



Doc #: 212492 Pages: 8 Book: Page:
 STATE OF MONTANA MADISON COUNTY
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 Paula McKenzie, CLERK & RECORDER
 Fee: \$ 0.00 BY: *Paula McKenzie*
 To: FILED, ,

**BOARD OF MADISON COUNTY COMMISSIONERS
 July 18, 2023, Meeting Minutes**

On Tuesday, July 18, 2023, a meeting of the Board of Madison County Commissioners came to order at 9:45 am. in the DMV Office, Second Floor, Administrative Building in Virginia City, Montana, with Commissioners Dan Allhands, Ron Nye and Bill Todd present. Shawna Lutgen, Grant Writer was present to take minutes.

Ryan Wolter, IT Support Specialist, administered the Webex connection.

Attachment — Attendee List

Approval of Minutes: Commissioner Todd moved to approve the June 20, 2023 minutes with corrections. Seconded by Commissioner Nye. All voted “aye” (3-0).

9:45 AM Appointment of Spokesman Commissioner for Collective Bargaining Agreement

Present:
 David Buchler, County Attorney

Commissioner Nye moved to appoint Commissioner Todd as the Commissioner Spokesman for the Collective Bargaining Agreement. Seconded by Commissioner Allhands. Comment: None. Discussion: None. All voted “aye” (3-0).

Planning Technician Position

Present:
 Jennifer Westfall, Human Resource Generalist
 Duncan Hedges, Sheriff
 David Buchler, County Attorney
 Jim Kaatz
 Connie Dedrick, Planner III

Commissioner Todd moved to reinstate the Planning Tech Position. Seconded by Commissioner Nye. Public Comment: Westfall. Discussion: Commissioner Todd, Commissioner Allhands. All voted “aye” (3-0).

Senior Bus Driver Alternate

Present:
 Jennifer Westfall, Human Resource Generalist
 Duncan Hedges, Sheriff
 David Buchler, County Attorney
 Jim Kaatz

An individual has applied but has requested for a wage increase. Comment: Westfall, Blankenship, Buchler. Discussion: Commissioner Allhands, Commissioner Todd

This item will be postponed and discussed at the July 25, 2023 Commissioner meeting.

Resolution 47-2023 – Resolution Appointing Special Deputy County Attorney

Present:
 Duncan Hedges, Sheriff
 David Buchler, County Attorney

Jim Kaatz

Commissioner Todd moved to Resolution 47-2023 – Resolution Appointing Special Deputy County Attorney. Seconded by Commissioner Nye. Comment: Buchler. Discussion: Commissioner Todd. All voted “aye” (3-0).

Contract Review Discussion

Present:

David Buchler, County Attorney
Duncan Hedges, Sheriff
Jim Kaatz

Contracts provided for review be sent to the County Attorney’s Office in advance before discussion and/or execution. Comment: Buchler. Discussion: Commissioner Todd, Commissioner Allhands.

Resolution 48-2023 – Intent to Create a Resolution to Move Certain County Offices from the County Seat

Present:

David Buchler, County Attorney
Duncan Hedges, Sheriff
Jim Kaatz

Commissioner Todd moved to approve Resolution 48-2023 – A Resolution of Intent to move certain County offices from the County Seat with a Hearing to be scheduled for August 8, 2023 at 10:00 am. Seconded by Commissioner Nye. Comment: Buchler. Discussion: None. All voted “aye” (3-0).

Second Floor Office Space

Present:

Connie Dedrick, Planner III
David Buchler, County Attorney
Duncan Hedges, Sheriff
Jim Kaatz

Request to utilize the open office space on the second floor for certain Planning, GIS, and Sanitation tasks. Comment: Dedrick, Buchler. Discussion: Commissioner Todd.

Request denied.

Public Health Office Space Purchase Discussion and/or Action Item

Present:

Jim Kaatz
David Buchler, County Attorney
Duncan Hedges, Sheriff
Vicki Tilstra, Finance Officer

Commissioner Todd moved to approve and accept the buy/sell agreement for the purchase of 401 South Main Street in Sheridan, MT for Public Health Office space funded by Public Health funds. Seconded by Commissioner Nye. Comment: Hedges, Buchler, Tilstra. Discussion: Commissioner Allhands, Commissioner Todd. All voted “aye” (3-0).

