

**Meeting Minutes**  
**Madison County Airport Board**

Madison County Administration Building

May 15, 2023

**PRESENT:** Beau Bradley, Jim Frey, and Brett Owens

**Commissioner/s:** Commissioner Ron Nye

**Secretary:** Shawna Lutgen

**On WebEx:** Lance Bowser, RPA, Scott Payne, WWC, Brett Owens

**NOT PRESENT:**

**VISITORS:** Troy Hunter – Choice Aviation, Dave Stamsta, and Bruce Seiler

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Board Vice Chairman, Beau Bradley called meeting to order at 6:12 P.M.

**PUBLIC COMMENT:**

- Dave Stamsta asked who was responsible for fixing the cracked pavement.
- Bruce Seiler asked how much it will cost.
- Troy explained the safety area has to be plowed.
- Troy and Beau stated it is the landowner's responsibility and will have Lance Bowser send specs.
- Dave Stamsta asked about drainage issue.

**APPROVAL OF MINUTES:**

- Brett Owens moved to approve the February 13, 2023 minutes as presented. Jim Frey seconded the motion. All aye. Motion carried. Jim Frey moved to approve the February 27, 2023 minutes with corrections. Brett Owens seconded the motion. All aye. Motion carried. Brett Owens moved to approve the March 20, 2023 minutes with corrections. Jim Frey seconded the motion. All aye. Motion carried.

**BUDGET**

- The Board reviewed the budget and discussed purchasing office furnishings and supplies for the SRE Building located at the RVF. Jim Frey moved to recommend approval, spending up to \$4,000.00 on office furnishings and supplies. Brett Owens seconded the motion. All aye. Motion carried.

**APPLICATION FOR AIRPORT ADVISORY BOARD**

- Application received from J. David Magistrelli.
- Shawna Lutgen will invite to next Board meeting for an interview.

**AVIATION INSURANCE MANAGERS, INC RENEWAL**

- Shawna Lutgen stated that the renewals for both airports have been signed and submitted to the insurance company.

**RVF – Beau Bradley**

**US FOREST SERVICE LAND USE AGREEMENT**

- Brett Owens moved to recommend approval. Jim Frey seconded the motion. All aye. Motion carried.

**DBT TRANSPORTATION SERVICES CONTRACT RENEWAL**

- Troy stated contract is a necessity.

- Brett Owens moved to recommend approval pending FAA taking over both airports. Jim Frey seconded the motion.
- Brett Owens amended the motion to include exploring the option for a two to five-year agreement. Jim Frey seconded the motion. All aye. Motion carried.

**BUZZ WARNER & JDL CONSTRUCTION SITE GRADING AND FOUNDATION WORK**

- Jim Frey questioned if FAA has approved and engineering specs have been received.
- Beau stated that Lance Bowser has confirmed the construction is outside the free area.
- Jim Frey moved to approve Buzz Warner and JDL Construction to start the site work and foundation work. Brett Owens seconded the motion. All aye. Motion carried.

**KRVF SIGNAGE**

- Beau Bradley stated that Welcome to RVF and No Overnight Parking signs have been ordered.

**TWIN BRIDGES WATER SYSTEM**

- Board agreed that letter received from the Town of Twin Bridges regarding the drilling of a new well did not pertain to the airport.

**EKS – Troy Hunter**

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**CHOICE LEASE**

- Troy requested the lease be amended to extend the build timelines. Will ensure proper slop and drainage to make sure site elevation is correct.
- Jim Frey moved to extend lease build time lines with contingency clause stating build time lines need to start immediately or get off the leased property. Brett Owens seconded the motion. All voted aye. Motion carried.

**ROBERT PECCIA & ASSOCIATES (RPA) PROJECT UPDATES – Lance Bowser**

- No discussion.

**NEW BUSINESS**

- No discussion.

**PUBLIC COMMENTS**

- Bruce Seiler stated he is selling 20 B-2 and has two offers. Asked to consider granting a through the fence agreement if sale goes through. Offered to sell to County if both sales fall through.
- Bruce stated lot was not seeded be previous land owner and is sending a quote to the Board.

Meeting closes at 7:37 PM

**NEXT MEETING**  
**Monday, June 17, 2023**  
**Location TBD**  
**6:00PM**