



Doc #: 213279 Pages: 5 Book: Page:
 STATE OF MONTANA MADISON COUNTY
 Recorded 1/18/2024 12:45 PM KOI: COM-JRNL
 Paula McKenzie, CLERK & RECORDER
 Fee:\$ 0.00 BY: *Paula McKenzie*
 To: FILED,,

**BOARD OF MADISON COUNTY COMMISSIONERS
 January 2, 2024, Meeting Minutes**

On Tuesday, January 2, 2024, a meeting of the Board of Madison County Commissioners came to order at 10:04 am. in the Public Meeting Room, First Floor, Administrative Building in Virginia City, Montana, with Commissioners Dan Allhands, Ron Nye and Bill Todd present. Shawna Lutgen, Grant Writer was present to take minutes.

Ryan Wolter, IT Support Specialist, administered the Webex connection.

Attachment — Attendee List

Approval of Minutes: There were no minutes presented for approval.

Claims: The Board approved claims.

RVMC Application: The Board will wait on the applications until after the Ruby Valley Medical Center Board makes a recommendation to the Board of Commissioners.

10:00 AM Tobacco Root Mountain Care Center Update: Barbara Tymofichuk, TRMCC Administrator

Present:
 David Buchler, County Attorney
 Joshua Bauer
 Barbara Tymofichuk

CDBG Grant was not awarded to Madison County for the Tobacco Root Mountain Care Center projected project. Comment: Tymofichuk. Discussion: None

The Director of Nursing is ¾ done for the DON Certification completion. Comment: Tymofichuk. Discussion: None

Mini Strike Grant has been completed. Comment: Tymofichuk. Discussion: None

Time Clock Plus Dementia Training will take place on January 19, 2024 and February 16, 2024. Comment: Tymofichuk. Discussion: Commissioner Allhands.

Dr. Hendrickson will stay on as Medical Director until the Spring of 2024 and at that time Dr. Bartoletti will take over the position. Comment: Tymofichuk. Discussion: Commissioner Todd, Commissioner Allhands, Commissioner Nye.

Madisonian Retraction Check: This item was postponed until the following week.

10:10 AM Ruby Valley Search and Rescue Hail Damage Repair: CeCe Weldon, Ruby Valley Unit VP

Present:
 David Buchler, County Attorney
 Joshua Bauer
 CeCe Weldon
 Ed Arikat
 Eric Dewey

Commissioner Todd moved to approve the roof repair of the Search and Rescue Building in the amount of \$78,672.00. Seconded by Commissioner Nye. Public Comment: Weldon, Buchler. Discussion: Commissioner Todd, Commissioner Allhands. All voted "aye" (3-0).

10:15 AM Eglise Village Subdivision (Yellowstone Mountain Club) SIA Release: Ed Arikat, Planning Director

Present:
David Buchler, County Attorney
Ed Arikat
Joshua Bauer
Hannah Brook

Commissioner Todd moved to approve Eglise Village of the Yellowstone Mountain Club Subdivision SIA Release. Seconded by Commissioner Nye. Comment: Arikat, Bauer. Discussion: None. All voted "aye" (3-0).

10:25 AM MACRS Convention: Mike Callahan, Safety Coordinator

Present:
Mike Callahan
David Buchler, County Attorney

Commissioner Todd moved to approve Mike Callahan attending the MACRS Convention. Seconded by Commissioner Nye. Comment: Callahan. Discussion: Commissioner Allhands, Commissioner Todd, Commissioner Nye. All voted "aye" (3-0).

10:35 AM Task Order 24-07-4-21-126-0 Environmental Health and Food Safety License: Emilie Sayler, Public Health Director

Present:
David Buchler, County Attorney
Emilie Sayler

Commissioner Todd moved to approve Task Order 24-07-4-21-126-0 Environmental Health and Food Safety License as presented without any caveats. Seconded by Commissioner Nye. Comment: Sayler. Discussion: Commissioner Todd. All voted "aye" (3-0).

10:40 AM Road Supervisor Recommendation: Jennifer Westfall, Human Resource Manager

Present:
David Buchler, County Attorney
Jennifer Westfall
Shorty Roberts

Commissioner Nye moved to approve Ray Rowberry for the Road Supervisor position. Seconded by Commissioner Allhands. Comment: Westfall, Roberts. Discussion: Commissioner Todd, Commissioner Allhands, Commissioner Nye. All voted "aye" (3-0).

10:50 AM Closeout Twin Bridges (RVF) – AIP 3-30-0080-019-2023: Matthew Wilder, Robert Peccia and Associates

Present:
Lance Bowser, RPA
David Buchler, County Attorney

Commissioner Todd moved to approve SF 271 for the close out in Twin Bridges AIP 3-30-0080-019-2023. Seconded by Commissioner Nye. Comment: Bowser. Discussion: None. All voted "aye" (3-0).

