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STATE OF MONTANA MADISON COUNTY  
Recorded 6/27/2023 3:30 PM KOI: COM-JRNL  
Paula McKenzie, CLERK & RECORDER  
Fee:\$ 0.00 BY: Allison Elsew, Deputy  
To: FILED, ,

**BOARD OF MADISON COUNTY COMMISSIONERS  
Meeting Minutes June 6, 2023**

On Tuesday June 6, 2023 a meeting of the Board of Madison County Commissioners came to order in the Vehicle Licensing Room in the Administrative Building in Virginia City, Montana with Commissioners Dan Allhands, Chairman, Ron Nye, and Bill Todd present. Lisa Carruthers, Assistant to Commissioners, was present to take minutes.

Those people at attendance in the meeting we Betsy Weltner, Laurie Schmidt, Pat Bradley, Darlene Tussing, Beth Famiglietti, Matt Mudd, Craig Erickson, Justin Gatewood, Shawn Lutgen, Jennifer Westfall, Connie Dedrick, Ryan Wolter, IT specialist facilitated WEBEX Connection. Those in attendance via WebEx or by phone included Allison Veland, Becky Lawson, and several other unidentified phone attendees.

**Pledge of Allegiance**

Meeting called to order at 10:00 am by Dan Allhands, Chairman

**10:00 am Human Resources Discussion and or Action Items: Jennifer Westfall**

Allison would like to create a part time RN headmaster so the County could grow in house their own CNA's from a residential aide to a nursing assistant. We are currently without an RN who can certify CAN's. The goal is to work in house, would be for both nursing homes, and the budget allows for it.

Bill Todd made a motion to hire a new position at MVM Headmaster nursing assistant to further certifications of CNA's. Seconded by Ron Nye. No further discussion. All three Commissioners voted in favor at 10:04 am Dan Allhands, Chairman carried the motion.

**10:10 am Planning, Connie Dedrick Madison County Planner III**

Bill Todd makes a motion having reviewed and considered the final plat application MFP 23-03- Section 24 Subdivision PUD Final Plat and supplemental documents, staff report and public comment, in accordance with the requirements of Section 76-3-611 MCA and Madison County Subdivision Regulations, I move to recommend approval of final plat Section 24 Subdivisions PUD. Seconded by Ron Nye. No Further discussion. All three Commissioners voted in favor at 10:14 am Dan Allhands, Chairman carried the motion.

Fee Schedule: Connie did a comparison to review the fees to get them up to par with other counties in Montana, this is embedded on the subdivision regulations, which will need to be updated, revised and reviewed 30 days for review, target to be August. Madison County need to add in many fees that are not currently charged, we need to be online with the statute, administrative costs need to be covered,.

have tiered system from administrative to senior consultant costs charge hourly. Cost of review needs to be charged.

**Flood Plain Mapping Post Card Notification:** Request from the flood plain administrator wants to know why the county will not pay, the Commissioners agree that the towns should pay for the post cards. 10 Ennis, 54 Twin Bridges, 71 Sheridan

**Bill Todd Made a motion to incorporated towns flood plain mapping postcards 10:25 am**

**Planning Board Bylaws: Open discussion**

Planning Board Requests that whatever amendments be made clear to the planning board. Commissioners have some concerns and MACo's land use attorneys are vetting them and the board will be presented with them. Commissioners are proposing to put the new bylaws up to the Planning Board, the request is to create a "draft" of the bylaws showing what the original was versus the new. MCA have previous bylaws that are attached to them, downsized them to what they need to be based on the MCA. Planning Board state that there is an overall lack of communication. Request that a meeting be set for the Commissioners and planning Board.

**10:40 AM Sanitarian, Kacey Smart**

It would be helpful to have Great West when we used them last time, Kacey prepares all the paperwork so they just have to input the info, approve and sign.

Bill Todd makes a motion to resigning Task Order No. 17 for Sanitarian service for Great West engineering not exceed \$5000.00. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:45 am Dan Allhands, Chairman carried the motion.

**Discussion Action Items:**

**Appointment of Emilie Saylor for the Opioid Abatement**

Bill Todd made a motion to approve Emilie Saylor to an appointment of Voting Representative of the Opioid Abatement Settlement for a term of 3 years. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:51 am Dan Allhands, Chairman carried the motion.

Bill Todd made motion to appoint Anthony Treglia to the Madison County Compensation Board. Seconded by Rn Nye. No further discussion. All three commissioners voted in favor at 10:52 am Dan Allhands, Chairman carried the motion.

