



Doc #: 212490 Pages: 6 Book: Page:

STATE OF MONTANA MADISON COUNTY

Recorded 11/14/2023 3:00 PM KOI: COM-JRNL

Paula McKenzie, CLERK & RECORDER

Fee: \$ 0.00

BY:

Paula McKenzie

To: FILED, ,

**BOARD OF MADISON COUNTY COMMISSIONERS
April 18, 2023, Meeting Minutes**

On Tuesday, April 18, 2023, a meeting of the Board of Madison County Commissioners came to order at 10:00 am. in the Commissioner's Office, Second Floor, Administrative Building in Virginia City, Montana, with Commissioners Dan Allhands, Ron Nye and Bill Todd present. Lisa Caruthers, Assistant to the Commissioners was present to take minutes.

Ryan Wolter, IT Support Specialist, administered the Webex connection.

Approval of Minutes: Commissioner Nye moved to approve the March 21, 2023 minutes as presented. Seconded by Commissioner Todd. All voted "aye" (3-0).

10:00 AM Center Update on Expansion

Present:

Landon Dibdahl

Tony Simonsen

Ruby Valley Medical Center is looking to expand their facility. They are looking to add five beds, kitchen and a cafeteria. Comment: Dibdahl, Simonsen. Discussion: Commissioner Nye, Commissioner Allhands, Commissioner Todd.

Madison Street is currently owned by the Madison County and the Ruby Valley Medical Center. The Town of Sheridan has an agreement with the County to maintain the street. Comment: Dibdahl, Simonsen. Discussion: Commission Nye, Commissioner Allhands, Commissioner Todd.

Future Projects

Present:

Landon Dibahl

Tony Simonsen

Building a new clinic in Twin Bridges on property next to the existing clinic. Public Comment: Dibdahl, Simonsen. Discussion: Commissioner Nye, Commissioner Todd

Sponsorship of Ranch Rodeo Buckles

Present:

Dale Grose, Weed Department Manager

Commissioner Todd moved to approve the expenditure of \$1,000.00 for the purchase of belt buckles for the Madison County Ranch Rodeo. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Replacement of Windows in Shop

Present:

Dale Grose, Weed Department Manager

The window replacement would not be for the shop, but for the office. Received an estimate from Beaverhead Glass which included installation in the amount of \$3,627.92 and an estimate from Ennis Hardware which did not include installation in the amount of \$330.00 per window. Dale will reach out to contractors to see what the installation charge would be for the windows. Comment: Grose. Discussion. Commissioner Allhands, Commissioner Todd.

Discuss Weed Crew Wages

Present:
Dale Grose, Weed Department Manager

Propose to give an extra \$1.00 to the hourly wage to applicants that have a Weed Certificate. Comment: Grose. Discussion: Commissioner Allhands, Commissioner Nye, Commissioner Todd.

Smith Gravel Pit

Present:
Connie Dedrick, Planner III
Dale Grose, Weed Department Manager

Commissioner Todd moved to approve the zoning compliance application for the Smith pit and DEQ submittal. Seconded by Commissioner Nye. Comment: Dedrick, Grose. Discussion: Commissioner Nye, Commissioner Allhands, Commissioner Todd. **All voted "aye" (3-0).**

Madison County Road Names List Update

Present:
Connie Dedrick, Planner III

Commissioner Todd moved to require an updated road naming list for Madison County Roads. Seconded by Commissioner Nye. Comment: Dedrick. Discussion: Commissioner Todd. **All voted "aye" (3-0).**

Preliminary Flood Plain Maps for Madison County Affected Property Owners Notification

Present:
Connie Dedrick, Planner III

This item has been postponed until a later date after Dedrick has reached out to the Sheridan and Twin Bridges communities and determined whether or not they would like to be included. Comment: Dedrick. Discussion: Commissioner Nye, Commissioner Todd

Madison Valley Manor Update

Present:
Shawna Lutgen, Grant Writer

Formulating the RFP to gather all the information for the electrical. Madison County will advertise again for the project. Comment: Lawson. Discussion: None.

