

**Meeting Minutes**  
**Madison County Airport Board**  
**Ruby Valley Field**  
**Twin Bridges, MT**

**July 19, 2021**

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Attendees: John Hauck, Scott Payne, Mary Oliver, Jim Frey, Beau Bradley, and Tyler Holland

Absentees: Tim Cherwin,

Commissioners: Jim Hart, Ron Nye

Secretary: Jani Flinn

Visitors: Lance Bowser, Robert Peccia & Associates (via phone); Troy Hunter, Choice Aviation;  
Duane Leach, Verne Brown, John Padilla, and Kevin Bacon, Monarch..

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Board Co-Chairman, Beau Bradley, called the meeting to order at 6:15 p.m.

**Public Comment: None**

**Approval of Minutes:** Mary Oliver moved to approve the 6-21-2021 meeting minutes as submitted. Scott Payne seconded the motion. All voted aye and the motion carried.

**1. Report Ruby Valley Field:** Good traffic. Taxilane E numbering was discussed and Kenworthy will be E-15 and the SRE Bldg. will be E-17.

**2. Report Ennis Big Sky Airport:** Instrument Flight Procedure active. Runway lights all operational. On-going fire activity and Forest Service Land Use Agreement in place. FBO Report includes 1347 gallons Avgas and 19,389 Jet A with 36 jets and 10 turboprops. Troy presented two new hangar leases:

- (Purchased from Monarch) **Mybax LLC, Brandon Baty, Manager, Lot D1.** Hangar not complete, and new Lessee will complete within 90 days. John Hauck moved to approve subject to dates. Jim Frey seconded. All aye.
- (Purchased from Monarch) **Pacific Commerce Inc., Gary Roberts, Lot C-27.** Hangar construction complete. Mary Oliver moved to approve. John Hauck seconded. All aye.
- **Michael Megler, C-25.** The Board briefly discussed a letter from Michael with questions on the ground lease and agreed that no changes will be made.

**Request to combine D2/D4 hangar space.** Need new drawings approved with final footprint. Ask County Attorney if new Lease should be done or amended.

**John Padilla.** John expressed concern with his old access. He will be meeting with the Homeowners Association and get back to the Board. Lance will get him a copy of the ALP to show that is was not an approved access.

**3. Robert Peccia & Associates Project Updates:** Lance was not able to attend the meeting, but provided an executive summary for his report, as follows:

- Ennis project is still in closeout phase.
- West Stearman Gate has been contracted separately with Bridger Fence. Schedule for installation is pending.
- Twin Bridges snowplow and building project have been awarded. Building construction will begin very soon.

- Lots of miscellaneous assistance with Taxilane D extension in Ennis and water system discussions.

**4. Delta Taxiway paving update and quotes:** Quotes were received from Knife River and RE Miller in the amounts of \$245,655 and \$242,195. Discussion included bonding, insurance, Davis Bacon wages, and contract requirements. After discussion, John Hauck moved to ask Robert Peccia & Associates to prepare a Task Order for approval by the County Commissioners for the paving work on Taxilane D. Scott Payne seconded the motion. All aye.

**5. Northwestern Energy Quote to extend power to Delta taxiway:** After review, John Hauck moved to recommend approval to the County Commissioners for work to extend service to the D Taxilane in the amount of \$92,657.00. Jim Frey seconded the motion. All aye.

**6. Raising Lease Rates:** The Board discussed the need for possible rate increases for ground leases, landing fees, etc. Mary, Tyler, and Scott will do more research and come back with a proposal for the September, 2021 meeting.

**7 Infrastructure needs for sewer and water:** ARPA funds are available for this and public water supply wells are currently on the list. Next meeting, Scott will have Lance Bowser, RPA, discuss taking the lead on infrastructure. Scott would like to continue the discussion to allow holding tanks at hangars in lieu of septic wastewater treatments, as the Board would like to maximize hangar space and not use valuable land for septic drainfields.

**8. Airport expansion and boundary lines:** There was no discussion on this topic.

**Other Business:**

With no further business, the meeting was closed at 9:35 p.m.

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Beau Bradley, Co-Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary

The next meeting will be held on August 16th, at 6:00 p.m. at the Ennis Airport.