



Doc #: 212491 Pages: 8 Book: Page:

STATE OF MONTANA MADISON COUNTY

Recorded 11/14/2023 3:00 PM KOI: COM-JRNL

Paula McKenzie, CLERK & RECORDER

Fee: \$ 0.00

BY:

To: FILED, ,

Paula McKenzie

**BOARD OF MADISON COUNTY COMMISSIONERS
July 11, 2023, Meeting Minutes**

On Tuesday, July 11, 2023, a meeting of the Board of Madison County Commissioners came to order at 10:00 am. in the DMV Office, Second Floor, Administrative Building in Virginia City, Montana, with Commissioners Dan Allhands, Ron Nye and Bill Todd present. Shawna Lutgen, Grant Writer was present to take minutes.

Jeff LeVeque, IT Support Specialist, administered the Webex connection.

Attachment — Attendee List

Approval of Minutes: There were not minutes presented for approval.

10:00 AM VOCA Grant Award

Present:

David Buchler, County Attorney

Hannah Brook, Victims Advocate

Commissioner Todd moved to accept the VOCA Grant Award. Seconded by Commissioner Nye. Comment: Buchler. Discussion: None. All voted "aye" (3-0).

Public Discussion and/or Comments on Items Not Listed on the Agenda but Within the Board's Jurisdiction

Present:

Sharon Christensen

Small piece of County road that connects to the town. Public Comment: Christensen. Discussion: Commissioner Todd, Commissioner Allhands

Aprons coming off of Hwy 287. Public Comment: Christensen. Discussion: Commissioner Todd, Commissioner Allhands

Questions about an alley that is called a street, but cannot remember the name. Public Comment: Christensen. Discussion: Commissioner Todd.

Appointment of Jed Fitch as Special Madison County Deputy

Present:

David Buchler, County Attorney

Sharon Christensen

Commissioner Todd moved to approve the appointment of Jed Fitch as special Madison County Deputy Attorney. Seconded by Commissioner Nye. Comment: Buchler. Discussion: Commissioner Todd, Commissioner Allhands. All voted "aye" (3-0).

Digitizing Sanitarian Records

Present:

Kasey Smart, Sanitation Office Manager

Sharon Christensen

Justin Gatewood, VC Mayor

Commissioner Todd moved to approve the contract with Kelley Connect for digitalization of the Sanitarian records. **Seconded by Commissioner Nye.** Comment: Smart. Discussion: Commissioner Todd. All voted "aye" (3-0).

Ruby Valley Field – SF 271 Outlay Report and Request for Reimbursement for Construction Programs

Present:

Shawna Lutgen, Airport Secretary
Justin Gatewood, VC Mayor
Sharon Christensen

Commissioner Todd moved to approve the SF 271 Outlay Report and Request for Reimbursement for Construction Program for Ruby Valley Field. **Seconded by Commissioner Nye.** Comment: Bowser. Discussion: None. All voted "aye" (3-0).

Ruby Valley Field – SF 425 Federal Financial Report

Present:

Shawna Lutgen, Airport Secretary
Sharon Christensen

Commissioner Todd moved to approve the SF 425 Federal Financial Report for Ruby Valley Field. **Seconded by Commissioner Nye.** Comment: Bowser. Discussion: None. All voted "aye" (3-0).

Ruby Valley Field – Grant Agreement

Present:

Shawna Lutgen, Airport Secretary
Sharon Christensen

Commissioner Todd moved to approve the Ruby Valley Field Grant Agreement 3-30-0080-019-2023. **Seconded by Commissioner Nye.** Comment: Bowser. Discussion: Commissioner Allhands. All voted "aye" (3-0).

Ruby Valley Field – Construction Contract

Present:

Shawna Lutgen, Airport Secretary
Justin Gatewood, VC Mayor
Sharon Christensen

Commissioner Todd moved to approve the Construction Contract with Maxwell Pavement for Ruby Valley Field. **Seconded by Commissioner Nye.** Comment: Bowser. Discussion: None. All voted "aye" (3-0).

Ruby Valley Field – Notice to Proceed

Present:

Shawna Lutgen, Airport Secretary
Justin Gatewood, VC Mayor
Sharon Christensen

Commissioner Todd moved to approve the Notice to Proceed with Maxwell Pavement for Ruby Valley Field. **Seconded by Commissioner Nye.** Comment: Bowser. Discussion: None. All voted "aye" (3-0).

Court House Sign Permit and Estimate

Present:

Justin Gatewood, VC Mayor
Sharon Christensen
Eric Barsness

This item is postponed until next weeks agenda.

Update MVM

Present:

Shawna Lutgen, Grant Writer

RFQ for electrical has been posted. GL Edwards Electrical has shown interest doing the job. Comment: Erickson. Discussion: Commissioner Allhands, Commissioner Todd.

