

Meeting Minutes
Madison County Airport Board
Madison County Administration Building
February 27, 2023

PRESENT: Beau Bradley, John Hauck, Mary Oliver, Troy Hunter, Jim Frey, Scott Payne

Commissioner/s: Commissioner Ron Nye,

Secretary: Shawna Lutgen

On WebEx: Lance Bowser, RPA, Scott Payne, WWC, Brett Owens

NOT PRESENT:

VISITORS: Lance Bowser - RPA, Troy Hunter – Choice Aviation

Board Chairman, John Hauck called meeting to order at 6:10 P.M.

PUBLIC COMMENT:

- No public comment

APPROVAL OF MINUTES:

- Jim Frey moved to approve with corrections, Scott Payne seconded the motion. All voted aye and the motion carried.

BUDGET

- No discussion on this item

EKS KOIS Brothers Equipment Company Invoice

- Troy stated the invoice is to replace the wiring harness for the old plow truck in the amount of \$594.00.
- Jim Frey moved to approve KOIS Brothers Equipment Company invoice for the wiring harness, Brett Owens seconded the motion. All voted aye and the motion carried.

Webcam

- Lance stated he will talk with Montana Aeronautics regarding the webcam and have them get in touch with Troy and Kendra.

RVF – Beau Bradley

- **HANGAR LEASE APPLICATIONS** - Beau stated the hangar that the Board approve contingent upon seeing the engineering, has one bid and are waiting on a second bid.
- **PROJECTS**- Beau stated everything except for AWOS is in working order. Following discussion, Beau suggested raising the amount of non-discretionary items to \$2,500.00 and be able to have a quick recommendation if the amount exceeds the \$2,500.00. This topic will be reviewed at the next Commissioners Board meeting for a final approval.

EKS – Troy Hunter

AIR FIELD CONDITIONS

- All lights and signs functioning.

- A lot of digging out North Taxi Lane do to snow drifting.
- A piece of asphalt cracked out while snowplowing the East Blanca residential thru the fence access. It has been temporarily fixed. Troy stated that plans from Vern have not been submitted to the Board. The initial approval of the Board was made pending plans and design.

PROJECTS

- NOTAM Training
- Snow plow repair (wiring harness and tires).
- Large plow gelled up do to the cold weather. The plow is back up and running.
- Hanger C32 lease document for Jet Stream Development LLC was not recorded with the Clerk and Recorder. Troy requested the Board sign the full lease packet. Lease packet was signed.

FBO Report

- Avgas (210) Jet A (47.26)

ROBERT PECCIA & ASSOCIATES (RPA) PROJECT UPDATES – Lance Bowser

EKS

- Tract 22B straight forward land acquisition, no status change in the reimbursement
- Environmental was sent off on Tract 22B which will be a two-step process. 1) Land will be cleared; 2) Environmental will be cleared.
- North Apron Expansions – no change.
- AIP-026-2023 Snow Removal Equipment – the bid was reconstructed requesting bids for a 14-foot-high speed runway plow with a separate 14-foot box and ramp plow. Lance requested the Board’s concurrence for the reconstructed bid. Brett Owens moved to accept the bid. Jim Frey seconded the motion. All voted aye and the motion carried.
- Ennis Snowplow project was awarded a \$28,050.00 grant.

RVF

- Waiting on the FAA Close Out of the Snow plow and the SRE Building/Pilot Lounge project. Currently awaiting just under a \$100,000.00 final reimbursement.
- Pavement Maintenance Project update- bids were received in December, issued Notice of Award, FAA has concurred, and currently Lance is working on getting the project grant funded. Currently have a \$22,100.00 grant which will be the full 10% of the local share.

PUBLIC WATER SUPPLY WELLS – EKS & RVF

- No update

NEW BUSINESS – No new business to discuss.

Meeting closes at 7:16 PM

NEXT MEETING
Monday, March 20, 2023
Madison County Administration Building
UPSTAIRS
6:00PM