

Doc #: 210137 Pages: 5 Book: Page:  
STATE OF MONTANA MADISON COUNTY  
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Paula McKenzie, CLERK & RECORDER  
Fee: \$ 0.00 BY: *Paula McKenzie*  
To: FILED, ,

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**May 23, 2023**

On Tuesday, May 23, 2023, a meeting of the Board of County Commissioners came to order at 9:58 a.m. in the Public Meeting Room – Madison County Administrative Office Building, 2nd floor in Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye and Bill Todd present. Michelle Schriock, Planning Clerk was present to take minutes.

In attendance at the meeting were: Vicki Tilstra, Jennifer Westfall, David Buchler, Antoinette Bloem (1st West Insurance), Kacey Smart, Britani Allhands, Amy Grice (Madison County Resident), Chris Dobb (MCGA), Steadman Healy (MCGA), Jordan Cooper (Jackson Contractor Group), Shawna Lutgen, Jeremiah Theys (Great West Engineering) and Cassie Whanon (Mike Coleman Construction).

Virtual Attendees: Becky Lawson, Craig Erickson, K Doud, KB, Abby Thomas, Beth Famiglietti, Zach Kozicky, Cori Koenig, S Johnson, Brooke Schandelmeier, VC Clerk, Diane Kaatz, G Nelson, Jim Kaatz, and M Callahan.

**Blue Cross Blue Shield Insurance Renewal Discussion and Approval (Antoinette Bloem)**

Antoinette Bloem with 1<sup>st</sup> West Insurance presented the Commissioners with the Insurance Policy update. They negotiated the rate for renewal to 8.7%, this was due to Medical Rate Loss. The Deerborn Life Insurance had no increase. The Wellness Plan will return again this year, last year 40 employees participated in the program.

Todd – Inquired about the number of participants that are over the age of 65 years old.

Bloem – Stated that 5% of participants are over the age of 65 and the average age is 43.7 years old.

Tilstra – The recommendation of the Insurance Committee is to stay with the current plan, Blue Cross and Blue Shield of Montana.

**MOTION BY TODD TO APPROVE RENEWAL OF BLUE CROSS AND BLUE SHIELD OF MONTANA POLICY; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**Montana Association of Counties Insurance Renewal for Madison County Discussion and Approval (Vicki Tilstra)**

Tilstra updated the Commissioners with the MACo Dental Insurance renewal. She said the cost did increase for the dental at a rate of 7.8%, no increase for the vision plan.

**MOTION BY TODD TO APPROVE RENEWAL OF DENTAL AND OPTICAL INSURANCE PLANS; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**Madison County Resolution 5-2011 Discussion and Action Items**

Discussion about the content of the document and how they would like it to be county-wide and not town specific, this helps in representation for the county as a whole. There is a lot of historical preservation history all over the county. Buchler noted that this document would need to be amended with the Board of County Commissioners and the Town of Virginia City for Resolution 5-2011. Nye noted that a joint board should represent Madison County. Todd noted that there could be a catalog of the historical sites that are in the county and this current document needs to be expanded to include the entire County. Amy Grice agreed with Todd noting that it needs to be a county-wide document. The Town of Pony is a good example of historical buildings and we need preservation of the entire county. A county-wide board could be developed in helping getting this accomplished. Allhands agrees with all of the discussion and did mention that the Board of County Commissioners should not be voting members. Buchler says to ensure representation throughout the county but have a reasonable number of members on the board that is manageable. Discussion to be continued at a later meeting.

**Discussion and Update on Madison Meadows Golf Course: (Steadman Healy)**

Steadman Healy and Christopher Dobb present to update the Commissioners on the status of the Golf Course. Sales are up, season passes are up 61% and they're seeing an increase in the number of daily passes as well. They are looking at a simulator to utilize during the winter months. They're also having an after-school, free of charge, program that has been a success. They are looking into a fundraising project at the Virginia City Elks Lodge and working with Madison County's Grants program for funding as well. Todd noted that he and Buchler will be meeting with them later this week noting the number one goal is to increase revenue.

**Grants Discussion and Action Items: (Becky Lawson (SMA Architects), Craig Erickson (Great West Engineering) and Shawna Lutgen (Grant Administrator)**

- **Madison Valley Manor**

Lawson noted that no bids were received for the electrical portion of Madison Valley Manor project. Volt Electrical will submit a bid being that no bids have yet been received. The concrete pad has been completed by Chief Croy Construction Inc. Erickson recommended paying Chief Croy Construction Inc. Commerce will accept the cost of the concrete pad as a match to the CDBG grant. Therefore, Madison County has met its match obligation and from this point forward, all project expenses will be reimbursed from CDBG funds. There is a balance of \$28,494.77 remaining for project expenses in the CDBG budget.