Directed by the Department of Commerce that the County had to do a full procurement process for the electrical contract. Comment: Erickson. Discussion: None.

Tobacco Root Mountain Care Center Update

Present:
Shawna Lutgen, Grant Writer

Ron Nye move to approve Great West Engineering to start the application process for the CDBG Grant for Tobacco Root Mountain Care Center. Seconded by Commissioner Todd. Comment: Erickson, Lawson. Discussion: Commissioner Nye, Commissioner Allhands. **All voted "aye" (3-0).**

Jack Creek Bridge Draw #3

Present:
Shawna Lutgen, Grant Writer

Commissioner Todd moved to approve the reimbursement for draw #3 for Jack Creek Bridge #4 in the amount 9,873.00. Seconded by Commissioner Nye. Comment: Erickson, Lutgen. Discussion: None. All voted "aye" (3-0).

Notice of Award – I-State Truck, Inc

Present:
Shawna Lutgen, Airport Secretary

Commissioner Todd moved to approve the Notice of Award to I-State Truck, Inc. for the Big Sky/Ennis Airport snow plow with corrections. Seconded by Commissioner Nye. Comment: Bowser, Lutgen. Discussion: None. All voted "aye" (3-0).

Resolution 26-2023 – A Resolution to close West Street in Pony, MT

Present:
None

Commissioner Todd moved to approve Resolution 26-2023 – A Resolution to close West Street in Pony, MT. Seconded by Commissioner Nye. Comment: None. Discussion: None. All vote "aye" (3-0).

Resolution to allow the Clerk of District Court and County Attorney's Office to establish offices outside of County Seat at a location to be determined by Madison County Commissioners

Present:
Lois Stevens
Timber Baceski
David Buchler, County Attorney
Judge Allhands, Justice of the Peace
Carmin Hill, District Court Clerk
Hannah Brook, Victims Advocate
Brooke Schandelmeier
Dino Fanelli
Scott Petersen
Justin Gatewood, VC Mayor

All names are not listed – sign in sheet could not be found to include with minutes

Background: Waterline broke in the Courthouse. Daysprings Restoration came to fix the damage and test. Currently, there is a mold issue and some asbestos needs to be remediated. The damage has caused health issues for the employees that were housed in the Courthouse. Currently, all the Courthouse employees are being housed in the Administrative Building and the Administrative Building does not have enough office space to house the Courthouse employees. Comment: Peterson, Hill, Buchler, Judge Allhands, Brook, Gatewood. Discussion: Commissioner Allhands

By Resolution the Commissioners have statutory authority to move County officers and employees outside of the County Seat. Comment: Buchler, Judge Allhands Discussion: Commissioner Todd

Moving other County Departments outside of the County Seat would potential be easier than moving the District Court, Victim's Advocate, County Attorney, and Justice Court Offices. Comment: Buchler, Judge Allhands, Hill, Brook. Discussion: Commissioner Todd, Commissioner Nye.

Lease Modular Offices

Present:

- Lois Stevens
- Timber Baceski
- David Buchler, County Attorney
- Judge Allhands, Justice of the Peace
- Carmin Hill, District Court Clerk
- Hannah Brook, Victims Advocate
- Brooke Schandelmeier
- Scott Petersen
- Justin Gatewood, VC Mayor

All names are not listed – sign in sheet could not be found to include with minutes

Leasing modular office spaces will take time to get placed and power set up and what can be done at this current time. Comment: Gatewood, Petersen, Stevens, Hill, Judge Allhands, Brook, Buchler. Discussion: Commissioner Todd, Commissioner Nye, Commissioner Allhands.

A meeting was set for April 21, 2023 at 1:00 pm to make the final decision regarding the Courthouse employee office space.

Permitting for said space of water/sewer/septic

Present:

- Lois Stevens
- Timber Baceski
- David Buchler, County Attorney
- Judge Allhands, Justice of the Peace
- Carmin Hill, District Court Clerk
- Hannah Brook, Victims Advocate
- Brooke Schandelmeier
- Scott Petersen
- Justin Gatewood, VC Mayor

All names are not listed – sign in sheet could not be found to include with minutes

This item has been postponed until the final decision regarding the Courthouse employee office space has been determined.

