

BOARD OF MADISON COUNTY COMMISSIONERS
September 17, 2019, Meeting Minutes

On Tuesday, September 17, 2019, a meeting of the Board of Madison County Commissioners came to order at 9:40 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Ron Nye, Chairman, Dan Allhands, and Jim Hart present. Laurie Buyan, Executive Assistant to the Madison County Board of Commissioners, was present to take minutes.

Those people in attendance at the meeting were Bonnie O'Neill, Brett Schriock, Alex Hogle, Mike DuCuennois, Justin Houser, Rich Stem, Doris Fischer, Vicki Tilstra, Bronwen Pfah, Al Jones, Esther Lince, Tammy Mahlstedde, Phil Fortner, Cody Marxer, Dana Escott, and Bob Bates.

Approval of Minutes: Jim Hart moved to approve the September 3, 2019, Board of Commissioners meeting minutes with corrections. Dan Allhands seconded the motion. All voted aye and the motion carried. Jim Hart moved to approve the September 10, 2019, Board of Commissioners meeting minutes with corrections. Dan Allhands seconded the motion. All voted aye and the motion carried.

Public Discussion and/or Comments on Items Not Listed on the Agenda but Within the Board's Jurisdiction: Brett Schriock, IT, met with the Board with an update on the County email and telephone outages. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting. Brett stated that nothing is coming through on email, it's not coming through the firewall, but that the server is not full. He guessed that it is probably a computer attack and discussed how artificial intelligence is attacking computer systems worldwide. He noted that the Dispatch Office has someone coming this afternoon to work on their system. There was discussion about switches. Brett explained where the switches are located and stated he may have to get at least one, possibly two, spares. Jim reminded Brett that the County levied an emergency mill that could be used if necessary.

Laurie asked about a County car for a couple different people to use for work related trips. Jim Hart will talk with Alex Hogle, Planning Director, about using the Planning Office vehicle. Ron Nye signed the Commission Offices Internal Inspection form and a letter of support for the Twin Bridges School District 2019 Facilities Project.

Eglise Subdivision PUD Final Plat: Alex Hogle, Planning Director, presented the Board with the final plat of Eglise Subdivision and Yellowstone Mountain Club Master Plan Update. Mike DuCuennois, Yellowstone Club, Justin Houser, Houser Engineering, and Bonnie O'Neill, Chief Administrative Officer, were present for this portion of the meeting. Alex stated that the preliminary plat for this project was approved on June 11, 2019 and that the nineteen conditions of approval have been met. He added that this is a 2-lot project with residential condos and a multi-family building on one of the lots, and a 5.02 acre open space lot on the other. He discussed a subdivision improvements agreement for the construction and completion of sewer, water, road, storm drainage facilities, water reservoir, and retaining wall improvements. He stated that the application for this project is in compliance and recommended that the subdivision improvements bond be accepted. Based on the recommendation of the Planning Director, Jim Hart moved to approve the Subdivision Improvements Agreement and accept the performance bond from U.S. Specialty Insurance Company in the amount of \$2,532,568.81 as the financial guarantee for the estimated \$2,026,055.05 in improvements costs; and to approve the Eglise Village Subdivision Final Plat and the Yellowstone Mountain Club Master Plan Update, located in Section 12, Township 7 South, Range 2 East, and Section 7, Township 7 South, Range 3 East, P.M.M. Madison County, Montana. Dan Allhands seconded the motion. All voted aye and the motion carried. Mike DuCuennois discussed future plans in Yellowstone Club, noting that there are only 40 units left and that there are still 60 lots in Phase 1 that have not yet been developed.

Address Corrections on First Street in Alder: Alex Hogle, Planning Director, met with the Board to discuss addressing issues in Alder. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting. Alex discussed an issue in Alder where a resident has been experiencing long term

problems with his address and that both he and a neighbor have non-911 addresses posted on their property. There was discussion regarding the 1000 point addressing system but Alex stated that he was reluctant to push that system at this time. He added that he made a site visit to the property and determined a simple fix for the issue by merely giving the first two properties the same numerical address, and adding an "a" after it for the first property and adding a "b" after it for the second. He said these two properties have the same ownership and that the owners are agreeable to the change. Following discussion, Dan Allhands moved to give the Planning Office authorization to fix the addresses on 1st Street in Alder for lots 100 to 108. Jim Hart seconded the motion. All voted aye and the motion carried.

Consultant Update Regarding Forest Service: Rich Stem, Consultant on the Forest Service, and also representing the National Association of Forest Service Retirees, updated the Board on his activities. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting. Rich discussed issues related to the Forest Service and shared information he has gathered through the process of meeting with various counties and National Forests throughout Montana. He highlighted positive changes that are taking place in Forest Service operations such as revising the NEPA process, and actively pursuing Good Neighbor Authorities with the State. However, increasing the workforce capacity is critical right now in order to step up the pace with timber sales and restoration. There was also discussion regarding the difference between designated wilderness and roadless designation. The National Association of Forest Service Retirees is actively engaged in the issues and has issued letters and have had discussions with the Secretary of Agriculture regarding the reduced budget and personnel to do the job necessary for the Forests. These issues greatly affect the Agency and Rich is on the board representing Montana and Northern Idaho.

