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STATE OF MONTANA MADISON COUNTY

Recorded 3/25/2026 1:15 PM KOI: COM-3RNL

Paula McKenzie, CLERK & RECORDER

Fee: \$ 0.00

BY: *Paula McKenzie*

To: FILED, ,

**Madison County
Commissioners Regular Meeting**

March 17, 2026, 10:00 pm Mountain Time until concluded
103 W Wallace St, Virginia City, MT 59755, United States
First Floor Public Meeting Room
Administrative Office Building, Virginia City, Montana

Present:

Duke W. Gilman, Commissioner District 1
Ronald E. Nye, Commissioner District 2, Chairman
William A. Todd, Commissioner, District 3

In Attendance:

Ryan Wolter, IT Support Specialist, administered the Webex connection
Sarah Carlson, Commissioners' / Airport Assistant, was present to take minutes

Attendee List:

Cody Marxer, Planning Director
Colton Lauer, Madison County Attorney
Shawna Lutgen, Grants Manager
Joe Brummell, DES
Dave Blank, Madison County Senior Bus Driver
David Clark
Dan High
Sherrie High

1. Call to Order, Pledge of Allegiance, Roll Call
2. Public Comment (Please Limit to 5 Minutes Per Person)
3. Consent Agenda
 - 3.1. Minutes for March 9, 2026, Work Session
 - 3.2. Minutes for March 10, 2026, Regular Meeting
 - 3.3. Minutes for March 12, 2026, Special Meeting
 - 3.4. Minutes for March 12, 2026, Emergency Meeting
 - 3.5. Courthouse Hazardous Material Removal Bidding Documents
 - 3.6. Mag Chloride Bid

3.7. Chip Sealing Hardrives Construction Inc. \$200,048.75

3.8. Sheridan MT Lease Extension

3.9. Brownfields Letter of Support – Madison County Inventory Project

3.10. Termination of Examining Land Surveyor Contract - (Moved to New Business)

3.11. Approval of Claims

RESOLVED: Commissioner Todd moved to approve the Consent Agenda as read. Seconded by Commissioner Gilman.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: None. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

4. Reports of Committees

None

5. Unfinished Business

None

6. New Business

6.0. Termination of Examining Land Surveyor Contract

Cody Marxer, the Director of Planning for Madison County, and Colton Lauer, the County Attorney of Madison County, advised dispatching a formal letter to the Land Surveying Company.

RESOLVED: Commissioner Todd moved to send a letter to the surveyor company outlining the county's concerns. Commissioner Gilman seconded the motion.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Marxer and Lauer. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.1. Request for Funds from the CDBG Grant Awarded to Madison County for Harrison's Phase 2 Wastewater Improvements Project \$1,462.00

Shawna Lutgen, the Grants Manager for Madison County, provided an update on the project.

RESOLVED: Commissioner Todd moved to approve the Request for Funds from the CDBG Grant Awarded to Madison County for Harrison's Phase 2 Wastewater Improvements Project \$1,462.00.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Lutgen. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.2. Great West Engineering Task Order #37 – Judy Lane Bridge PER and MCEP Grant Application

Shawna Lutgen, the Grants Manager for Madison County, provided an update on the project.

RESOLVED: Commissioner Todd moved to approve Great West Engineering Task Order #37 – Judy Lane Bridge PER and MCEP Grant Application. Commissioner Gilman seconded the motion.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Lutgen. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.3. Exempt Amended Plat: Family Transfer within Baxter Minor Subdivision Tract 5A-2

Cody Marxer, Madison County Planning Director, gave information on the landowner proposal of Tract 5-A2 of Baxter Minor Subdivision, which seeks to utilize the Family Transfer subdivision exemption (MCA 6-3-207(2)(b)(i)(C)) to divide Tract 5-A2 into two tracts, Tract 1 and Tract 2. It is recommended that the Madison County Commissioners approve and sign the Amended Plat of Baxter Minor Subdivision Tract 5-A2.

RESOLVED: Commissioner Gilman moved to approve Exempt Amended Plat: Family Transfer within Baxter Minor Subdivision Tract 5A-2. Commissioner Todd seconded the motion.

Comment: Marxer. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.4. Amended Draft RFP for Capital Improvements Plan

Cody Marxer, the Madison County Planning Director, provided information regarding the revised wording for the RFP.

RESOLVED: Commissioner Todd moved to approve the Amended Draft RFP for the Capital Improvements Plan. Commissioner Gilman seconded the motion.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Marxer. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.5. Resolution 16-2026 A Resolution Declaring a Vehicle Surplus Property and Donating Such Vehicle to the Madison Valley Rural Fire District

RESOLVED: Commissioner Todd moved to approve Resolution 16-2026, A Resolution Declaring a Vehicle Surplus Property and Donating Such Vehicle to the Madison Valley Rural Fire District. Commissioner Gilman seconded the motion.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Brummell. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.6. LEPC New Bylaws

RESOLVED: Commissioner Todd moved to approve LEPC New Bylaws. Commissioner Gilman seconded the motion.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Brummell. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.7. Northwestern Energy Emergency Action Plan Functional Exercise/Tabletop Exercise

Joe Brummell, representing the Madison County Department of Emergency Services, provided information regarding the Tabletop Exercise.

RESOLVED: Commissioner Todd moved to approve the Northwestern Energy Emergency Action Plan Functional Exercise/Tabletop Exercise. Commissioner Gilman seconded the motion.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Brummell. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

6.8. Purchase of Vehicle for the Senior Citizens

RESOLVED: Commissioner Todd moved to approve the purchase of the most affordable AWD vehicle for the Senior Citizens based on the information provided.

For: Ron Nye, Duke Gilman, William Todd. Motion passed.

Comment: Blank. Discussion: Commissioner Todd, Commissioner Nye, and Commissioner Gilman.

7. 12:00 PM CLOSED SESSION - EMPLOYEE RELATIONS

Commissioner Todd announced that the Closed Session Meeting scheduled for 12:00 pm has been canceled.

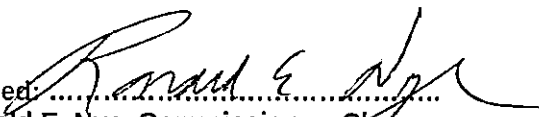
Adjournment

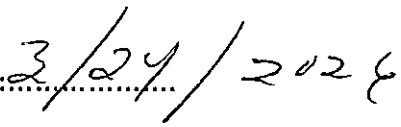
RESOLVED: Commissioner Todd moved to adjourn the meeting. Commissioner Gilman seconded the motion.

For: Duke Gilman, Ron Nye, and William Todd. Motion passed.

With no further discussion, the meeting was adjourned at 10:32 am.

The upcoming Regular Commissioner meeting is scheduled for Tuesday, March 24, 2026, at 10:00 am, in the Public Meeting Room of the Administrative Building in Virginia City, Montana.

Signed: 
Ronald E. Nye, Commissioner, Chairman
Date Approved: March 24, 2026

Date: 

Signed: *Sarah Carlson*
Minutes prepared by:
Sarah Carlson, Commissioners' / Airport Assistant

Date: *3/24/2026*

Attest: *Paula McKenzie*
Paula McKenzie, Clerk and Recorder, Madison County

Date: *3/24/26*