Commissioner Todd move to approve SF 475 for the close out in Twin Bridges AIP 3-30-0080-019-2023. Seconded by Commissioner Nye. Comment: Bowser. Discussion: None. All voted "aye" (3-0).

11:00 AM BSTRP Assessment Letter Remedies

Present:
David Buchler, County Attorney
Joshua Bauer
Hannah Brook
Alison Elser

There would not be a way to track taxpayers who have paid and who have not paid in the BSTRP.
Comment: Buchler. Discussion: Commissioner Todd.

Recommendation to send out invoice to the tax payers in the BSTRP District. Comment: Buchler.
Discussion: Commissioner Todd.

Department of Revenue needs to be contacted and explain the procedure. Comment: Buchler. Discussion:
Commissioner Allhands, Commissioner Todd, Commissioner Nye.

This item will be discussed further at the January 9, 2024 meeting.

11:10 Exemption for Little Thunder LLC, Cascade Subdivision Block 2 Lot 59A: Paula McKenzie, Clerk and Recorder

Present:
Alison Elser

Commissioner Todd moved to approve the Exemption for Little Thunder LLC, Cascade Subdivision Block 2 Lot 59A. Seconded by Commissioner Nye. Comment: Elser. Discussion: None. All voted "aye" (3-0).

Calendars: The reviewed meeting dates. Public Hearing for the Hospital Board was set to be held on January 18, 2024 at 10:00 AM.

Bill Todd moved to set the hearing for the WIA Big Sky removal from the Hospital District to January 18, 2024 at 10:00 AM. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

11:15 AM Human Resources: Jennifer Westfall, Human Resource Manager

Present:
Jennifer Westfall
David Buchler, County Attorney

HR Report:

Audits have been completed. Audits included Required License and Certification and Training, I9, Employee Files, Safety Training, and Cyber Security. Comment: Westfall. Discussion: Commissioner Todd.

Workers Compensation files have been scanned to SharePoint. Comment: Westfall. Discussion: None.

Employee's medical records from the nursing homes will be moved back to the County in order to have the records on-site. Comment: Westfall. Discussion: Commissioner Allhands, Commissioner Todd.

Yearly Training Sexual Harassment & Diversity, Equity and Inclusion Training:

Commissioner Todd moved to approve Sexual Harassment & Diversity and Inclusion Trainings. Seconded by Commissioner Nye. Comment: Westfall, Buchler. Discussion: Commissioner Todd, Commissioner Allhands. All voted "aye" (3-0).

Applicant Tracking System:

Current tracking system, which is Civic HR will no longer be available come September 2024. HR has currently been looking into different programs that uses e-verify. The department is looking into E-YOGA and NEOGOV. Comment: Westfall. Discussion: Commissioner Todd.

Employee Navigator:


This program will allow all employees access to their benefits and will allow for the open enrollments to be virtual. Comment: Westfall. Discussion: Commissioner Todd.

Public Discussion and/or Comments on Items Not Listed on the Agenda but Within the Boards Jurisdiction:

Fire Suppression System break at the Madison Valley Manor after Christmas. The break was not do to freezing. The pipe junction was at its end of life or a manufacturing flaw. The break caused some flooding which damaged some IT equipment. At some point it is suggested to explore converting the system to a dry system which would alleviate the concern of having water in an area that does not have adequate heat. Comment: None. Discussion: Commissioner Todd, Commissioner Allhands.

With no further discussion, the meeting was adjourned at 11: 37 am.

Next meeting: The next regular Commission meeting will be held on Tuesday, January 23, 2024 beginning at 10:00 a.m. in the Commissioner's Office Building, in Virginia City, Montana.



Dan W. Allhands, Chairman
Board of Madison County Commissioners

Date Approved: January 16, 2024

Minutes prepared by:



Shawna Lutgen, Grant Writer

Attest: 

Paula McKenzie, Clerk and Recorder, Madison County



MADISON COUNTY BOARD OF COMMISSIONERS

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Commissioners

Dan W. Allhands

Ronald E. Nye

William A. Todd

COMMISSION MEETING

VISITOR SIGN-IN SHEET

DATE: 02 JAN 2024

TOPIC: _____

NAME (PLEASE PRINT LEGIBLY)

SIGNATURE

ORGANIZATION OR ADDRESS

CECE WELDON

Cece Weldon

RVSAR

Jennifer Westfall

Jennifer Westfall

HR

Alison Elser

Alison Elser

C+R Office

Joshua Bauer

Joshua Bauer

Hauser Engineering