Resolution 43-2023 – Resolution of Budget Amendment for Fiscal Year 2022-2023 for Fair Fund 2160

Present:

Vicki Tilstra, Finance Officer

Duncan Hedges, Sheriff
Jim Kaatz
David Buchler, County Attorney

Commissioner Todd moved to approve Resolution 43-2023 a Resolution of Budget Amendment for Fiscal Year 2022-2023 for the Fair Fund 2160. Seconded by Commissioner Nye. Comment: Tilstra. Discussion: None. All voted "aye" (3-0).

Resolution 44-2023 – Resolution of Budget Amendment for Fiscal Year 2022-2023 for Local Assistance & Tribal Consistency Fund (LATCF) 2992

Present:
Vicki Tilstra, Finance Officer
Duncan Hedges, Sheriff
Jim Kaatz
David Buchler, County Attorney

Commissioner Todd moved to approve Resolution 44-2023 a Resolution of Budget Amendment for Fiscal Year 2022-2023 for the Local Assistance & Tribal Consistency Fund 2992. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Resolution 45-2023 – Resolution of Budget Amendment for Fiscal Year 2022-2023 for the DUI Task Force Fund 2950

Present:
Vicki Tilstra, Finance Officer
Duncan Hedges, Sheriff
Jim Kaatz
David Buchler, County Attorney

Commissioner Todd moved to approve Resolution 45-2023 a Resolution of Budget Amendment for Fiscal Year 2022-2023 for the DUI Task Force Fund 2950. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Resolution 46-2023 – Resolution of Budget Amendment for Fiscal Year 2022-2023 for the RID-Maintenance Fund 2521

Present:
Vicki Tilstra, Finance Officer
Duncan Hedges, Sheriff
Jim Kaatz
David Buchler, County Attorney

Commissioner Todd moved to approve Resolution 46-2023 a Resolution of Budget Amendment for Fiscal Year 2022-2023 for the RID Maintenance Fund 2521. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Interlocal Agreement Between Gallatin County, Madison County, Gallatin County Sheriff's Office and Big Sky Resort Area District to Provide Law Enforcement Services Fiscal Year 2022, 2023, 2024

Present:
Vicki Tilstra, Finance Officer
Duncan Hedges, Sheriff
Jim Kaatz
David Buchler, County Attorney
Craig Schroeder, Undersheriff

Dan Springer, Gallatin County Sheriff
Nondi Harrington
Paul Marsh
Mr. Neven

Commissioner Todd moved to approve the Interlocal Agreement between Gallatin County, Madison County, Gallatin County Sheriff's Office and Big Sky Resort Area District to provide law enforcement services for Fiscal Year 2022, 2023, 2024. Seconded by Commissioner Nye. Comment: Hedges, Buchler, Springer, Tilstra. Discussion: Commissioner Todd. All voted "aye" (3-0).

Countywide Road Supervisor Position Discussion

Present:
Nondi Harrington
Jennifer Westfall, Human Resource Generalist
Vicki Tilstra, Finance Officer
David Buchler, County Attorney
Jim Kaatz
Paul Marsh
Mr. Neven

Madison County is one of the few counties that does not have a Road Supervisor. Public Comment: None.
Discussion: Commissioner Allhands, Commissioner Todd, Commissioner Nye.

Madison County is growing and position would be beneficial to the County. Comment: Buchler, Neven, Westfall. Discussion: Commissioner Allhands, Commissioner Todd, Commissioner Nye.

One road budget versus three separate road budgets. Comment: Buchler, Tilstra, Lutgen. Discussion: Commissioner Allhands, Commissioner Todd

MVM Update

Present:
Vicki Tilstra, Finance Officer
Paul Marsh

Last piece of the project to be completed is the electrical which needs to be installed to support the refrigerator/freezer unit. Comment: Erickson, Veland. Discussion: None.

