

Meeting Minutes
Madison County Airport Board
Ennis Airport

August 16, 2021

Attendees: John Hauck, Scott Payne, Mary Oliver, Jim Frey, and Tyler Holland

Absentees: Tim Cherwin, Beau Bradley

Commissioners: None

Secretary: Jani Flinn

Visitors: Lance Bowser, Robert Peccia & Associates (via phone); Troy Hunter, Choice Aviation; Verne Brown.

Board Co-Chairman, John Hauck, called the meeting to order at 6:15 p.m.

Public Comment: None

Approval of Minutes: Scott Payne moved to approve the 7-19-2021 meeting minutes as submitted. Mary Oliver seconded the motion. All voted aye and the motion carried.

1. Report Ruby Valley Field: Traffic has been slow. Construction has begun on the new SRE Building.

2. Report Ennis Big Sky Airport: Mowing hasn't happened because the Ennis Road crew Tractor has been out of commission for over a month. The Board discussed options of maybe using another road crew's equipment. Seeding was discussed and lance encouraged the airport to wait until spring to see if the re-seeded areas from the construction project have improved. Runway lights are all operational and drainage issues have been fixed on the SE runway. FBO Report includes 1609 gallons Avgas and 36,962 Jet A with 33 jets, 32 turbine rotor wing, and 19 turboprops. Troy discussed hangar leases:

- Several leases are now past their 180 day build requirement. Evert has cancelled his, Talbert is due, and Chris Murphy also. After discussion, Scott Payne moved to establish a protocol for handling Ground Leases, send notices via certified mail and allow Troy to contact new lessees on his waiting list, wait a week, then move on to next. Mary Oliver seconded the motion. Discussion included the agreement that extension to the 180 day deadline may be granted due to weather or material delays upon request in writing with documentation at the discretion of the Airport Manager. All voted aye and the motion carried.

Hangar Lease Applications:

- Nethery. After review, Tyler Holland moved to accept the Hangar Lease Application for Lot C-28. Scott Payne seconded the motion. All voted aye.
- Megler. After review, Tyler Holland moved to accept the Hangar Lease Application for Lot C-25. Jim Frey seconded the motion. All voted aye.
- CMS LLC. After review, Jim Frey moved to accept the Hangar Lease Application for Lot C-12, replacing previous Lessee Janik. Mary Oliver seconded the motion. All voted aye.
- Request to combine D2/D4 Hangar Space. Waiting on final plans.

NW Energy Proposal/Monarch: Still waiting on a drawing showing hangar connections from Main lines.

3. Robert Peccia & Associates Project Updates: Lance was available via phone to discuss the following:

- Land Acquisition reimbursement progressing. Joe Nye approved all except Longhorn Conservation Easement. Paperwork submitted.
- Construction complete – seeding issues need to be addressed. Change Order 2 and 3 still pending. RPA will submit a Task Order to County Commissioners on August 17. Working on Substantial completion for the final 10% retainage.
- Master record complete. Potential new land acquisition discussed. No action.
- CIP Plans, Ennis and Twin Bridges. The Board reviewed last year's and made several adjustments. Scott Payne moved to approve the Capital Improvement Plans for Ennis and Twin Bridges Airports, 2022-2027, as amended. Jim Frey seconded. All aye.
- Public Water Supply Well: Lance reviewed that both airports have been allocated \$130,000 each from ARPA funds which would cover about 50% of the project and include pump station equipment. The County could charge back connection fees for each water connection. Scott Payne moved to move forward with an RPA Task Order to engineer these systems. Mary Oliver seconded. All aye.
- Twin Bridges snowplow and building project is under construction and the Master Plan and ALP is almost complete.

4. Big Sky Asphalt Invoice – Verne Brown. A bill from Big Sky Asphalt to Madison County for paving the access to Verne Brown's Thru the Fence access was discussed. The Board agreed that the bill should be sent directly to Vern and the County has already agreed to reimburse him the amount of \$14,900. Jani will send the bill to Verne and wait for confirmation of payment before requesting reimbursement check be cut.

5. Delta Taxiway paving update: Lance has provided FAA specs and insurance requirements for Dan Talbert. Waiting on final agreement proposal.

6. Northwestern Energy Quote to extend power to Delta taxiway: The Board of Commissioners asked for additional information before approving the Agreement with Northwestern Energy. Both the request from Monarch and the NW Energy agreement need further clarification.

7. Infrastructure needs for sewer and water: No update.

Other Business:

With no further business, the meeting was closed at 8:26 p.m.

John Hauck, Co-Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary

The next meeting will be held on September 20th, at 6:00 p.m. at Ruby Valley Field.