

BOARD OF MADISON COUNTY COMMISSIONERS
January 3, 2023, Meeting Minutes

On Tuesday, January 3, 2023, a meeting of the Board of Madison County Commissioners came to order at 9:30 a.m. in the Second Floor Court Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye and Bill Todd present. Shawna Lutgen, Commissioners' Clerk to the Board of Commissioners, was present to take minutes.

Those people in attendance at the meeting were Brett Schriock, Connie Dedrick, Vicki Tilstra, Jennifer Westfall, Ted Liss, Laurie Buyan, Hannah Brook, Ann Ore, and Tommy Luksha. Ryan Wolter, IT Support Specialist, administered the Webex connection. Those in attendance via Webex included Lance Bowser, Jeremiah Theys, kdoud, Jonathan Weaver, Pam Birkeland, Beth Famiglietti, Pamela Ward, Kaye Counts, Jennifer Martens, LaTesa Schrank, IT Support, Janie Alt, Abby Thomas, Elizabeth Montgomery, Kate Rose, T. Dowton, Kristy Harper, Megan Fasules, and Mike Callahan.

Approval of Minutes: Ron Nye moved to approve the December 28, 2021 minutes with corrections. Bill Todd seconded the motion. All voted aye and the motion carried. Ron Nye moved to approve the December 20, 2022 minutes as presented. Bill Todd seconded the motion. All voted aye and the motion carried. Ron Nye moved to approve the Madison County/Gallatin County joint Commissioners October 5, 2022 meeting minutes. Bill Todd seconded the motion. Ron Nye and Bill Todd voted aye. Dan Allhands abstained from the vote. He was not in attendance for the meeting. The motion carried on a majority vote.

Server Purchase: Brett Schriock, IT Director, met with the Board to request the approval to purchase a new server for the Clerk and Recorder's Department. Brett stated he has spoken with Vicki Tilstra, Finance Officer, per the request of the Board. Vicki stated that as long as the request is within the budget it is fine to proceed. The cost to purchase the server is \$4,647.20. Following discussion, Ron Nye moved to approve the purchase of a new server for the Clerk and Recorders Department in the amount of \$4,647.20. Bill Todd seconded the motion. All voted aye and the motion carried.

Second Draw Request on Jack Creek Road Intercap Loan: Vicki Tilstra, Finance Officer, met with the Board to request approval for the second draw request from the Jack Creek Road Intercap Loan in the amount of \$106,906.44. Following discussion, Bill Todd moved to approve the second draw request from the Jack Creek Intercap loan in the amount of \$106,906.44. Ron Nye seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Journal Vouchers: Ron Nye moved to approve journal vouchers for the 12/22 accounting period. Bill Todd seconded the motion. All voted aye and the motion carried.

Planning Office: Connie Dedrick, Planner II, met with the Board to discuss the following items:

- **Resolution 6-2023 Naming Long View Drive:** Connie presented Resolution 6-2023, a resolution of Road Name Change in Madison County. Connie read the resolution aloud. The road is currently an unnamed road. The recommendation is to approve Resolution 6-2023 accepting Long View Drive, reviewed by Planning/GIS in coordination with the Communications Coordinator of Madison County Sheriff's department. Bill Todd moved to approve Resolution 6-2023, a resolution of road name change in Madison County, naming Long View Drive. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Resolution 7-2023 Naming North Long View Drive:** Connie presented Resolution 7-2023, a resolution of Road Name Change in Madison County. Connie read the resolution aloud. The road is currently an unnamed road. The recommendation is to approve Resolution 7-2023 accepting North Long View Drive, reviewed by Planning/GIS in coordination with the Communications Coordinator of Madison County

Sheriff's department. Bill Todd moved to approve Resolution 7-2023, a resolution of road name change in Madison County naming North Long View Drive. Ron Nye seconded the motion. All voted aye and the motion carried.

- **Resolution 8-2023 Naming Mesa Drive:** Connie presented Resolution 8-2023, a resolution of Road Name Change in Madison County. Connie read the resolution aloud. The road is currently an unnamed road. Recommendation is to approve Resolution 8-2023 accepting Mesa Drive, reviewed by Planning/GIS in coordination with the Communications Coordinator of Madison County Sheriff's department. Following discussion, Ron Nye moved to approve Resolution 8-2023, a resolution of road name change in Madison County, naming Mesa Drive. Bill Todd seconded the motion. All voted aye and the motion carried.
- **Resolution 9-2023 Naming Kingfisher Place:** Connie presented Resolution 9-2023, a resolution of Road Name Change in Madison County. Connie read the resolution aloud. The road is currently an unnamed road. The recommendation is to approve Resolution 9-2023 accepting Kingfisher Place, reviewed by Planning/GIS in coordination with the Communications Coordinator of Madison County Sheriff's department. Bill Todd moved to approve Resolution 9-2023, a resolution of road name change in Madison County, naming Kingfisher Place. Ron Nye seconded the motion. All voted aye and the motion carried.