Re-procuring for electrical services with an option to allow contractors that bid flexibility to complete the work. Comment: Erickson, Veland. Discussion: Commissioner Todd

Current refrigeration unit is failing and needs some repairs. Comment: Veland. Discussion: Commissioner Todd.
Commissioner Todd moved to approve a sole source bidder for the repair of the existing refrigeration unit at Madison Valley Manor. Seconded by Commissioner Nye. Comment: Erickson. Discussion: None. All voted "aye" (3-0).

TRMCC CDBG Application

Present:
Vicki Tilstra, Finance Officer
Paul Marsh

TRMCC CDBG Application will be opening in August for submittal. The deadline for the application is October 4, 2023. A preliminary architectural report has already been completed. Max award is \$750,000.00. The first actions are to hold two Public Hearings which are a Needs Assessment and Specific Project. The first Hearing will be scheduled in August and the second Hearing will be held in September. Comment: Erickson, Tilstra. Discussion: Commissioner Allhands, Commissioner Nye.

Task Order No. 25 Amendment #2 – Madison Valley Manor CDBG Grant Administration Madison County Engineering Services On-Call Great West Engineering Project No. 1-15267

Present:

Vicki Tilstra, Finance Officer

Paul Marsh

David Buchler, County Attorney

Commissioner Todd moved to approve Task Order No. 25 Amendment #2 – Madison Valley Manor CDBG Grant Administration Madison County Engineering Services On-Call Great West Engineering Project No. 1-15267. Seconded by Commissioner Nye. Comment: Erickson. Discussion: None. All voted “aye” (3-0).

Fair Foundation Projects Discussion

Present:

Ken Walsh

Jake Barnosky

Todd Nelson

Ann Gornick

Teen Holland

Rodney Braaten

Paul Marsh

David Buchler, County Attorney

Nondi Harrington

Shawna Lutgen, Grant Writer

Fair Foundation Board has been in existence for two and a half years.

Where is the County at with moving forward with projects at the fairgrounds? Money has been donated and the donors are questioning if the donations are going to be used for specific projects. Comment: Braaten, Marsh, Harrington. Discussion: Commissioner Allhands

Fair Foundation versus the County Fair Board responsibilities. Comment: Walsh, Buchler, Tilstra, Harrington, Marsh, Braaten. Discussion: Commissioner Allhands, Commissioner Todd

Long term plan is important suggest a contract between the County and the Fair Foundation. Comment: Holland, Buchler. Discussion: Commissioner Todd

Fair Foundation and Fair Board Protocol: Comment: Braaten, Marsh, Walsh, Buchler, Holland, Barnosky, Harrington, Nelson, Lutgen. Discussion: Commission Todd, Commissioner Allhands.

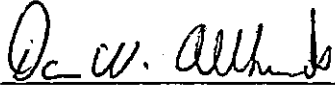
List of Projects: Pavilion, Crow’s Nest and the Jeffers Building. Comment: Tilstra, Harrington, Barnosky, Walsh, Lutgen, Nelson, Marsh, Holland, Braaten. Discussion: Commissioner Todd, Commissioner Allhands

Claims: The Board approved claims.

Calendar: Calendars were not reviewed.

With no further discussion, the meeting was adjourned at 12:25 pm.

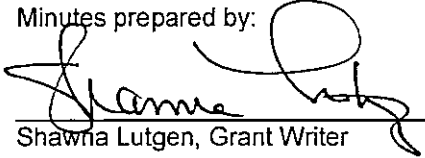
Next meeting: The next regular Commission meeting will be held on Tuesday, July 25, 2023, beginning at 10:00 a.m. in the Commissioner's Office Building, in Virginia City, Montana.



Dan W. Allhands, Chairman
Board of Madison County Commissioners

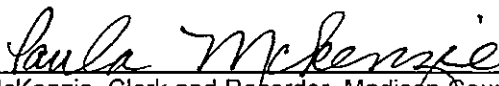
Date Approved: November 14, 2023

Minutes prepared by:



Shawna Lutgen, Grant Writer

Attest:


Paula McKenzie, Clerk and Recorder, Madison County

All sessions in Mountain Daylight Time (Denver, GMT-06:00)

Session detail for 'Madison County Regular Commissioner Meeting':

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