

Author: Walker

Meeting Minutes

Project #	14414	Meeting Date: January, 26 2015
Project Name	Madison County Annex Building	
Project Location	101 West Wallace Virginia City, MT 59755	
Project Manager	Ben Walker	Office: (406) 585-3420
Project Superintendent	Mike Falk	Cell: (406) 539-6767

Project Coordination Meeting Owner Meeting #13

Date	Start	End	Next meeting	Next time	Prepared by	Company
1/26/15	3:00 PM		2/17/15	3:00PM	Walker	Langlas and Associates

Purpose	Location	General notes
Coordination of construction activities	MCAB Construction Trailer	

Attendees Non-attendees

Mike Falk – Langlas
Ben Walker - Langlas
Jim Hart – Madison County
Loren Cantrell – Langlas
Scott Stroh – Think One
~~Bill Hanson – Think One~~
Dave Schulz – Madison County
Chris Hunt – Madison County
Ron Nye – Madison County

1. Construction Schedule

- 1.1. Items completed this week – [Drywall ceilings](#), [Door frame installation](#), [MEP in wall rough-ins](#)
- 1.2. Work scheduled for the next two weeks – [Continue drywall hang and tape](#), [MEP rough ins](#), [permanent power](#), [siding](#), [soffit](#), [fascia](#)
- 1.3. Additional action Items:

2. Upcoming coordination needs

- 2.1. Coordination/layout for owner performed site activities. – Mike to schedule and provide 2-days' notice for staking/parking lot work. – [County to contact Mike as road crew/equipment become available](#).
- 2.2. Langlas is currently working on changing masonry contractors for the remaining brick veneer. This was a mutual agreement between Langlas and the Masonry contractor. – [Waiting on response from alternate masonry contractors](#).
- 2.3. Steel Supplier is currently detailing canopies for approval and VE if possible. – [Supplier wanted to detail before VE](#).

3. Submittals

- 3.1. Outstanding Submittals – Azrock VCT – discontinued color, working on comparable. – [Langlas received ASI #12 confirming color and will resubmit on this](#)
- 3.2. Upcoming Submittals – Wood stair railing, interior paint (drawdowns transmitted this meeting)

4. RFI's - None Current

5. Contract changes

- 5.1. Review Change Estimate log – Discuss CE's 28 A&B, and 35 – [Submitted to county as Prime CO #8 after verbal approval per this meeting](#)
- 5.2. PR 7B – Need to authorize Electrical and Mechanical, Communications and Data can wait. – [Verbal authorization was given to proceed with PR 7B in full.](#)

6. Open discussion

- 6.1. Building walkthrough
- 6.2. [Langlas to price PR #11](#)
- 6.3. [Langlas to submit pricing for supplying keying system from door supplier.](#)

7. Next Meeting

Set next meeting date, time, location - [2/17/15 at 3:00PM](#)

8. Adjourn