Planner 3 Position: Jennifer Westfall, Human Resource Generalist, met with the Board to request approval for the transfer of Connie Dedrick from a Planner II to Planner III at a rate of \$31.61 per hour. Following discussion, Ron Nye move to approve transferring Connie Dedrick to the Planner III position at the rate of \$31.61 per hour. Bill Todd seconded the motion. All voted aye and the motion carried.

Medical Director Pay: This item as been postponed until a later date.

Disease Interventionist Funding Task Order Extension: Emilie Sayler, Public Health Director, requested via email the approval of Task Order Amendment Number One, Task Order for Disease Intervention Specialists and/or Congregate Living Coordinators, Task Order Number 23-07-7-11-122-0. The Board reviewed the task order amendment. The amendment is to renew the original agreement which is already in place. Bill Todd moved to approve the Task Order Amendment Number One, task order for Disease Intervention Specialists and/or Congregate Living Coordinators, Task Order Number 23-07-7-11-122-0. Ron Nye seconded the motion. All voted aye and the motion carried.

New Year's Resolutions:

- **Resolution 1-2023 Setting Mileage Rates for Calendar Year 2023:** Ron Nye moved to approve Resolution 1-2023, a resolution setting mileage rates for calendar year 2023 as presented. Bill Todd seconded the motion. All voted aye and the motion carried. After receiving IRS mileage rates from the Montana Association of Counties, Ron Nye amended the motion to approve Resolution 1-2023, a resolution setting mileage rates at 65.5 cents per mile for calendar year 2023. Bill Todd seconded the motion. All voted aye and the amended motion carried.
- **Resolution 2-2023 Setting Dates for Commission Meetings:** Ron Nye moved to approve Resolution 2-2023, a resolution setting dates for Commission meetings. Bill Todd seconded the motion. All voted aye and the motion carried.
- **Resolution 3-2023 Setting County Office Hours:** Bill Todd moved to approve Resolution 3-2023, a resolution setting County office hours. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Resolution 4-2023 Establishing Locations for Posting Public Notice:** Bill Todd moved to approve Resolution 4-2023, a resolution establishing locations for posting public notice. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Resolution 5-2023 Rate of Credit for Incarceration:** Bill Todd moved to approve Resolution 5-2023, a resolution a rate of credit for incarceration. Ron Nye seconded the motion. All voted aye and the motion carried.

Public Discussion and/or Comments on Items Not Listed on the Agenda but Within the Board's

Jurisdiction: Ted Liss, Madison Valley Rural Fire District board member, met with the Board to introduce himself to Commissioner Bill Todd.

Commissioner Liaisons to County Boards: Dan Allhands stated for the matter of record that Ron Nye and himself will remain in the same liaisons positions and Bill Todd will assume John Heckler's liaisons positions. Bill Todd moved to approve the 2023 Commission Liaisons to County Boards. Ron Nye seconded the motion. All voted aye and the motion carried.

Madison Valley Hospital Board Resignation: The Board read the letter of resignation from Dottie Fossel from the Madison Valley Hospital Board of Directors. Dan Allhands stated that a letter should be sent to Dottie thanking her for her many years of dedicated service. Bill Todd moved to accept the resignation of Dottie Fossel from the Madison Valley Hospital Board and approve sending a letter thanking Dottie Fossel for her dedicated service to the Madison Valley Hospital Board of Directors. Ron Nye seconded the motion. All voted aye and the motion carried.

Resolution 10-2023 Request to appoint Thorin Geist of the Attorney General's Office as Special Deputy County Attorney for the Boyd cases: David Buchler, County Attorney, met with the Board to request the approval of Resolution 10-2023 a resolution requesting to appoint Thorin Geist of the Attorney General's Office as Special Deputy County Attorney for the Boyd cases. David stated that Montana Code Annotated 7-4-2705 provides the Board of County Commissioners authority to appoint special deputies at no cost to the County. Bill Todd moved to approve Resolution 10-2023 a resolution requesting to appoint Thorin Geist of the Attorney General's office as Special Deputy County Attorney for the Boyd cases. Ron Nye seconded the motion. All voted aye and the motion carried.