Supportive Housing Interview: Doris Fischer, Mental Health Local Advisory Council (MHLAC), met with the Board to discuss supportive housing in Madison County for people in crisis situations. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting. Doris distributed surveys to everyone present, noting that these are different from the housing board surveys as they are specific to special needs housing. She stated that the LAC will be going to almost 70 groups in the County and interviewing people one on one to determine the need for transitional/supportive housing in Madison County. There was discussion regarding the type of facility it might be, where it might be located, if it would be a separate facility or incorporated with an existing facility, and what type of services it might provide. Doris stated that these are all questions that they are hoping to answer with the survey. She added that after the results of the survey have been reviewed, the next step might be a planning grant. Doris also discussed Kevin Briggs, a former California Highway Patrolman, who will be speaking in Madison County about mental health awareness and suicide prevention.

Reorganization of DUI Task Force: The Board discussed the possibility of reorganizing the DUI Task Force. Bonnie O'Neill, Chief Administrative Officer, Vicki Tilstra, Finance Officer, Bronwen Pfah, Ruby Valley Taxi, Phil Fortner, Sheriff, and Al Jones and Esther Lince, Southwest Montana Prevention, were present for this portion of the meeting. Dan Allhands stated that he attended a DUI Task Force meeting that was held at the gazebo at Riverside Park in Twin Bridges, commenting that this was a difficult location to find for those wanting to attend the meeting. He noted that there were three of the six voting members present: the director, her husband, and retired Deputy Sheriff Dan Birdsill. One topic of discussion was the purchase of radar guns for the Sheriff's Department. Dan had concerns that the cost for the number of radar guns being discussed would exceed the remaining budget of the task force. He had further concerns about other members of the task force not being notified of the meeting. In fact, he talked to a former BLM member of the task force who didn't know that she was no longer a member. Other topics discussed were the lack of RASS trainings and compliance checks in the County, support for a safe rides home program, the DUI webpage that is being paid for but has nothing significant on it, how donations are being tracked, and programs for schools that are no longer being conducted. Dan stated that the DUI Task Force is suffering right now and needs some new members. It was pointed out that a letter was received from an attorney who is representing the DUI Task Force. There was a question about who is paying for the attorney and how a decision was made to hire an attorney without holding a legally advertised meeting. Al Jones stated that he and Esther's interest is to utilize practices that have been proven to work and that their goal is to aid in what has been going on. They would like to see a vibrant countywide task force. He added that Montana is number one in the nation for DUIs, noting that Jefferson County has a very active task force

and that they would like to see that here. In closing, Ron Nye stated that the state DUI Coordinator would be here on October 8, 2019, and this discussion would be put on hold until then.

Tammy Mahlstedt, Human Resource Generalist, and Bonnie O'Neill, Chief Administrative Officer, met with the Board to discuss the following Human Resource topics.

- **Recommendation to Hire a Planning Clerk:** Tammy read a recommendation to hire a Planning Clerk. Alex Hogle, Planning Director, and Cody Marxer, Planning Technician, were present for this portion of the meeting. Based on the recommendation of the hiring committee, Jim Hart moved to hire Michelle Schriock for the full-time, permanent Planning Clerk position, beginning on or about September 18, 2019, working 40 hours per week, at \$16.92 per hour or 85% of the Clerk wage. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Request to Fill Infectious Control Position and Wage Placement:** Bonnie discussed the Infectious Control position, noting that they have received two applications for the position but that it may be a moot point because Melissa Brummell, Public Health Nurse/Director, is willing to help out in the position as long as she is needed. Bonnie stated that each nursing home is required to have 10 hours per week of infectious control coverage. She further stated that it wouldn't hurt to have two people certified in the position.
- **Recommendation to Change Public Health Nurse/Director from Part-Time to Full-Time:** Bonnie discussed changing the Public Health Nurse/Director from Part-Time to Full-Time to accommodate her filling the Infectious Control position, and either making the position exempt or raising the hourly wage while she is performing Infectious Control duties. Ron asked if the wages would come from the nursing homes budget or the Public Health budget. Bonnie responded that, at the current time, it would be taken from the Public Health budget. She added that hiring someone in-house for the position would save money for the County. Based on the recommendation of the Chief Administrative Officer, Jim Hart moved to appoint Melissa Brummell to the Infectious Control position on a trial basis for up to twelve weeks beginning on October 1, 2019, and changing her job classification from part-time to full-time, at the rate of \$33.00 per hour for the time she is performing Infectious Control duties, with the remaining time paid at the current rate. Dan Allhands seconded the motion. All voted aye and the motion carried.
- **Request for County Cell Phone for TRMCC Maintenance Department:** Bonnie discussed getting a cell phone for the Maintenance Director at the Tobacco Root Mountains Care Center, noting that a monthly cost would be approximately \$60 per month or \$720 per year. It was noted that there is currently a cell phone at the facility that is not designated to anyone. It was decided that Laurie will order a new phone for that number and it will be issued to Dave Reintsma, TRMCC Maintenance Manager.