Bill Todd made a motion to appoint Lacy Holbrook to the Twin Bridges Rural Fire Department. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:53 am Dan Allhands, Chairman carried the motion.

Bill Todd made a motion to approve the partition of Real Property by the District Court Judge Berger, Cause No: DV-29-2023-0000021- PA. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:56 am Dan Allhands, Chairman carried the motion.

Bill Todd made a motion to approve the North Western Energy Contract for 6 Placer Loop. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:57 am Dan Allhands, Chairman carried the motion.

Bill Todd made a motion to reschedule the Compensation Board meeting to June 12, 2023 at 3 pm. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:58 Dan Allhands, Chairman carried the motion.

#### **11:00 am GRANTS**

MVM update Craig Erickson, no response for the electrical contract for the walk-in refrigerator, because the county went through the entire public bid process, we can do a limited solicitation, which would be directly contact three electrical contractors, another thought is why not just go state wide? A sole source procurement is not feasible there is no way the Dept of Commerce will let you do that CDBG funds. There are three options: do a statewide procurement, go across the border to Idaho, limited procurement solicitation of three quotes or a combination of the two. Need to close the books on this project. The Commissioners agree to all three. Statewide, CDBG supplemental conditions. Advertisement to be statewide.

Virginia City water project with Matt Mudd: see attached exhibit A. Mayor Justin Gatewood feels that they are wanting to move forward with monies that have already been granted. Wants and update on the Courthouse and wants permission to use the steps this weekend as long as the caution tape is put back in place

Jack Creek Road Bridge #4 Replacement Project Jeremiah Theyes Received three bids on the project, went back through and reviewed all the bid tabs to ensure they met the requirements.

Award Letter to Battleridge Builders: they meet all the conditions to the project manual, they are well qualified, Great West recommendation is to award the contract to them. The additional costs are incurred by the county Total Grant \$676000.00 reimbursement of \$338,000.00 County had committed to \$300000.00 total is \$650000.00 that the county has to cover. The other award is Saylor Bridge, Carney Lane has already been paid for minus the crane service. There is little over \$1 million in the fund so Vicki Tilstra Finance thinks we need to focus on one bridge. The Inter-cap loan is 5.75 % variable that they adjust every February. We can revisit in 2 budgeting cycles to get on Saylor Bridge.

Bill Todd made a motion to approve the notice of Award to Battleridge Builders in the contract amount of \$937115.00. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:38am Dan Allhands, Chairman carried the motion.

Notice to Proceed: Shawna Lutgen

Bill Todd made a motion to proceed with the Cliff and Wade Lake project. Seconded by Ron Nye. No further discussion followed. All three commissioners voted in favor at 10:40 am Dan Allhands, Chairman carried the motion.

Amendment to SMA Architects

10:42 Bill Todd made motion to execute Amendment to the Professional Service agreement Document G802-201 compensation adjustment in the amount of \$10,500.00. Seconded by Ron Nye. No further

discussion followed. All three commissioners voted in favor at 10:42 am Dan Allhands, Chairman carried the motion.

**Action Items not on Agenda**

10:44 am Review and Signing of Contract with Madison County Board of Commissioners and CMS, Communications and Management Services, LLC for a Human Resources Investigation

10:45 Signing of schedule A Madison County and the Beaverhead-Deer Lodge National Forest Effective for field season 2023- 2024 Field Season. This schedule to be revisited annually.

Bill Todd wanted to take the time to state how great the GIS Department is performing. Jacob and Shannon are doing a great job.

Dan Allhands Adjourned the meeting at 11:50 am.

**Next Meeting:** the next Regular Commission meeting will be held June 13, 2023 at 9:30 am at the Administrative Building in the Drivers Licensing Office.

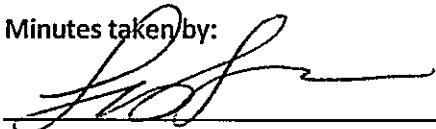


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Dan W. Allhands, Chairman  
Board of Madison County Commissioners

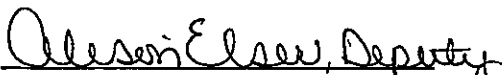
Date Approved: June 27, 2023

Minutes taken/by:



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Lisa Carruthers  
Assistant to Commissioners

Attest:   
Paula McKenzie, Clerk and Recorder, Madison County