Updated Task Order for Gravel Pit Stormwater Reporting: Travis Craig, Great West Engineering, and Jonathan Weaver, Great West Engineering, participated via Webex to request the approval of Task Order No. 14 – Gravel Pit SWPPP Assistance, Madison County Engineering Services on-call Great West Engineering Project No. 1-21175. Travis stated the task order is for Great West Engineering's to provide general gravel pit SWPPP assistance as need in 2023. Great West will inform as to when quarterly inspections are required, assist in filing the quarterly inspections as needed, and be available by telephone to answer questions regarding stormwater related concerns at the gravel pits. Bill Todd moved to approve Task Order No. 14 for the Gravel Pit SWPPP Assistance from Great West Engineering. Ron Nye seconded the motion. All voted aye and the motion carried.

Board Renewals and/or Non-Renewals: The Board reviewed responses to renewals for appointed County board positions. Bill Todd moved to accept renewal requests from Neil Barnosky for the Livestock Protective Committee, Cynthia Quirk for the Tax Appeal Board, Steven Burke for the Laurin Cemetery Board, L.J. Pancost for the Fair Board, Ray Shaw for the Housing Advisory Board, Esther Lince for the DUI Task Force, Peggy Buyan for the Sheridan Cemetery Board, Kent Tilstra for the Weed Board, Mary Oliver for the Airport Board, Rodney Stephens for the Solid Waste Board, and Pat Bradley for the Planning Board. Ron Nye seconded the motion. All voted aye and the motion carried. The Board reviewed non-renewals. Bill Todd moved to accept the non-renewal requests from Del Bieroth for the County Planning Board, Cindy Gockel for the Housing Advisory Board, Karen Brown for the Compensation Board, Lindsay Colbert for the Big Sky Transportation Board, Sue Heald for the Solid Waste Board, John Armstrong for the Weed Board, and Christy Todd for the Fair Board. Ron Nye seconded the motion. All voted aye and the motion carried.

Grants: Hannah Brook, Grant Writer, met with the Board to discuss the following items. Karl Yakawich, Great West Engineering, and Jeremiah Theys, Great West Engineering, participated via Webex.

- **Notice of Bid Award Document for the Cliff/Wade Project:** Jeremiah requested the approval of the Notice of Bid Award for the Cliff/Wade Lake Road project to A.M. Welles. Bill Todd moved to approve the Notice of Award for the Cliff/Wade Lake Road project to A.M. Welles in the amount of \$1,890,876.90. Ron Nye seconded the motion. All voted aye and the motion carried.
- **Twin Bridges Storm Water DocuSign Agreement:** Jeremiah stated that the project is completed and closed out. It is under the one-year warranty period and the community has made payment to their contractor. Following discussion, Ron Nye moved to approve signing the Twin Bridges Stormwater Systems Improvement DocuSign document. Bill Todd seconded the motion. All voted aye and the motion carried.

Housing Board Appointment: This topic will be advertised then discussed at a later date.

BLM Cooperating Status Letters and MOUs: Dan Allhands stated that the Montana Natural Resource Center is requesting that other counties join in as cooperating agencies for the Greater Sage-Grouse management in BLM land. Following discussion, this item will be discussed at the next meeting for more review.

Nursing Homes New Hires and/or Transfers: There was no discussion on this topic.

Pony Road Petitions: Ann Ore met with the Board to discuss the next steps for the previously proposed road closures and alley closure in Pony. The Board has requested the County Attorney to review the documentation before a final decision on the petitions are made.

FAA Reimbursement and Report: Hannah Brook, Airport Board Secretary, requested approval of the Federal Aviation Administration reimbursement for construction programs and financial report. Lance Bowser, Robert Peccia and Associates, participated via Webex. Lance stated that the financial report is for the Federal Fiscal year end that reports the expenses, federal revenue reimbursed and for any open grants that eclipse the fiscal year which ended September 30, 2022. Following discussion Bill Todd moved to approve the Federal Financial Report and the Outlay Report and Request for Reimbursement for Construction Programs AIP 3-30-0080-016-2021. Ron Nye seconded the motion. All voted aye and the motion carried.

Agreement with MDT - #9873000 – Virginia City – West: There was no discussion on this topic.

Calendars: The Board did not review calendars.

With no further discussion, the meeting was adjourned at 1:40 p.m.

Next meeting: The next regular Commission meeting will be held on Tuesday, January 10, 2023, beginning at 11:30 a.m. in the Second Floor Court Room of the Administrative Office Building in Virginia City, Montana.

Dan W. Allhands, Chairman
Board of Madison County Commissioners

Date Approved: January 10, 2023

Minutes prepared by:

Shawna Lutgen, Commissioners' Clerk

Attest: _____
Paula McKenzie, Clerk and Recorder, Madison County