

Housing Advisory Board  
Meeting Minutes  
July 26, 2019 8:00 a.m.  
Public Meeting Room, Administrative Office Bldg.  
103 W. Wallace St., Virginia City, MT

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1. Call to Order: the meeting was called to order by Cindy Gockel at 8:10

2. Roll Call: Attending: Cindy Gockel, Cody Marxer, Martha Klaumann, Angela Karanas. Absent: Kristina Caldwell, Matthew Oehler, Mary Oliver, Ray Shaw

3. Approval of June minutes: Motion to approve by Cindy Gockel. 2<sup>nd</sup>d and passed.

4. Opportunity for Public Comment for Items Not On the Agenda: No public in attendance.

5. Status of Online Survey tasks

– individual reports were given and project is on target for August survey

6. Budget update – Cindy reported on budget, \$5,000 for 2019-2020 fiscal year

7. Next steps:

- Cindy and Rob to finalize surveymonkey
- Cody to see if county can assign an email to the housing advisory board
- Angela to set up G-drive , include text of cover email to businesses, list of contacts and column to check off who contacted by email, list of where posters and post cards

are provided. All board members will be invited to G-drive with edit rights, to keep lists updated.

- Emails about survey to go to each Chamber of Commerce to distribute to members. If we get a list and note major employers who aren't a chamber member, add them to contact list and send email.
- Angela to order postcards and holders
- Beacon to design poster, Mary to print
- Martha to distribute postcards and posters to all cities
- Angela to draft Madisonian articles (one short and one long), deadline Aug 2 for Aug 7 publication, and deadline Aug 16 for publication on 21<sup>st</sup>.

8. Report on State Housing Conference: Cindy reported on State Housing Conference and distributed information from the FrameWorks Institute

9. Next Meeting – times to be circulated by email

10. Meeting adjourned at 10:30