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STATE OF MONTANA MADISON COUNTY  
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Paula McKenzie, CLERK & RECORDER  
Fee:\$ 0.00 BY: *Paula McKenzie*  
To: FILED, ,

**BOARD OF MADISON COUNTY COMMISSIONERS  
SEPTEMBER 12, 2023 MEETING MINUTES**

On Tuesday September 12, 2023 a meeting of the Board of Madison County Commissioners came to order at 10:00 AM at the Commissioner's Office at the Placer Loop Office Building, Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye, Bill Todd and Emily Wilder, Assistant to the Commissioners present. Paula Mckenzie, Clerk and Recorder, was present to take meeting minutes.

Ryan Wolter, IT Specialist, facilitated the WEBEX connection.

Attachment - Attendee List

**A Resolution Adopting Fiscal Year 2023-2024 Budget and Mill Levy Requirements:**

Present:

Vicki Tilstra, Finance Officer  
Chris Dobb, MMGA  
Michael Reeve, Madison Meadows

Comment: Tilstra Discussion: None

**Commissioner Todd moved to approve Resolution 57-2023 A Resolution Adopting Fiscal Year 2023-2024 Budget and Mill Levy Requirements. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

**Discussion and/or Action Items:**

**Commissioner Todd moved to approve the 8/29/2023 meeting minutes with corrections. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

**Summit View Subdivision PH3 lots 3A and Open Space:**

Present:

Chris Dobb, MMGA  
Michael Reeve, Madison Meadows  
Joe Brummell, Director Disaster and Emergency Services

Comment requesting signing the Summit View PH3 boundary adjustment plat: Mckenzie Discussion:  
Commissioner Todd

**Commissioner Todd moved to approve signing the Summit View Subdivision PH3 lots 3A and Open Space mylars. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

**Madison Meadows Contract Signing:**

Present:

Chris Dobb, MMGA

Michael Reeve, Madison Meadows

Joe Brummell, Director Disaster and Emergency Services

Sharon Christenson

David Buchler, County Attorney

Comment: None Discussion: Commissioner Todd

**Commissioner Todd moved to approve signing the Lease Agreement between Madison County and the Madison County Golf Association. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

**Burma Road Emergency Declaration Resolution 56-2023:**

Present:

Joe Brummell, Director Disaster and Emergency Services

Sharon Christenson

David Buchler, County Attorney

Vicki Tilstra, Finance Officer

Comment: Brummell Discussion: None

**Commissioner Todd moved to approve Resolution 56-2023 A Resolution Declaring an Emergency in Madison County. Seconded by Commissioner Nye. Discussion: Tilstra, Commissioner Allhands, Brummell All voted "aye" (3-0)**

**Discussion and/or Action Item:**

**Commissioner Todd moved to accept Cynthia Quirk's resignation from the Madison County Tax Appeal Board. Seconded by Commissioner Nye. Discussion: None All voted "aye" (3-0)**

**Ruby Valley Search and Rescue Roof Repairs and Storage Shed Bid:**

Present:

David Buchler, County Attorney

Vicki Tilstra, Finance Officer

Sharon Christenson

David Welch, RVSAR President

Comment with request to do site work using 501 C3 money: Welch, Buchler Discussion: Commissioner Allhands, Commissioner Todd, Commissioner Nye

No action needed, Commissioners say yes to them using 501 C3 money for dirt work only.

**Ennis Big Sky and Ruby Valley Field - Public Water Supply Well(s) Change Order #1:**

Present:

Sharon Christenson

Vicki Tilstra, Finance Officer  
David Buchler, County Attorney  
Lance Bowser, Airport Group Manager, via video

Comment: Bowser Discussion: Commissioner Allhands, Commissioner Todd  
**Commissioner Todd moved to approve Change Order #1 for the Madison County Airport Public Water Supply Well(s) Project, total amount of \$89,306. Seconded by Commissioner Nye. Discussion: Tilstra, Bowser All voted "aye" (3-0)**  
Comment update on two airports: Bowser Discussion: None

**Safety Inspection Randomization and OSHAA 10:**

Present:  
Sharon Christenson  
Vicki Tilstra, Finance Officer  
David Buchler, County Attorney  
Mike Callahan, Safety

Comment on random site visits for safety inspections: Commissioner Todd, Callahan Discussion:  
Commissioner Todd, Commissioner Allhands, Commissioner Nye

**Ruby Valley Conservation Funds Request:**

Present:  
Sharon Christenson  
Vicki Tilstra, Finance Officer  
David Buchler, County Attorney

Comment seeking financial aid for the Ruby Valley Conservation District to help finance Big Sky Watershed Person and administration of the WHIP Program: Commissioner Allhands Discussion: None  
**Commissioner Todd moved to approve the request from the Ruby Valley Conservation District for a total of \$13,500 for 2023-2024 Fiscal Year. Seconded by Commissioner Nye. Discussion: Tilstra, Commissioner Allhands, Commissioner Todd. All voted "aye" (3-0)**