Jack Creek Bridge (JC4) Replacement Agreement with Battle Ridge Builders

Present:

Shawna Lutgen, Grant Writer
Justin Gatewood, VC Mayor
Sharon Christensen

Commissioner Todd moved to approve and execute the Jack Creek Bridge (JC4) Replacement Agreement with Battle Ridge Builders. Seconded by Commissioner Nye. Comment: None. Discussion: None. **All voted "aye" (3-0).**

Jack Creek Bridge (JC4) Notice to Proceed

Present:

Shawna Lutgen, Grant Writer
Justin Gatewood, VC Mayor
Sharon Christensen

Commissioner Todd moved to approve and execute the Jack Creek Bridge (JC4) Notice to Proceed with Battle Ridge Builders. Seconded by Commissioner Nye. Comment: None. Discussion: None. **All voted "aye" (3-0).**

Cliff & Wade – FLAP Quarterly Report & Progress Report

Present:

Shawna Lutgen, Airport Secretary
Justin Gatewood, VC Mayor
Sharon Christensen

Commissioner Todd moved to approve the FLAP Quarterly Report and Progress Report for the Cliff and Wade Lake project. Seconded by Commissioner Nye. Comment: None. Discussion: Commissioner Todd. **All voted "aye" (3-0).**

BaRSSA Update

This item is postponed until a later date.

SRS Schools Act Discussion

This item is postponed until a later date.

DNRC Big Hole Restoration Update

Present:

Shawna Lutgen, Grant Writer
Justin Gatewood, VC Mayor
Sharon Christensen

Received letter in June 2023 from the DNRC has award funds for the Big Hole Restoration project.

Community Forest & Open Space Program

This item as been postponed until a later date.

Agreement for Contributions Eaglets Childcare Center

Present:

Sharon Christensen
Justin Gatewood, VC Mayor
Shawna Lutgen, Grant Writer

Commissioner Todd moved to approve and execute the Agreement for Contribution to the Eaglets Childcare Center in the amount of \$40,000.00. Seconded by Commissioner Nye. Comment: Lutgen. Discussion: Commissioner Nye, Commissioner Todd. All voted "aye" (3-0).

Agreement for Virginia City Pace Park

Present:

Shawna Lutgen, Grant Writer
Sharon Christensen
Jennifer Westfall, Human Resource Generalist
Vicki Tilstra, Finance Officer
Duncan Hedges, Sheriff

Commissioner Todd moved to approve and execute the Agreement for Contribution to the Town of Virginia City in the amount of \$80,000.00. Seconded by Commissioner Nye. Comment: Lutgen, Gatewood, Christensen. Discussion: Commissioner Todd, Commissioner Allhands. All voted "aye" (3-0).

Pharmacy Change for Tobacco Root Mountain Care Center

Present:

Sharon Christensen
Shawna Lutgen, Grant Writer
Jennifer Westfall, Human Resource Generalist
Vicki Tilstra, Finance Officer
Duncan Hedges, Sheriff

Commissioner Todd moved to approve the month to month contract with Big Sky Managed Care for Tobacco Root Mountain Care Center as presented. Seconded by Commissioner Nye. Comment: Mahlstedt, Foreman, Brown. Discussion: Commissioner Todd, Commissioner Allhands. All voted "aye" (3-0).

Interlocal Agreement LE Services FY24

Present:

Sharon Christensen
Jennifer Westfall, Human Resource Generalist
Vicki Tilstra, Finance Officer
Duncan Hedges, Sheriff
Darrell Schulte, Forester

Commissioner Todd moved to approve the Interlocal Agreement between Gallatin County and Madison County Sheriff's Departments to provide law enforcement to the Big Sky area for the fiscal year 2022-2024. Motion was withdrawn. Comment: Tilstra, Hedges. Discussion: Commissioner Todd, Commissioner Allhands.

County Wide Wildfire Protection Plan

Present:

Darrell Schulte, Forester
Joe Brummell, DES
Sharon Christensen

Create an action plan to be able to coordinate with Beaverhead County and Madison County and present to the State. Comment: Schulte, Brummell, Lutgen. Discussion: Commissioner Allhands.

Cooperating Agency Statement of Principles – Madison County and Beaverhead Deerlodge National Forest

Present:

Darrell Schulte, Forester
Joe Brummell, DES
Sharon Christensen
Shawna Lutgen, Grant Writer

Commissioner Todd moved to approve the Cooperating Agency Statement of Principles between Madison County and Beaverhead Deerlodge National Forest. Seconded by Commissioner Nye. Comment: Schulte, Brummel. Discussion: Commissioner Allhands. **All voted "aye" (3-0).**

Forest Service State & Private Forestry's Community Forest Program

Present:

Darrell Shulte, Forester
Joe Brummell, DES
Sharon Christensen
Shawna Lutgen, Grant Writer

Fire wise postcard sent by Gallatin County and would Madison County agree to send out the same type postcard to our Madison County residents. Comment: Schulte, Lutgen. Discussion: Commissioner Allhands.