Claims: The Board approved claims.

Road Project Agreement with Forest Service: After review, Dan Allhands moved to approve the Road Project Agreement between Madison County and the USDA Forest Service, Beaverhead-Deerlodge National Forest, for maintenance work performed by Madison County Road District 1, on 3 miles of the Forest Service 290 road, for an amount not to exceed \$18,693. Jim Hart seconded the motion. All voted aye and the motion carried.

Dana Escott, Fair Manager, met with the Board to discuss the following topics. Bonnie O'Neill, Chief Administrative Officer, was present for this portion of the meeting.

- **Fair Update:** Dana provided and reviewed an expense and revenue comparison for the 2018 and 2019 fairs, noting that this is a draft because she is still waiting for some bills and some payments to come in. She stated that the circus never got there so they will be getting a \$1,200 refund for that, and that the entertainer ended up with whooping cough so a replacement was sent instead. The rodeos and livestock sales were also discussed. Dana informed the Board that a transformer got bumped during the fair and that she had called Northwestern Energy, who told her that this is not their jurisdiction. When she called an electrician, she was told that the locks on the transformer belong to Northwestern Energy. Dana will continue to find someone who can help with the transformer. Dana distributed a draft drawing of a proposal to redo the barns to help house more pigs. She also talked about incorporating bathrooms and possibly adding showers. She also

discussed trees that were removed by the school and put in the camping area. She noted that they are currently about 20 feet tall and will provide shade when they get bigger. She stated that there were a few little problems at the fair but overall it went very well.

- **Security Cameras at the Fair:** Dan Allhands discussed the possibility of putting cameras at the Fairgrounds, stating that most fairgrounds have them and that we need them. He stated that the number of cameras could be cut but that they are still needed in some areas. He suggested closing off the back entrance to Riverside Park during the winter months when it's not being used. Dana stated that the ball park is used year around and that people walk in that area year around and use the gazebo in that area too. Dan suggested that they could still come through the front entrance to get to the back of the park. Dana also noted that because the Beaverhead County Fairgrounds is closed during the winter, many of the travelers use the Madison County facility instead of stopping in Dillon. It was agreed that there should be cameras in the office and at the front door of the office. Bonnie will check with Phil Fortner, Sheriff, on where to house the DVR. She will also talk to Brett Schriock, IT, and contact Fox Alarm for an updated estimate. Dana stated that the swings at Riverside Park were taken the other night and that she thinks cameras at the Fairgrounds are a great idea.

CPR Instructor Oversight: Bonnie O'Neill, Chief Administrative Officer, met with the Board to discuss CPR Instructor Oversight. Bob Bates, Safety Coordinator, was present for this portion of the meeting. Bonnie stated that Bob and a representative from each nursing home are being trained as CPR instructors. Bob added that Van will be doing the instruction for the trainers on September 12, 2019, and that each of them have done the on-line portion of the training. It was noted that Van needs to attend a one-day class so that he can continue to be a trainer. After discussion, Jim Hart moved to approve Van going to a one-day class to continue as a CPR instructor. Dan Allhands seconded the motion. All voted aye and the motion carried.

Support Letter for West Yellowstone Air Tanker Base: Following discussion, Jim Hart moved to approve sending a letter requesting reconsideration of the closure of the Air Tanker Base in West Yellowstone, Montana. Dan Allhands seconded the motion. All voted aye and the motion carried.

Letter to Treasurer Authorizing Removal of Tax ID #27199511: Following discussion, Jim Hart moved to request the Treasurer to remove Tax ID #27199511 because the building (airport hangar) was purchased by Madison County. Dan Allhands seconded the motion. All voted aye and the motion carried.

Calendars: The Board reviewed calendars.

With no further business, the meeting was adjourned at 3:55 p.m.

Next meeting: Because the Board will not be holding a meeting on September 24, 2019, the next regular Commission meeting will be held on Tuesday, October 1, 2019, beginning at 9:30 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana.

Ronald E. Nye, Chairman
Board of Madison County Commissioners

Date Approved: October 1, 2019
Minutes prepared by:

Laurie Buyan, Executive Assistant to the
Madison County Board of Commissioners

Attest: _____
Kathleen Mumme, Clerk and Recorder, Madison County