** The Board approved claims.

**Elected Officials Stipend:** This topic was continued to the next regular Commission meeting.

**Resolution Fixing Salaries for Consolidated Offices:** Following review, Dan Allhands moved to adopt Resolution 26-2018, a resolution fixing the salary of the consolidated offices of the Sheriff/Coroner and the Treasurer/Superintendent of Schools in accordance with 7-4-2312 MCA. Ron Nye seconded the motion. All voted aye and the motion carried.

Chris Hunt, IT Manager, met with the Board to discuss the following topics. Tammy Mahlstedt, Human Resource Generalist, and Vicki Tilstra, Finance Officer, were present for this portion of the meeting.

- **Additional Data Storage:** Chris discussed the need for additional data storage for the primary server that runs the computer systems in the County and presented a quote for this proposal. Chris stated that the County is running out of hard drive space, noting that it is 85-90% full and that when the hard drive fills up, the computers stop. He added that the proposed addition should last about 8 years. Following discussion, Dan Allhands moved to accept the quote from CDWG to update the data storage for the Courthouse computer system for an amount up to \$3,600. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Fair Grounds Quote for Video Cameras:** Chris presented a quote for the proposed cameras at the Fair Grounds. Ron Nye questioned why licenses are needed. Chris responded that the cameras will be streamed into the Sheriff's Department which will create a network that requires licensure. There was discussion regarding the cost and proposed locations of the cameras; and also the need to have a system that would be expandable to 32 cameras. Chris noted that less expensive cameras are available but the images wouldn't be as clear if there was a need to enlarge them and that he would check on a system that expanded to 16 cameras rather than 32. Ron Nye asked Chris to see what he could do to get the price down and still have a good system. Dan Allhands suggested completing the project in stages beginning with the office.

**Monthly Safety Report:** This topic was continued to the next regular Commission meeting.

**Safety Fest Attendance:** This topic was continued to the next regular Commission meeting.

**Contributions for Matching Funds to DNRC Grant for Granite Creek:** David Stout, Ruby Watershed Coordinator, met with the Board to discuss the Granite Creek Channel Restoration project. Tammy Mahlstedt, Human Resource Generalist, was present for this portion of the meeting. David stated that the Department of Transportation will be doing the survey which will contribute \$15,000 to the in-kind match. He added that Great West Engineering got the contract and will pick up the project after the survey is done. He described the project, noting that there would be a meeting to get everyone together to decide on the best way to proceed and that they want to make sure the project doesn't interfere with stream flows, designated channels, or bridges. He stated that once everything is agreed on they will put in for permits. Ron Nye asked what will happen with what's already been done. David responded that it will be incorporated into the new project and that the main focus of the project is water quality and fish habitat. After much discussion, Dave stated that they have a grant for \$38,000 and are asking the County to contribute the remaining \$2,000. Dan Allhands moved to approve the request from the Ruby Conservation District for Madison County contributions up to \$2,000 for the Granite Creek Channel Restoration project, pending negotiations with Great West Engineering. Ron Nye seconded the motion. All voted aye and the motion carried.

**\*Note:** Jeremiah Theys, Great West Engineering, returned a call from the Board later in the day to further discuss the project. Jeremiah stated that the design for the project would include determining why silt is coming from above, looking at the long profile of the channel, looking at where the elevations need to be, and the possibility of moving the bridge. The cost of the project was discussed and Jeremiah stated that a lot of the cost is for the permitting process. Following much discussion, Jeremiah stated that part of the assessment will be to determine where the water needs to go and where the bridge needs to go. He informed the Board of a meeting on site that will be held next Tuesday, July 24, 2018, to talk through some of the issues. Dan Allhands will plan to attend the meeting.

