

Meeting Minutes
Madison County Airport Board

Madison County Administration Building

June 26, 2023

PRESENT: Beau Bradley, Jim Frey, Tyler Holland, and John Hauck

Commissioner/s: Commissioner Bill Todd

Secretary: Shawna Lutgen

On Microsoft Teams: Brett Owens

Not Present: Mary Oliver, Scott Payne

VISITORS: Troy Hunter – Choice Aviation, Dave Stamsta, and Dave Magistrelli

Board Vice Chairman, Beau Bradley called meeting to order at 6:07 P.M.

PUBLIC COMMENT:

- No discussion.

APPROVAL OF MINUTES:

- Beau Bradley moved to approve the May 15, 2023 minutes as presented. Jim Frey seconded the motion. All aye. Motion carried.

BUDGET:

- Shawna Lutgen presented the proposed 2023-2024 budget. Following discussion, the Board agreed to all changes for the upcoming fiscal year.

EKS Airport & RTTF Accesses Tour

- Troy Hunter took the Board members and Commissioner Bill Todd on a tour of the airport.

RVF – Beau Bradley

Report

- Traffic has increased.
- Potential of 2 if not 3 new hangars completed this summer.
- Thirty to forty planes came for the Fly-in weekend and well over 200 people attended.
- Hoping to satisfy the FAA to widening the runway to 75 feet with the increase of landings.

Airport Master Record Inspection (5010)

- Montana Department of Transportation 5010 Inspection has been completed. Two missing runway light globes, one light out. Airport staff has been notified to complete repairs.

EKS – Troy Hunter

Report

- Lights and signs are all functioning.
- Drainage is looking good. No issues have occurred.
- AWOS required battery backup. Batteries have been delivered. Technician will install the batteries.
- AWOS inspection has been completed.
- Montana Department of Transportation Master Record Inspection (5010) has been completed with no findings.
- The airport will be upgrading and installing scully systems per the new requirement from NFP 407.

- Small air show will be held on July 4, 2023 from 2:00 to 3:00.
- Traffic is consistent.

Sale of Airport Lots Discussion – no discussion

Choice Aviation Amended Lease Agreement

- Beau Bradley moved to recommend approval with County Attorney review. Tyler Holland seconded the motion. All aye. Motion carried.

ROBERT PECCIA & ASSOCIATES (RPA) PROJECT UPDATES – Lance Bowser

- The Board reviewed report.
- **I-State Truck Contract** – Tyler Holland moved to recommend approval. Beau Bradley seconded. All aye. Motion carried.
- **I-State Truck Notice to Proceed** – Tyler Holland move to recommend approval. Jim Frey seconded. All aye. Motion carried.

Airport Advisory Board Applicant Interview

- Following discussion, it was determined that the Board currently does not have any vacancy spots on the Board. David Magistrelli told the Board about himself. John Hauck invited David to attend future meetings.

NEW BUSINESS

- No discussion.

PUBLIC COMMENTS

- A Board member for Mustang Ranches inquired about sale of airport lots. Beau Bradley stated that at last month's meeting the discussion was about what commercial lots and the confusion for potential buyers. The commercial lots can have a business on them, but aviation business is not allowed do to regulation changes.

Meeting closes at 7:14 PM

NEXT MEETING
Monday, July 17, 2023
Location TBD
6:00PM