

BOARD OF MADISON COUNTY COMMISSIONERS
August 9, 2022, Meeting Minutes

On Tuesday, August 9, 2022, a meeting of the Board of Madison County Commissioners came to order at 10:00 a.m. in the Second Floor Court Room of the Administrative Office Building in Virginia City, Montana, with Commissioners Dan Allhands, Ron Nye, and John Heckler present. Jane Bacon, Commissioners' Clerk, was present to take minutes.

Those people in attendance at the meeting were Cody Marxer, Kristy Harper, Michelle Schriock, Lori Schmitt, Tommy Luksha, Hannah Brook, Mike Callahan, Allison Veland, Connie Daniels, Debra Lewis, Jen Martens, Sue Heald, Pam Birkland, and Marilyn Ross. Ryan Wolter, IT Support Specialist, administered the Webex connection. Those in attendance via Webex included Britani Allhands, Becky Lawson, Gail Nelson, Craig Erickson, Laurie Buyan, Jani Flinn, Beth Famiglietti, PH, Josh Denny, Abby Thomas, and L Stapp.

Bill Todd, District 3 Commissioner Candidate, was present to observe a portion of the meeting.

Approval of Minutes: There were no minutes provided to approve.

Planning Office: Cody Marxer, Contracted Planner, and Kristy Harper, Planner I, discussed the following items:

- **Planning Board Updated Bylaws:** Cody and Kristy presented a draft of the Bylaws for the Madison County Planning Board. The Planning Board has been working on updating the bylaws to be in accordance with changes in legislation. The Planning Board is requesting approval to adopt the updated bylaws and replace the standard operating procedures. Following discussion, the Board decided that a resolution should be drafted. This item will be put back on the agenda at a later date.
- **Appointment of Kristy Harper as Floodplain Administrator:** Cody requested the Board to appoint Kristy Harper as the Madison County Floodplain Administrator. Following discussion, Ron Nye moved to appoint Kristy Harper as the Floodplain Administrator. John Heckler seconded the motion. All voted aye and the motion carried.
- **DNRC/FEMA Floodplain Audit:** Cody updated the Board on the DNRC/FEMA Floodplain Audit that was completed on August 2, 2022. An audit binder has been prepared to show all the records for structural elevations, occupancy certificates, reviews, permitting, variances, and compliance issues. The County did pass the audit.
- **Request to Advertise for Planner I Position:** Kristy Harper and Michelle Schriock, Planning Clerk, requested the Board's authorization to advertise for the Planner I position. Following review, John Heckler moved to advertise for the Planner I position for the Madison County Planning Department. Dan Allhands recommended the position be posted as Planner I or Planner II. John Heckler amended his motion to advertise for the Planner I or Planner II position for the Madison County Planning Department with the pay scale to be determined. Ron Nye seconded the motion. All voted aye and the motion carried.

Grants: Hannah Brook, Grant Writer, met with the Board to discuss the following grant items. Craig Erickson, Great West Engineering, and Beck Lawson, SMA Architects, met with the Board via Webex.

- **Application for Payment #7 from TW Enterprises (Final):** Becky updated the Board on the project. TW Enterprises has provided operations and maintenance manuals to Madison Valley Manor. All other items have been completed including the boilers and generator. Becky recommends the County release the retainage of \$13,382.80 for the project. John Heckler stated he was against the release of the retainage of funds. He would like to have the warranty period issue addressed. Hannah suggested to either table the request and put it back on the agenda when the Board feels it is complete regarding the warranty information or the Board can approve it and Hannah would hold on to it and not submit it for payment. Following discussion Ron Nye moved to approve the request to release the retainage of \$13,382.80 to TW Enterprises. Dan

Allhands seconded the motion. Ron Nye and Dan Allhands voted aye. John Heckler was opposed. The motion carried.

- **CDBG Request for Reimbursement #10:** Craig requested to approve the Community Development Block Grant request for Reimbursement #10 in the amount of \$7,048.80 to pay a portion of payment #7 to TW Enterprises. Craig reviewed the invoice noting that the total is \$13,382.80 but the reimbursement request is for \$7,048.80 because the County has to provide the 25% match obligation of \$6,343.00. Following discussion, John Hecker moved to approve the request for draw down #10 for the CDBG MT-CDBG-19PF-02 in the amount of \$7,048.80. Ron Nye seconded the motion. All voted aye and the motion carried.

Crisis Training Group and Individual: Mike Callahan, Safety Coordinator, met with the Board to discuss the possibility of participating in a Critical Incident Intervention Training. The purpose of participating in the training would be to help employees in a situation such as the loss of a coworker and assist emergency workers in a stressful situation. The training would be paid for by the Montana Highway Patrol. The County costs would be for mileage, room, and meals which is an estimated amount of \$865.00. Following discussion, Ron Nye move to approve sending Mike Callahan to the Critical Incident Intervention Training and the County paying for his mileage, room and meal costs. John Heckler seconded the motion. All voted aye and the motion carried.

