

**BOARD OF MADISON COUNTY COMMISSIONERS  
SEPTEMBER 5, 2023 MEETING MINUTES**

On Tuesday September 5, 2023 a meeting of the Board of Madison County Commissioners came to order at 10:00 AM at the Commissioner's Office at the Placer Loop Office Building, Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye, Bill Todd and Emily Wilder, Assistant to the Commissioners present. Paula Mckenzie, Clerk and Recorder, was present to take meeting minutes.

Ryan Wolter, IT Specialist, facilitated the WEBEX connection.

Attachment - Attendee List

**Budget Hearing:**

Present:

Ginger Galiger  
Vickie Tilstra, Finance Officer  
Duncan Hedges, County Sheriff  
Craig Schroder, Undersheriff  
Jennifer WesStfall, Human Resource Manager

Commissioner Allhands brought the hearing to order at 10:00 AM. Comment: Tilstra Discussion: Commissioner Todd, Commissioner Allhands Call for Public Comment on Budget: None Commissioner Todd asked for update on employee status. Comment: Westfall Discussion: Commissioner Todd, Tilstra Second Call for Public Comment: None Discussion: Tilstra explained that Mills went down due to taxable value, Commissioner Todd, Commissioner Allhands Final call for Public Comment: None Commissioner Todd moved to approve the 2023-2024 Budget as presented. Seconded by Commissioner Nye. Public Comment on motion: None Discussion: None All voted "aye" (3-0)  
Commissioner Allhands closed the hearing at 10:08 AM.

**Discussion and/or Action Items:**

Commissioner Todd moved to approve the 8/15/2023 meeting minutes as presented. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)

Claims: None

Calendars: None

**MCSO Building Repair Estimate:**

Present:

Duncan Hedges, County Sheriff

Craig Schroder, Undersheriff  
David Buchler, County Attorney  
Pam Birkland, Superintendent of Schools

Comment on work needed to “waterproof” the sheriff office: Hedges Discussion: Commissioner Todd  
Tabled till next week for more discussion.

**Virginia City Ranches RID:**

Present:

Pam Birkland, Superintendent of Schools  
David Buchler, County Attorney  
Shelly Burke, Treasurer  
Cody Marxer, GWE/Planning  
Beth Famiglietti, LMLC  
Jana Cooper, TD&H Engineering  
Andy Willet

Public Comment: Buchler, Willet Discussion: Commissioner Allhands, Commissioner Todd

**School Budget and Mills:**

Present:

Pam Birkland, Superintendent of Schools  
Cody Marxer, GWE/Planning  
Beth Famiglietti, LMLC  
Jana Cooper, TD&H Engineering  
Andy Willet  
David Buchler, County Attorney

Comment: Birkland Discussion: Commissioner Allhands, Commissioner Todd

**Commissioner Todd moved to approve the School Budget and Mills as presented by Pam Birkland, School Superintendent. Seconded by Commissioner Nye. Discussion: None All voted “aye” (3-0)**

**Grants:**

Present:

Craig Erickson, Great West Engineering, via video  
Shawna Lutgen, Grant Writer  
David Buchler, County Attorney  
Andy Willet  
Cody Marxer, GWE/Panning  
Beth Famiglietti, LMLC  
Jana Cooper, TD&H Engineering

Comment on MVM Electrical Upgrades and returning CDGB Funds: Erickson Discussion: Commissioner  
Allhands, Commissioner Todd

Comment on TRMCC; the CDGB application for sidewalks and access to facilities: Erickson Discussion: Commissioner Allhands, look at more and discuss at later date

Comment on Second Needs Assessment hearing on 9/7/2023 at 5:30 at the Madison Valley Public Library in Ennis to discuss needs for low and moderate income residence per infrastructure, housing and economic development and another hearing on 9/19/2023 at noon at Ruby Valley Medical Center Meeting Room for CDGB funds: Erickson Discussion: None

Comment on LATCF Funds Request for VC Pace Park Project where the County allotted \$80,000 and has paid out \$40,000. The town is requesting the additional monies: Erickson, Lutgen Discussion: None

**Commissioner Todd moved to approve the Remaining \$40,000 Town of Virginia City Pace Park Playground Equipment Payout under LATCF Funds. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

### **Planning:**

Present:

Cody Marxer, GWE/Planning

Beth Famiglietti, LMLC

Jana Cooper, TD&H Engineering

David Buchler, County Attorney

Andy Willet

Les Gilman

Joshua Bawer, Houser Engineering

Comment on Preliminary Plat of Moonlight Basin West 1 PUD Subdivision: Marxer Call for Public Comment: None Discussion: Commissioner Todd, Commissioner Allhands, Commissioner Nye

**Commissioner Todd moved to approve the Moonlight Basin West 1 Subdivision facts and conditions. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

Comment on Preliminary plat of Yellowstone Mountain Club Big Springs Village Phase 2 Subdivision: Marxer Discussion: Commissioner Todd Call for Public Comment: None

**Commissioner Todd moved to approve the Big Springs Village Phase 2 Subdivision facts and conditions. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

### **Public Health:**

Present:

Les Gilman

Cindy Perdue-Dolla, US Senator Office Rep

Emilie Saylor, Public Health Director

Ben Giles, US FWS

David Allen, US FWS (Helena)

Jim Berkey, The Nature Conservancy

Comment on price for purchase of annual Flu Shots: Saylor Discussion: None

**Commissioner Todd moved to approve the Annual Flu Shot Purchase of \$6982.91 . Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