Resolution to create Second Justice Court to be presided over by Judge Allhands at a location outside of the County Seat to be determined by Madison County Commissioners

Present:

- Lois Stevens
- Timber Baceski
- David Buchler, County Attorney
- Judge Allhands, Justice of the Peace
- Carmin Hill, District Court Clerk
- Hannah Brook, Victims Advocate
- Brooke Schandelmeier
- Justin Gatewood, VC Mayor

All names are not listed – sign in sheet could not be found to include with minutes

By Resolution the Commissioners have statutory authority to create a second Justice Court. Comment: Buchler, Judge Allhands, Brook, Discussion:

Moving other County Departments outside of the County Seat would potential be easier than moving the District Court, Victim's Advocate, County Attorney, and Justice Court Offices. Comment: Buchler, Judge Allhands, Discussion: Commissioner Todd, Commissioner Nye

Lease Modular Offices

Present:

Lois Stevens

Timber Baceski

David Buchler, County Attorney

Judge Allhands, Justice of the Peace

Carmin Hill, District Court Clerk

Hannah Brook, Victims Advocate

Brooke Schandelmeier

Justin Gatewood, VC Mayor

All names are not listed – sign in sheet could not be found to include with minutes

This item was discussed during the previous Lease Modular Offices agenda item.

Permitting for said space of water/sewer/septic

Present:

Lois Stevens

Timber Baceski

David Buchler, County Attorney

Judge Allhands, Justice of the Peace

Carmin Hill, District Court Clerk

Hannah Brook, Victims Advocate

Brooke Schandelmeier

Scott Petersen

Justin Gatewood, VC Mayor

All names are not listed – sign in sheet could not be found to include with minutes

This item was discussed during the previous Permitting for said space of water/sewer/septic agenda item.

Review of Current Bids and Proposals for Renovation of Courthouse

Present:

Lois Stevens

David Buchler, County Attorney

Judge Allhands, Justice of the Peace

Carmin Hill, District Court Clerk

Hannah Brook, Victims Advocate

Brooke Schandelmeier

Timber Baceski

All names are not listed – sign in sheet could not be found to include with minutes

There was no discussion on this item.

Discuss Request for Bids for Renovation and/or New Courthouse

Present:

Lois Stevens

David Buchler, County Attorney

Judge Allhands, Justice of the Peace

Carmin Hill, District Court Clerk

Hannah Brook, Victims Advocate
Brooke Schandelmeier
Timber Baceski

All names are not listed – sign in sheet could not be found to include with minutes

There was not discussion on this item.

Request to enter into Contract Agreement with a moving company for Madison County Courthouse furnishings, equipment, etc.

Present:

Lois Stevens
David Buchler, County Attorney
Judge Allhands, Justice of the Peace
Carmin Hill, District Court Clerk
Hannah Brook, Victims Advocate
Brooke Schandelmeier
Timber Baceski

All names are not listed – sign in sheet could not be found to include with minutes

There was no discussion on this item.

Claims: The Board approved claims.

New Hires and/or Transfers: There were no new hires or transfers to approve.

Calendar: Calendars were not reviewed.

With no further discussion, the meeting was adjourned at 3:32 pm.

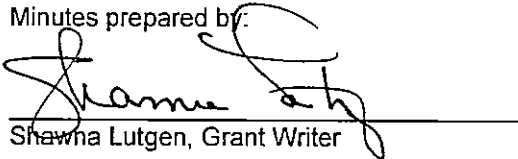
Next meeting: The next regular Commission meeting will be held on Tuesday, April 25, 2023, beginning at 10:00 a.m. in the Commissioner's Office, Administrative Building in Virginia City, Montana.



Dan W. Allhands, Chairman
Board of Madison County Commissioners

Date Approved: November 14, 2023

Minutes prepared by:



Shawna Lutgen, Grant Writer

Attest:


Paula McKenzie, Clerk and Recorder, Madison County