**Introduction of New Field Representative for US Senator Steve Daines:** Gilda Clancy, Field Representative for Senator Steve Daines, met with the Board to introduce the new Field Representative, Cindy Perdue-Dolan. Gilda also introduced Brett Slaughter, an intern for Senator Daines. Gilda discussed counties she would be keeping and which counties Cindy would be taking over, of which, Madison County

was one. Further discussion included wilderness bills and amendments to the Farm Bill. Gilda stated that the Farm Bill is focused on Supplemental Nutrition Assistance Program (SNAP) at the current time. Ron discussed his background in agriculture and certain federal programs that help support the ag industry. He also discussed forest management, noting that he has seen some full log trucks and some coal trains. Ron asked about updates on nursing home funds. Gilda replied that this is a state issue, not federal so she has no involvement in it. Dan discussed his involvement in the Beaverhead-Deer Lodge Working Group and asked Cindy to attend when she's able to. He added that they are normally held in Butte where she is from and explained some of the issues that are discussed at these meetings. Other topics of discussion included the quarterly Interagency Coordinating Group meetings, festivals in Butte, and the Granite Creek Bridge.

**Drone Liability Insurance Application:** The Board reviewed an application for drone liability insurance. Tammy Mahlstedte, Human Resource Generalist, was present for this portion of the meeting. There was discussion regarding where the funding for this insurance would come from. The Board contacted Vicki Tilstra, Finance Officer, who confirmed that there is funding in the DES budget for this insurance. Pete Novich, Novich Insurance, participated in a portion of this meeting via telephone. Pete stated that the physical damage insurance for the drone is through MACo but this application is for liability through the same company that insures the airports. Pete also discussed individuals who use privately owned drones for Search and Rescue missions. He stated that because Search and Rescue is a county function, the operators should be trained and licensed and these drones should either be insured under the county policy or their use should be discontinued for county missions. Following discussion, Dan Allhands moved to approve the Aviation Insurance Managers Unmanned Aircraft System Insurance Application, effective from June 26, 2018 through June 26, 2019, with a liability limit of \$5,000,000 for each occurrence, and with Dustin Tetrault, Joseph Brummell, and Tommy Luksha listed as operators. Ron Nye seconded the motion. All voted aye and the motion carried.

Jani Flinn, Grant Administrator, met with the Board to discuss the following topics. Tammy Mahlstedte, Human Resource Generalist, was present for this portion of the meeting.

- **Fairgrounds Waterline Project:** The Board contacted Craig Erickson, Great West Engineering for an update on the Fairgrounds Waterline project. Craig stated the application is currently being reviewed by the Federal Office and that they expect to know by the end of next week if the project will be accepted.

**\*Note:** In a telephone conference later in the meeting, Jeremiah Theys, Great West Engineering, informed the Board that the contractor has written a letter to Rural Development giving a 30 day extension to their bid. In another telephone conference with Craig Erickson, Great West Engineering, the Board was notified that the Treasure State Endowment Program (TSEP) is not going to award emergency funding for the project. Craig will check with them to see why.

- **Notice of Award for Fairgrounds Water Main Project:** This topic was continued to the next regular Commission meeting.
- **N. Willow Creek Reclamation Project – DNRC Grant Contract Approval:** Jani stated that the contract for the North Willow Creek Reclamation is at the DNRC Office and is being routed through six people for review. The contract should be finalized within two weeks. This topic was continued to the next regular Commission meeting.

Tammy Mahlstedte, Human Resource Generalist, met with the Board to discuss the following topics:

- **Memorandum of Understanding Beaverhead County-Human Resources Assistance:** Tammy presented a proposed agreement for HR services to Beaverhead County. Following discussion, Dan Allhands moved to approve the Agreement between Beaverhead County and Madison County to provide administrative services in regard to human resources management of Beaverhead County on a limited basis, with corrections if necessary. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Authorization to Fill MVM Dietary Manager Full-time Permanent, Internal Posting Position:** Following review, Dan Allhands moved to approve the Authorization to Fill the full-time permanent Dietary Supervisor position at the Madison Valley Manor with an hourly wage of \$15.32 to \$19.15 per hour depending on experience. Ron Nye seconded the motion. All voted aye and the motion carried.