Comment on construction at the JDL Building: Saylor Discussion: Commissioner Nye, Commissioner Todd  
Commissioner Todd moved to approve the improvements to 401 S Main Street, Sheridan, MT on behalf of  
Public Health contingent upon successful closing tomorrow. Seconded by Commissioner Nye. Discussion:  
None All voted "aye" (3-0)

**Fish and Wildlife Service Conservation Easement:**

Present:

Les Gilman  
Ben Giles, Fish and Wildlife Service Specialist  
David Allen, US FWS, Helena  
Jim Berkey, The Nature Conservancy  
Cindy Perdue-Dolla, US Senator Office Rep

Comment: Berkey, Gilman, Allen, Giles Discussion: Commissioner Todd, Commissioner Allhands,  
Commissioner Nye

**Cooperative Forest Road Agreement:**

Present:

David Buchler, County Attorney  
Duncan Hedges, County Sheriff  
Cindy Perdue-Dolla, US Senator Office Rep

Commissioner Todd moved to approve the Cooperative Forest Road Agreement between Madison County  
and the USDA, Forest Service Beaverhead-Deerlodge National Forest. Seconded by Commissioner Nye.  
Discussion: None All voted "aye" (3-0)

**AG Opinion Request Regarding Statewide Property Tax Levies:**

Present:

David Buchler, County Attorney  
Duncan Hedges, County Sheriff  
Craig Schroder, Undersheriff  
Cindy Perdue-Dolla, US Senator Office Rep

Comment requesting the County look into the AG Opinion: Hedges Discussion to wait for AG decision before  
County takes action: Commissioner Todd

**Madison County Housing/Economic Development Position:**

Present:

Mary Beth, via video  
Jackie H, via video

Comment explaining the position and pay: Mary Beth, Jackie H Discussion: Commissioner Todd, Commissioner  
Allhands Position is budgeted, no approval needed, no further discussion.

**Forest Reserve Fund Certification:**

Present:

Barbara Tymofichur, TRMCC

Kate Hurley, TRMCC

Comment: None Discussion: Commissioner Allhands

**Commissioner Todd moved to approve Certification of Expenditure of CFDA 10.665 Funds, the US Payroll, Schools and Community Self Determination Act. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

**Cooperating Agency Statement of Principles Beaverhead-Deerlodge National Forest Motorized Travel Management Plan:**

Present:

Barbara Tymofichur, TRMCC

Kate Hurley, TRMCC

Jennifer Westfall, Human Resource Manager

**Commissioner Todd moved to approve the Cooperating Agency Statement of Principles between Madison County and the Beaverhead-Deerlodge National Forest Motorized Travel Management Plan. Seconded by Commissioner Nye. Discussion: Commissioner Allhands All voted "aye" (3-0)**

**TRMCC New Position Medication Aide II:**

Present:

Barbara Tymofichur, TRMCC

Kate Hurley, TRMCC

Jennifer Westfall, Human Resource Manager

Comment explaining the Medication Aide II Position job description and benefits of this position: Tymofichur, Hurley Discussion: Commissioner Todd

**Commissioner Todd moved to approve the Creation of the Medication Aide II Position for both County Facilities. Seconded by Commissioner Nye. Discussion: Tymofichur All voted "aye" (3-0)**

**Discussion:**

Present:

Jennifer Westfall, Human Resource Manager

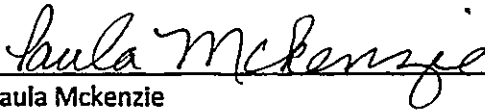
Comment that County received the Statement of Qualification for the Courthouse as was requested in the legal notice in the paper over the past four weeks: Commissioner Todd Duly noted: Commissioner Allhands

**Human Resources: CLOSED SESSION**

Meeting adjourned at 1:24 PM.

**Next Meeting:** The next regular Commissioners meeting will be held on Tuesday September 12, 2023 beginning at 10:00 AM at the Commissioners' Office at the Placer Loop Office Building, Virginia City, Montana.

Minutes taken by:

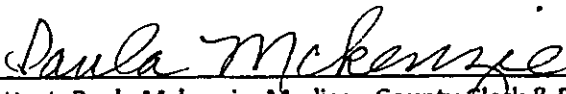


Paula Mckenzie  
Madison County Clerk & Recorder

Date Approved: 9/19/2023



Dan W. Allhands, Chairman  
Board of Madison County Commissioners



Attest: Paula Mckenzie, Madison County Clerk & Recorder



**MADISON COUNTY BOARD OF COMMISSIONERS**

**P.O. BOX 278**

**VIRGINIA CITY, MT 59755**

Commissioners

Dan W. Allhands  
 Ronald E. Nye  
 William A. Todd

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**COMMISSION MEETING**

**VISITOR SIGN-IN SHEET**

DATE: Sept 5, 2023

TOPIC: \_\_\_\_\_

<u>NAME (PLEASE PRINT LEGIBLY)</u>	<u>SIGNATURE</u>	<u>ORGANIZATION OR ADDRESS</u>
Ginger Galiger		Finance
Victoria Tilstra		"
Sen WENTALL		HRE
DW Hedgen		MCSO
Amy Willett		Atty. for Franco (RID)
Cody Maxner		GWE/planning
Beth Familietti		LMCC
JANA COOPER		TIDH Engineering
Joshua Bauer		Houser Engineering
Les Gilman		Gilman & Co. LLC
CHRISTOPHER DASH		US Senator S. Daines
JIM BERKEY		The Nature Conservancy
Ben Gilles		US FWS
David Allen		US FWS (Helena)
Barbara Tymofichuk		TRMCC
Kate Husley		TRMCC