**MOTION BY TODD TO PAY CHIEF CROY CONSTRUCTION INC. FOR THE CONCRETE PORTION OF THE MADISON VALLEY MANOR PROJECT; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**MOTION BY TODD TO GIVE AUTHORIZATION TO GREAT WEST ENGINEERING TO ALLOCATE THE LEAD ABATEMENT MONEY FOR PROJECT COSTS; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**MOTION TO APPROVE AND SIGN FINAL CONTRACT BETWEEN CHIEF CROY CONSTRUCTION INC. AND MADISON COUNTY BY TODD; SECONDED BY NYE. MOTION CARRIED.**

- ARPA Water & Sewer Infrastructure Grant: Twin Bridges Sewer Collection System Upgrades  
Craig Erickson provided the Commission with the Grant Management Plan and the need to sign the COVID-19 Health Certificate form.

**MOTION BY TODD TO SIGN COVID-19 HEALTH REGULATIONS CERTIFICATION FORM FOR THE MADISON COUNTY TWIN BRIDGES SEWER COLLECTION SYSTEM UPGRADE; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**Airports Discussions and Action Items: Lance Bowser (Robert Peccia & Associates) and Shawna Lutgen (Grant Administrator)**

Lutgen provided the Commission with the documents for signature:

- DBT Transportation Aviation Support and Maintenance Services Agreement (EKS)
- DBT Transportation Aviation Support and Maintenance Services Agreement (RVF)
- USDA Forest Service – Land Use Agreement – RVF
- USDA Forest Service – Land Use Agreement – EKS
- SRE Building Furnishings – RVF total equipment cost will be approximately \$4000.00. Todd noted that this will not need a motion as these are minimal in cost representing each individual piece.

**MOTION BY TODD TO APPROVE AND SIGN ALL AGREEMENTS; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**Board Appointments:**

**MOTION BY TODD TO APPOINT DINO FANELLI TO THE ANNUAL COMPENSATION BOARD; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**MOTION BY TODD TO APPOINT TARA AYERS TO THE BIG SKY TRANSPORTATION BOARD; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

**Madison County Attorney Discussion and Action Items: David Buchler (Madison County Attorney)**

Buchler requested a step pay increase for employee, Samantha Johnson. She is currently at 90% and believes she has been eligible for 95% (\$23.36 per hour) since March 2023. She is an integral part of the County and is a good employee.

**MOTION BY TODD TO APPROVE STEP PAY INCREASE FOR SAMANTHA JOHNSON FROM 90% TO 95%; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

Break: 1:08 p.m.

Reconvene: 2:00 p.m.

**Great West Engineering Discussion and Action Items Jeremiah Theys (PE Great West Engineering Business Unit Manager)**

- **Jack Creek Road Bridge #4 Placement Project Bid Opening**

Theys handed out bid scoring sheets and noted that 3 (three) bids were received:

- Battle Ridge Builders LLC, total bid \$937,115.00
- Jackson Contractor Group, Inc. total bid \$1,100,000.00
- Mike Coleman Construction Inc. total bid \$952,934.44

Theys advised the BCC to take these bids under advisement. Estimates in 2020 included a 3% construction inflation and that bid was \$634,000.00. Some TCEF funds are available for this project. Bids will be tabulated and a notice of award will be prepared in approximately 2 (two) weeks.

- **GWE Task Order #13 – Amendment #1- Wetland Delineations**

The Commission was provided with building footprint for the multi-purpose building and events center at the fairgrounds. Discussed the floodway, no-build area and whether or not this is on the National Wetlands Database. They will have their ecologist to verify the delineations. The other building site is in another wetland. No options for new fill and the cost for the new fill would be very costly. This amendment is for the ecologist to verify the delineation.

**MOTION BY TODD TO SIGN AMENDMENT #1 for GWE Task Order #13 in the amount of \$5,400; SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

- **Carney Lane Cultural Resource Survey, Inventory Finding and letter to SHPO**

Theys discussed the survey, inventory finding and letter to SHPO. The ditch section has been determined it is under The National Registry Criteria A due to the history of the road. There will be no adverse effects on Parrot Ditch. The County will need to send a letter with report and findings to SHPO for their concurrence, then to the Army Corps of Engineers for final approval.

**MOTION BY TODD TO DRAFT LETTER TO SHPO FOR CARNEY LANE BRIDGE REPLACEMENT;  
SECONDED BY NYE. MOTION CARRIED UNANIMOUSLY.**

With no further discussion, the meeting was adjourned at 2:24 p.m.

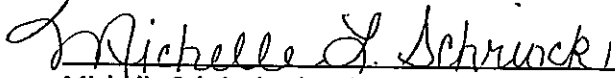
The next regular Commission meeting will be held on Tuesday, May 30, 2023, beginning at 10:00 a.m. in the Commissioners office in the Administrative Building Office in Virginia City, Montana.



Dan W. Allhands, Chairman  
Board of County Commissioners

Date Approved: *June 13, 2023*

Minutes Prepared By:



Michelle Schriock, Planning Department Clerk

Attest:

  
Paula McKenzie, Clerk and Recorder, Madison County