**Discussion and/or Action Items:**

Present:  
Sharon Christenson

**Commissioner Todd moved to accept the Resignation of Elysse Conklin from the Mental Health Local Advisory Council and advertise for her replacement. Seconded by Commissioner Nye. Discussion: None. All voted "aye" (3-0)**

Comment on hanging the New 2023 Precinct and Commissioner District maps in the Administrative Office Building lobby: Mckenzie Discussion: Commissioner Todd

**Commissioner Todd moved to accept the Resignation of Judy Weitzel from the Mental Health Local Advisory Council and advertise for her replacement. Seconded by Commissioner Nye. Discussion: None. All voted "aye" (3-0)**

**Grants:**

Present:

Sharon Christenson

Craig Erickson, Great West Engineering, via video

Shawna Lutgen, Grant Writer

Comment to update on MVM, no new news: Erickson Discussion: None

Comment to update on TRMCC access to center and request to approve Resolution and Application for Certification: Erickson Discussion: None

**Commissioner Todd moved to approve the Madison County CDBG Certification for Application. Seconded by Commissioner Nye. Discussion: None. All voted "aye" (3-0)**

**Commissioner Todd moved to approve Resolution 58-2023 A Resolution of the Madison County Board of Commissioners Authorizing the Submission of a Community Development Block Grant Application (CDBG) to the Montana Department of Commerce for the Tobacco Root Mountains Care Center Renovation Project. Seconded by Commissioner Nye. Discussion: None. All voted "aye" (3-0)**

Comment on second Needs Assessment hearing and mentioned final public hearing set for 9/19/2023 at noon at the RVMC meeting room and talk about Madison St between the Medical Center and the Nursing Home: Erickson Discussion: None

Comment on Sheridan Water Project and request to sign Memorandum of Agreement: Lutgen Discussion: Commissioner Todd

**Commissioner Todd moved to approve the Madison County/Sheridan MOU for the Sheridan Water Project. Seconded by Commissioner Nye. Discussion: None. All voted "aye" (3-0)**

**Commissioner Todd moved to approve the ARPA Water & Sewer Infrastructure Grant Program COVID-19 Health Regulations Certification Form. Seconded by Commissioner Nye. Discussion: None. All voted "aye" (3-0)**

Comment on Town of Sheridan signing MOU tomorrow: Erickson Discussion: Lutgen

**Amended Plat for Cowboy Heaven PJ 3A:**

Present:

Sharon Christenson

Brett Schriock, IT

Cody Marxer, Great West Engineering, via video

Comment that this has been Cancelled and Continued: Marxer Discussion: None

**Discussion and/or Action Items:**

Present:

Sharon Christenson

Brett Schriock, IT

Calendars: October 4, 2023 Gallatin/Madison joint meeting: Commissioner Todd, Commissioner Allhands  
Comment on Madison Ave: Christenson Discussion: Commissioner Todd

**Beaverhead Animal Shelter Discussion and/or Action Item:**

Present:

Sharon Christenson

Brett Schriock, IT

Carmin Hill, Clerk of Court

David Buchler, County Attorney

Commissioner Allhands asks if any Beaverhead Animal Shelter representatives are in attendance: no response  
Discussion on Madison County donating to the Animal Shelter: Commissioner Allhands, Commissioner Todd,  
Commissioner Nye, Buchler

**Discussion:**

Comment on recycling: Christenson Discussion: Commissioner Allhands, Commissioner Todd

**Courthouse Security Discussion and/or Action Items:**

Present:

Sharon Christenson

Brett Schriock, IT

Carmin Hill, Clerk of Court

David Buchler, County Attorney

Kyle with Pine Cove Consulting, via video

Michael with Verkada, via video

Comment on security measures at the Courthouse with a video demonstration: Buchler, Schriock, Kyle,  
Michael Discussion: Commissioner Allhands, Hill, Buchler, Schriock, Commissioner Todd

**Human Resources: Part Time Benefit Rates – Closed Session**

Meeting adjourned at 12:38

**Next Meeting:** The next regular Commissioners meeting will be held on Tuesday September 19, 2023  
beginning at 10:00 AM at the Commissioners' Office at the Placer Loop Office Building, Virginia City, Montana.

Minutes taken by:

Paula Mckenzie

Paula Mckenzie  
Madison County Clerk & Recorder

Date Approved: 9-19-23

Dan W. Allhands

Dan W. Allhands, Chairman  
Board of Madison County Commissioners

Paula Mckenzie  
Attest: Paula Mckenzie, Madison County Clerk & Recorder



