

**Sheridan Alder Park & Recreation District**  
**July 19, 2023, 10am, RV Medical Center Conference Room**  
**Meeting Minutes**

Meeting opened at 10:03 am. In attendance was Janet Doornbos and Karen Talley. Mary-Pat Graham was absent, and no guests were present.

Minutes for the June 2, 2023, meeting were presented. A motion was made by Karen Talley to accept minutes as presented; motion was seconded by Janet Doornbos.

The motion passed.

Janet Doornbos presented the following financial reports:

The SAPRD Trial Balance sheet report for Accounting Period 7/23. Cash balance was \$58,504.37, Separate Investment balance was \$41,427.13 Tax Receivable MH-2023 and Special Assessment 2022 were \$250 and \$50 respectively with current Ending Balance \$100,231.50.

The SAPRD Detail Ledger report July 22, 2022 through June 23, 2023 was presented.

SAPRD Profit & Loss Prev Year Comparison report, July 14, 2023, was provided by Ranch Resource bookkeeper for Swimming Pool activities to-date was presented and reviewed. Need to follow-up on \$15,000 Individual, Business Contributions line item. Report information at next meeting.

The reports were reviewed with discussion.

No motion was made to accept financial reports.

*SAPRD Board Officers*

SAPRD 2023/2024 officer nominations for SAPRD were open. Karen Talley motioned that Janet Doornbos be President, Karen Talley be Secretary and Mary Pat Graham be Pool Advisory Committee member. Janet Doornbos seconded the motion and the motion passed.

*Meeting Posting Process*

The process for SAPRD meeting agendas and postings were discussed. It was agreed the SAPRD meeting posting would include the meeting agenda. Draft agendas would be created 7 days prior to the meeting with the final SAPRD meeting Agenda approved for posting on or before 4 days from scheduled meeting. Meeting notices with Agendas would be posted regularly and no later than 48 hours prior to the meeting at USPS, Opportunity

Bank and Walter's store bulletin boards, Sheridan Montana and USPS bulletin board, Alder & Sheridan Montana.

**Check signatures** – SAPRD members review and approve expenditures at regularly scheduled meetings. In the event SAPRD needs to expend funds between regular or special meetings each SAPRD member shall have their signatures on file with the Madison County Treasurer. Karen Talley will have her signature added.

**Ruby Valley Swimming Pool, RVSP, update** – Mary Pat Graham was not in attendance at the meeting. Janet Doornbos provided RVSP that the pool was closed over one weekend due to lifeguard shortage.

**SCCF update** The SCCF update was provided via text message by Sydnee Mailey read by Janet Doornbos – The playground equipment has been ordered and paid for. Delivery of equipment is due August 22, 2023. The installation should be completed in early September. Final payments will be paid when installation is completed.

**Warrants (payment of invoices)** - Two warrants presented for payment. July 18<sup>th</sup> warrant for re-imbusement to Tracy Pearce for \$800, lifeguard training and July 23<sup>rd</sup> reimbursement to RVSP Manager Latesta Shrank re-imbusement for \$737 for pool concession supplies.

**SAPRD Annual Budget** – Janet Doornbos and Karen Talley reviewed the previous two-year annual SAPRD budgets followed by creating a draft 2023-2024 budget. Janet Doornbos was to obtain clarification from Vicki Tilstra on a couple of line items and submit the final draft to the county the following day.

### **Public Comments**

None

The next regular SAPRD meeting is scheduled for Friday August 25, 2023, 10 am at the RV Hospital Conference room.

Meeting adjourned at 11:50am.