- **Authorization to Fill Planning Clerk Full-time Permanent Position:** Following review, Dan Allhands moved to approve the Authorization to Fill the full-time permanent Planning Clerk position with an hourly wage of \$15.55 to \$19.44 per hour depending on experience. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Authorization to Fill Information Systems Computer Support Specialist Part-time Permanent Position:** Following review, Dan Allhands moved to approve the Authorization to Fill the part-time permanent IT Computer Support Specialist position at the Madison Valley Manor with an hourly wage of \$23.14 to \$28.92 per hour depending on experience. Ron Nye seconded the motion. All voted aye and the motion carried.
- **County Vehicle Decals:** This topic was continued to the next regular Commission meeting.
- **Job Notice for Madison Valley Fire District:** Tammy stated that Al Hendricks, Madison Valley Fire District Board, asked if the County HR Department could advertise a vacancy for a part-time bookkeeper/clerk for the Madison Valley Fire District Board. She added that Bonnie doesn't mind doing it but doesn't want people to mistake it for a County job. The position is currently being advertised in the Madisonian and on a generic website. The Board agreed that it should be left that way and not involve the County in the advertisement.

**Edsall Road Easement Agreement:** Following discussion and review, Dan Allhands moved to approve the Agreement for Road Widening Easement between Madison County and Gordon and Margie Edsall to widen the existing road in the south half of Section 15, Township 4 South, Range 5 West, PMM, said tract containing .0142 acres for the consideration of \$142.00 which had been previously paid in February of 2017. Ron Nye seconded the motion. All voted aye and the motion carried.

**Letter to Jon Tubbs re: Loss of 310 Funds to Conservation Districts:** Following discussion, Dan Allhands moved to approve sending a letter to John Tubbs, Director of the Department of Natural Resources and Conservation, regarding the loss of 310 Administrative Grant Funds for conservation districts across the state. Ron Nye seconded the motion. All voted aye and the motion carried.

**Administrative Building Canopies:** The Board contacted Bill Hanson, ThinkOne Architects, regarding the proposed canopies for the Administrative Office Building. Ron Nye asked if lights were included in the canopies. Bill responded that there were not and discussed options for adding lights, possibly LED lights that attach to the side of the steel. Bill stated that this would be a less expensive option than mounting lights. There was also discussion about putting a light in an existing power pole. Ron asked if there was a cost estimate for the canopy project. Bill replied that there was not yet a formal estimate but guessed it would be around \$25,000. This topic was continued to the next regular Commission meeting.

**Courthouse Elevator Project:** The Board discussed the Courthouse elevator project with Bill Hanson, ThinkOne Architects, via telephone. Ron Nye asked about a cost estimate for the elevator project. Bill replied that they have been working on the design, not the cost. He offered to prioritize costs if they would like him to. There was discussion about formalizing an agreement with Langlas Construction. Bill stated he would be happier if they were involved and offered to contact them to check on the status of the contract agreement with them. Bill then discussed the possibility of asbestos in the attic of the Courthouse. Laurie stated that an asbestos investigation had been completed during the Courthouse Renovation project in 2005, adding that Ingraham Environmental had performed the investigation and some remediation. Bill will contact Ingraham for copies of the investigation results. Bill also discussed the contract with ThinkOne and will send an invoice for current charges. Ron Nye stated he could see no reason not to move forward. This topic was continued to the next regular Commission meeting.

**Calendars:** The Board reviewed calendars.

With no further business, the meeting was adjourned at 5:10 p.m.

**Next meeting:** The next regular Commission meeting will be held on Tuesday, July 24, 2018, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

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Ronald E. Nye, Chairman  
Board of Madison County Commissioners

Date Approved: July 24, 2018

Minutes prepared by:

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Laurie Buyan, Administrative Assistant

Attest: \_\_\_\_\_  
Kathleen Mumme, Clerk and Recorder, Madison County