Quit Claim Deeds for Pony Alley Closure: This item was moved to a later time in the meeting.

Request Re-Hire Joy Wooldrige, RN, and Reinstate Longevity: Allison Veland, Madison Valley Manor Administrator, requested the approval to re-hire Joy Wooldrige as a RN and reinstate longevity. Following discussion, John Heckler moved that Allison Veland be allowed to enter into negotiations on rehiring Joy Wooldrige as an RN at the Madison Valley Manor. Ron Nye seconded the motion. All voted aye and the motion carried. There was no motion to reinstate longevity.

Quit Claim Deeds for Pony Alley Closure: Debra Lewis, Pony resident, requested approval of the Quit Claim Deeds for the Pony Alley Closure. A portion of the vacated alley in Block 4 of Schmaulhausen's Addition to the Townsite of Pony, Madison County, Montana. Ron Nye move to approve to the Quit Claim Deed as presented for Brian Scott Phillips. John Heckler seconded the motion. All voted aye and the motion carried. Ron Nye moved to approve the Quit Claim Deed as presented for Gary K. DeFrance. John Heckler seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Journal Vouchers: There were no Journal Vouchers to approve.

Goose Fire Baer Project Road Agreement with Titan Inc.: John Heckler stated that the documentation is a Time and Materials Contract with Titan Inc., an extension of the agreement between USDA, Forest Service, Beaverhead-Deerlodge National Forest, and Madison County correcting work on Forest Service Roads 1209, 8378, and 209. The value of the contract is \$41,000.00. Following discussion, John Heckler moved to approve the Time and Materials Contract with Titan Inc. for the Goose Fire Baer Project Road improvements as stated in the contract not to exceed \$41,000.00. Ron Nye seconded the motion. All voted aye and the motion carried.

Library Board Appointment: Jack Albrecht recommended via email, Neil J. Barta II (Jamie) be appointed to the Madison County Library Board for a five-year term. Following discussion, Ron Nye moved to appoint Neil J. Barta II (Jamie) to the Madison County Library Board. John Heckler seconded the motion. All voted aye and the motion carried.

Accept 2022-2023 Taxable Values: Ron Nye moved to approve the 2022-2023 Taxable Value of \$208,443,534.00. John Heckler seconded the motion. All voted aye and the motion carried.

Set Date for Final Budget Hearing: Following discussion, John Heckler moved to set the date for the Final Budget Hearing for August 30, 2022 at 1:00 p.m. Ron Nye seconded the motion. All voted aye and the motion carried.

Rescind Resolution 44-2022: Laurie Buyan, Executive Assistant, stated the Resolution 44-2022 that was previously approved did not have all the information needed. A map was provided, but the name of the road needed to be verified. The name is not acceptable to the GIS Department or Dispatch. Tommy Luksha, GIS, is now working with the owners to come up with a different name. A new resolution will be drafted as soon as the new name has been approved. John Heckler moved to rescind Resolution 44-2022 of the road naming. Ron Nye seconded the motion. All voted aye and the motion carried.

TRMCC Exemption: John Heckler moved to approve the religious exemption for the Dietary Aid/CNA position at Tobacco Root Mountain Care Center for the COVID-19 vaccines. Ron Nye seconded the motion. All voted aye and the motion carried.

Community Service Block Grant 2022-2023 Work Plan: Connie Daniels, Action Inc., Marilyn Ross, Action Inc., and Sue Heald, Action Inc., discussed the CSBG work plan. The Community Service Block Grant funding is what identifies Action Inc., as a community action agency. The Grant is to help people out of poverty. Action Inc., serves over 72,000 people in the six-county area. Goal One: Develop and implement initiatives that empower people to move beyond poverty and environments that perpetuate it. Goal Two: Ensure the most vulnerable people and those with inadequate resources have access to the most basic requirements, for life by coordinating and broadening resources for such provisions. Goal Three: Work in meaningful collaborations with citizens, agencies and funders to develop system-level solutions to poverty. Goal Four: Build to Community Action Agency's capacity to be effective in developing poverty solutions and deliver effective basic services. Connie Daniels thanked the Board for the State/Local funding of \$8,500.00.

Calendars: The Board reviewed calendars.

With no further discussion, the meeting was adjourned at 2:15 p.m.

Next meeting: The next regular Commission meeting will be held on Tuesday, August 16, 2022, beginning at 9:30 a.m. in the Second Floor Court Room of the Administrative Office Building in Virginia City, Montana.

Dan W. Allhands, Chairman
Board of Madison County Commissioners

Date Approved: November 1, 2022

Minutes prepared by:

Shawna Lutgen, Commissioners' Clerk

Attest: _____
Paula McKenzie, Clerk and Recorder, Madison County