

Meeting Minutes
Madison County Airport Board
Madison County Administrative Office Building
Public Meeting Room

March 15, 2021

Attendees: John Hauck, Jim Frey, Beau Bradley, Scott Payne, and Tim Cherwin
Absentees: Tyler Holland
Commissioners: Ron Nye and Jim Hart
Secretary: Jani Flinn
Visitors: Lance Bowser and Chris Hayes, Robert Peccia & Associates; Troy Hunter and Mike McFall, Choice Aviation; Mike McCann, Verne Brown, Evert Wierda, and Josh Jones

Board Co-Chairman, Beau Bradley, called the meeting to order at 6:05 p.m.

Public Comment: None

Approval of Minutes: Scott Payne moved to approve the 2-8-2021 meeting minutes as submitted. John Hauck seconded the motion. All voted aye and the motion carried.

1. Election of new Chairman and Vice Chair for 2021: Beau suggested that the Board consider having two Co-Chairmen for the Board – one for the Ennis side and one for the Twin side. After discussion, Scott Payne moved to have the monthly meetings on the 3rd Monday of each month, establish two Co-Chairmen; and nominated John Hauck and Beau Bradley. Jim Frey seconded the motion. All voted aye and the motion carried.

2. Consider Applications for Airport Board: Two people submitted applications to fill the vacant seat on the Board. After discussion Jim Frey nominated Verne Brown, and John Hauck nominated Mary Oliver. A vote was held, and the Board agreed to make a recommendation to the Board of Commissioners to appoint Mary Oliver as the new Airport Board Member.

3. Report Ruby Valley Field: Scott reported that the weed mats are working great, but the new grass needs some work. They are seeing small aviation – 4 to 5 per day. The new AWOS recording is scheduled to be completed this week.

4. Report Ennis Big Sky Airport: See attached report from Choice Aviation. The heavy snow required quite a bit of work to keep the runways clear. I-Com radio in the truck is out, so they are working with the Madison County vendor to order a new one and repair the old one if possible to use in the new plow truck. Projects include hangar leases, and work on updating Rules and Regulations. Instrument approach delay continues to be a problem.

5. Robert Peccia & Associates Project Updates: Lance reviewed the RPA Airport Board Meeting Notes provided. Topics discussed included:

RUBY VALLEY FIELD:

- Next meeting he will present final Airport Layout Plan (ALP).

- Snow Removal Equipment Building and Snow Plow: Bid opening is scheduled for March 23rd. Different options were discussed.
- Lance would like to set a date in June/July to meet with the FAA to stress need for widening at RVF.

ENNIS AIRPORT:

- **Land Acquisition:** Still a couple of months out.
- **AIP 21-2020 and AIP 22-2020:** Construction punch list items are on-going. Doing night work to keep closures to a minimum and must be done by June. Change order for Stearman still open. Seal coating, paint, grooving this spring.
- **PAPI:** Lance will talk with vendor.
- **Instrument Approach:** RPA will continue to work with Troy and the FAA on waivers, submission, and approvals.

6. Discussion on Public Water Supply and Sewer – both Airports: The Board agrees that both Airports need clear direction on larger hangars, power, water, and sewer. Growth is forcing these issues now. Lance has a Design Group that can address all three. After discussing the subject of power, John Hauck moved to have the County provide junction boxes that individual owners can tie into for hangar power. Scott Payne seconded, and all voted aye. Troy will help with that at Ennis. Scott Payne made it clear to the Board Members that, as an engineer, he feels we may need to provide a public water supply well at both airports and that we are building a “community” that will require services. The County could charge a hook-up fee and monthly flat rate, or individuals could pay to hook up and set up their own accounts. Robert Peccia & Associates can put together base costs and could coordinate with the County Sanitarian on the septic. Potential Costs were discussed and how to pay for that. Scott Payne moved to have RPA prepare a Preliminary Engineering Report for community public water supply and wastewater system options for future expansion. John Hauck seconded the motion. All voted aye and the motion carried.

7. AIRPORT HANGARS:

- a. Rules and Regulations Edits:** John and Troy have sent them out to the Board for comment.
- b. Hangar Numbers, Ennis:** The Board discussed having both Ennis and Twin Bridges airports use the same signage, with reflective backing, paid for by the County for all existing hangars, then by building owners on future hangars. Scott Payne moved; Jim Frey seconded; and Motion carried. As soon as final addressing is complete from the Planning Department, Jani will coordinate the signage.
- c. New Lease applications:** One Hangar Sale document was presented from Lanell Holdings to Kristi Dunks for Parcel #9 at Ruby Valley Field. Scott Payne moved to approve, Jim Frey seconded, motion approved.

8. Verne Brown, Through the Fence access issues: Verne shared his concerns with the through the fence access. He has paid his share of the gate modification, said the gates do not work in the snow, and his approach is still not good. The approach is still part of the punchlist items from the Contractor and will be addressed in the Spring. Verne will address the elevated pavement from his side of the road. After discussion, Scott Payne moved to have Lance do two cost estimates, one to fix the slope, and the other to address the potential for paving the access, and contract with a local contractor. John Hauck seconded, motion carried.

9. Evert Wierda, New taxilane and hangar proposal: Evert and Josh Jones discussed their continued interest in developing Taxilane D and are open to discussions on that agreement. The Board discussed options on how that would work, and will continue to participate in discussions.

Other Business: None

With no further business, the meeting was closed at 8:45 p.m.

Beau Bradley, Co-Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary

The next meeting will be held on April 19th, at 6:00 p.m. at the Ennis Big Sky Airport.