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STATE OF MONTANA MADISON COUNTY
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Paula McKenzie, CLERK & RECORDER
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**BOARD OF MADISON COUNTY COMMISSIONERS
AUGUST 1, 2023 MEETING MINUTES**

On Tuesday August 1, 2023 a meeting of the Board of Madison County Commissioners came to order at 10:00 AM on the Second Floor in the Motor Vehicle Office of the Administrative Building in Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye, Bill Todd and Shawna Lutgen, Assistant to the Commissioners present. Paula McKenzie, Clerk and Recorder, was present to take meeting minutes.

Those people in attendance at the meeting were Justin Gatewood, Carmin Hill and Eric Barsness. Ryan Wolter, IT Specialist, facilitated the WEBEX connection. Those who attended via WEBEX or by phone included Allison Veland, Craig Erickson and unidentified phone attendees.

ALL STAND FOR PLEDGE OF ALLEGIANCE

10:00 AM County Road Supervisor Position Discussion and/or Action Item:

Once numbers are combined and the county decides the salary for this position, the Commissioners can create the position for a County Road Supervisor. The supervisor would oversee all three road districts. They would be responsible for getting all information out to employees and budgeting. Further discussion to follow.

10:05 AM Stone Creek – North Project Letter of Support

Bill Todd made a motion to approve signing the NPDD Grant Letter in support of the Stone creek – North Project with one correction, (on behalf of Madison County). Seconded by Ron Nye. This project is along MT HWY 41 between Twin Bridges and Dillon and replace two bridges over Stone creek and the Beaverhead River. No further discussion followed. All three Commissioners voted in favor at 10:07 AM. Dan Allhands, Chairman carried the motion.

ACTION ITEMS: Bill Todd made a motion to approve the June 29, 2023 budget meeting minutes. Seconded by Ron Nye. No further discussion followed. All three Commissioners voted in favor at 10:09 AM. Dan Allhands, Chairman carried the motion.

10:10 AM Resolution 51-2023 A Resolution Correcting Resolution 39-2023 Which Changed an Unnamed Access Easement to Wickiup Trail: Paula McKenzie, Clerk and Recorder

Bill Todd made a motion to approve Resolution 51-2023 a Resolution Correcting Resolution 39-2023 Which Changed an Unnamed Access Easement to Wickiup Trail. Seconded by Ron Nye. No further discussion followed. All Three Commissioners voted in favor at 10:11 AM. Dan Allhands, Chairman carried the motion.

ACTION ITEMS: Bill Todd made a motion to approve the June 28, 2023 budget meeting minutes. Seconded by Ron Nye. No further discussion followed. All Three Commissioners voted in favor at 10:12 AM. Dan Allhands, Chairman carried the motion.

10:15 AM **Madison Valley Manor Discussion and/or Action Item:** Allison Veland, Administrator

After the heat issues sustained after the freezing last winter, it is asked for a discussion for procuring insulation for the Madison Valley Manor. Discussed putting out for bid as usual, bids to augment insulation in the walls. Bill Todd made a motion to approve going out to bid for the Madison Valley Manor Insulation Project. Seconded by Ron Nye. No further discussion followed. All three Commissioners voted in favor at 10:17 AM. Dan Allhands, Chairman carried the motion.

Bill Todd made a motion to approve the write offs for \$5598.15 and \$1886.28 at Madison Valley Manor. Seconded by Ron Nye. No further discussion followed. All three Commissioners voted in favor at 10:19 AM. Dan Allhands, Chairman carried the motion.

10:20 AM **Establishing New Private Pay Rates for Nursing Homes:**

Discussed the \$15.00 increase for private room rates at Nursing Homes. Bill Todd made a motion to approve the increase to private per diem room rates at Madison Valley Manor from \$238.58 to 276.28 per day. With a 30-day notice being sent to the families and the rates taking effect on September 15, 2023. Seconded by Ron Nye. No further discussion followed. All three Commissioners voted in favor at 10:25 AM. Dan Allhands, Chairman carried the motion.

