1. Call to Order: the meeting was called to order by Cindy Gockel at 10:05

2. Roll Call: Attending: Cindy Gockel, Cody Marxer, Martha Klaumann, Mary Oliver, Angela Karanas. Absent: Matthew Oehler, Ray Shaw.

3. Approval of October minutes: Motion to approve by Cindy Gockel, 2nd by Cody Marxer, motion passed.

4. Update on recruiting new members: the group discussed potential recruitment and individuals interested in applying. With Kristina Caldwell retiring from the board, two positions are open. Commissioner Allhands speaking to prospective member from Twin Bridges. Cindy, Angela and Cody will follow-up with other identified individuals.

5. Discussion of advisory board scope: the group discussed the need to communicate with commissioners to ask for prioritization and feedback on advisory board planned activities. December meeting will draft general solutions for further research – each board member should review other area housing plans in preparation for upcoming meeting.

6. Distributing survey results: review and finalized cover letter to distribute survey results. Cody will determine if we can put survey summary on the County website. Cindy will send one page summary to identified organizations and businesses. The board will provide a presentation if requested.

7. Next steps: plan for draft of topics for further research, Housing Action Plan reviews, State Dept of Commerce website on Housing, and other resources identified by Cindy and sent to board members.

8. Public comment: no public in attendance

9. Next meeting: meeting calendar options to be circulated by email.

10. Meeting adjourned at 11:30.