Propane Proposals/Bids Discussion and/or Action Items

Propane RFP will be sent to the Madisonian and posted on the Madison County website. Comment: none. Discussion: Commissioner Todd, Commissioner Allhands.

Public Discussion and/or Comments on Items Not Listed on the Agenda but Within the Board's Jurisdiction

Contracted Sanitarian Services RFP advertising. Comment: None. Discussion: Commissioner Allhands.


Commissioner Todd moved to approve the advertising for Contract Sanitarian Services. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Claims: The Board approved claims.

Calendar: Calendars were not reviewed.

With no further discussion, the meeting was adjourned at 1:05 pm.

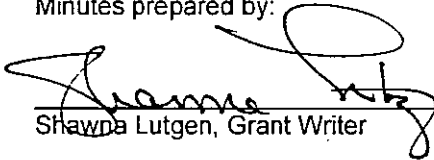
Next meeting: The next regular Commission meeting will be held on Tuesday, July 18, 2023, beginning at 10:00 a.m. in the Commissioner's Office Building, in Virginia City, Montana.



Dan W. Allhands, Chairman
Board of Madison County Commissioners

Date Approved: November 14, 2023

Minutes prepared by:



Shawna Lutgen, Grant Writer

Attest: 

Paula McKenzie, Clerk and Recorder, Madison County



All sessions in Mountain Daylight Time (Denver, GMT-06:00)

Session detail for 'Madison County Regular Commissioner Meeting':

Participant	Audio Type	Name	Email
1		Ryan Wolter	bschriock@madisoncountymt.gov
2	VoIP	Ryan Wolter	bschriock@madisoncountymt.gov
3		Lisa Roberts	lisa.roberts@evrealestate.com
4	VoIP	Lisa Roberts	lisa.roberts@evrealestate.com
5		ERIN LEONARD	ELEONARD1977@GMAIL.COM
6	VoIP	ERIN LEONARD	ELEONARD1977@GMAIL.COM
7		Wendy Forman DON	wforman@madisoncountymt.gov
8	VoIP	Wendy Forman DON	wforman@madisoncountymt.gov
9		TM	tmahlstede@madisoncountymt.gov
10	VoIP	TM	tmahlstede@madisoncountymt.gov
11		Lisa Roberts	lisa.roberts@evrealestate.com
12		Lindsey	Lericksen@madisoncountymt.gov
13	VoIP	Lindsey	Lericksen@madisoncountymt.gov
14		Craig Erickson	cerickson@greatwesteng.com
15	VoIP	Craig Erickson	cerickson@greatwesteng.com
16		Mathew Wilder-RPA	mwilder@rpa-hln.com
17	VoIP	Mathew Wilder-RPA	mwilder@rpa-hln.com
18		Lance Bowser	lbowser@rpa-hln.com
19	VoIP	Lance Bowser	lbowser@rpa-hln.com
20		kdoud	bridgermontanas@yahoo.com
21	VoIP	kdoud	bridgermontanas@yahoo.com
22		brooke	brooke.schandelmeier@mt.gov
23	VoIP	brooke	brooke.schandelmeier@mt.gov
24		Beth Famiglietti	bfamiglietti@lonemountainland.com
25	VoIP	Beth Famiglietti	bfamiglietti@lonemountainland.com
26		Tammy	tammy@resorttax.org
27	VoIP	Tammy	tammy@resorttax.org
28		J	jennifer.martens@madisoncountymt.gov
29		J	jennifer.martens@madisoncountymt.gov
30	VoIP	J	jennifer.martens@madisoncountymt.gov
31	VoIP	J	jennifer.martens@madisoncountymt.gov
32		Cori Koenig	editor@madisoniannews.com
33		Cori Koenig	editor@madisoniannews.com
34	VoIP	Cori Koenig	editor@madisoniannews.com
35	VoIP	Cori Koenig	editor@madisoniannews.com
36		Jeffrey LeVeque	jleveque@madisoncountymt.gov
37	VoIP	Jeffrey LeVeque	jleveque@madisoncountymt.gov
38		AT	abbythomas406@gmail.com
39	VoIP	AT	abbythomas406@gmail.com
40		Jeffrey LeVeque	jleveque@madisoncountymt.gov
41	VoIP	Jeffrey LeVeque	jleveque@madisoncountymt.gov
42		MS	mschriock@madisoncountymt.gov
43	VoIP	MS	mschriock@madisoncountymt.gov
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