10:25 AM **Courthouse Design RFQ Discussion and/or Action Item:**

Bill Todd made a motion to approve advertising an RFQ for Courthouse Design and Bid Assistance Work. Seconded by Ron Nye. Justin Gatewood asked for specifics on the RFQ and a copy of the one-page brief which will be put in the Madisonian. No further discussion followed. All three Commissioners voted in favor at 10:29 AM. Dan Allhands, Chairman carried the motion.

Justin Gatewood asked if any progress has been made in regards to replacing signs. We have not gotten to that yet. Has there been any action taken at the Courthouse in the last couple months? Mold propagation was looked into, to be sure mold was not tracked to new building when files etc. moved from Courthouse to Administration Bldg.

10:30 AM **Court Security Discussion and/or Action Items:** David Buchler, County Attorney

Wanting to keep the project of court security (doors, cameras etc.) on track. Verify point of contact person. Have done a preliminary estimate with a security company and price will be high enough that we will need to bid this job out. The court security is for Administrative Building only. Possible to get a Homeland Security Grant for next year to cover both buildings.

Addition to Establishing New Private Pay Rates for Nursing Homes:

Bill Todd made a motion to approve the increase for the private pay rate at TRMCC for a semi private room to be increased the maximum Medicaid rate of \$263.15 and to increase a private room from the current rate of \$255.19 to \$278.15 per day. Seconded by Ron Nye. No further discussion followed. All three Commissioners voted in favor at 10:45 AM. Dan Allhands, Chairman carried the motion.

DISCUSSION ACTION ITEMS: Bill Todd made a motion to approve the June 27, 2023 meeting minutes with corrections. Seconded by Ron Nye. No further discussion followed. All three Commissioners voted in favor at 10:46 AM. Dan Allhands, Chairman carried the motion.

Justin Gatewood informed the Commissioners that there would be a Virginia City Council Meeting on Thursday to discuss a draft ordinance that would allow the town to change the City Water & Sewer Code to allow it to extend beyond the Town Limit; that could set the path to availability of sewer connection at Placer Loop.

No Claims

Bill Todd made a motion to approve the imposition and lease on county housing in Virginia City. Seconded by Ron Nye. No further discussion followed. All three Commissioners voted in favor at 10:51 AM. Dan Allhands, Chairman carried the motion.

Discussed the Twin Bridges Fairgrounds Arena Policy, especially safety around the horses. Ron Nye made an amended motion to approve the Madison County Fairgrounds Arena Policy Change upon written approval of our insurance agent Pete Novich. Seconded by Bill Todd. No further discussion followed. All three Commissioners voted in favor at 11:04 AM. Dan Allhands, Chairman carried the motion.

11:00 AM **Madison Valley Manor Update:** Craig Erickson, Great West Engineering; Becky Lawson, SMA, Shawna Lutgen, Grants

Have received authorization from the Department of Commerce to do a limited solicitation, which is to reach out to three vendors and ask them to submit a proposal. This is being done. Wants proposals by the 15th of this month. We just need to be flexible with the scheduling of the work.

DISCUSSION: Discussed corrections needed on the 6/27/2023 minutes. Shawna will review to be sure the corrections are correct.

An observer thanked the Commissioners for the road crew and the work they do.

BREAK TILL 11:55

11:50 AM **Discussion re County Facilities Task Force Action Steps:**

Commissioners were given a County Facilities Task Force Action Steps document for their review. This task force would help gather information to offer to the Commissioners to help the county make decisions on various projects throughout the county. Discussed what the next move should be, what they might need from the county. The first project would be the water drainage issue at the Courthouse. Gathering any information to help figure out what to do with the water, any foundation work needed. (what's needed, scope of work) Commissioners gave a verbal for them to proceed.

Meeting adjourned at 12:10

Next Meeting: The next regular Commissioners meeting will be held on Tuesday August 8, 2023 beginning at 10:00 AM on the second floor in the Motor Vehicle Office in the Administrative Building in Virginia City, MT.

Minutes taken by:



Paula Mckenzie
Madison County Clerk & Recorder

Date Approved: Aug 8, 2023

Dan W. Allhands

Dan W. Allhands, Chairman
Board of Madison County Commissioners

Paula McKenzie

Attest: Paula McKenzie, Madison County Clerk & Recorder

