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STATE OF MONTANA MADISON COUNTY
Recorded 11/15/2023 11:00 AM KOI: MINUTES
Paula McKenzie, CLERK & RECORDER
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MADISON COUNTY PLANNING BOARD

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MADISON COUNTY PLANNING BOARD MEETING

MEETING MINUTES

September 25, 2023

Thompson Hickman Library

Virginia City, MT

1. **Call to Order:** 6:00 p.m. by President Laurie Schmidt.

2. **Roll Call:**

Members Present: Laurie Schmidt, Pat Bradley, Tamara Millican-Wood, Rita Owens, Steven Janzen.

Members Virtual: John Stowe.

Members Absent: Darlene Tussing, Betsey Weltner, Pat Jacobs.

Staff Present: Paula McKenzie (Clerk and Recorder), Ryan Wolter (IT) and Cody Marxer (G.W. Engineering) and Ed Arikat (Planning Director)

Others Present: Liz Mannarino (The Madisonian).

Others Virtual: Beth Famiglietti (MB MT Acquisition).

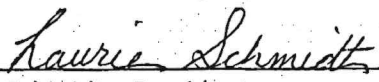
3. **Opportunity for Public Comment for Items not on the Agenda:** None

4. **President's Comments:** Schmidt welcomed the new Planning Director, Ed Arikat. Arikat introduced himself with a quick background. Schmidt mentioned we have a new Conservation District Member, Don Malovich. Schmidt gave a briefing on the Public Board Training by Dan Clark that was attended and then handed out folders on same. Millican-Wood commented that this training would be good to attend each year.

5. **Statement of Conflict of Interest/Ex-Parte Communications:** None

6. **Minutes:** No approval due to no quorum and no comments on corrections or discussion.

7. **August 2023 Monthly Report:** Schmidt stated that Katie Miller and Narciso Lansdown were hired as Planner 1's. Arikat commented on when they would each start at the County. Schmidt announced that Michelle Schriock was promoted to Planner Tech and that they will need to advertise for a Planning Clerk position.
8. **Unfinished Business:**
- a. Growth Policy - Marxer gave an update on a CDGB Grant Application through commerce with a deadline of November 1, 2023.
 - b. Joint Meeting with Commissioners and County Attorney – Marxer updated that Karen Alley plans to give her class on new laws on October 19 in the afternoon, open to all.
 - c. Subdivision Regulations/Legislative Changes – Marxer stated that the County Attorney, David Buchler suggests putting together a template to start with to be modified as needed. Marxer will provide a draft to start with, using MACO's model to be tweaked to suit Madison County. The format of the document was discussed. Bradley asked if the model subdivision regulations apply to all counties in the state. Marxer explained that that is the goal. Marxer mentioned the Twin Bridges planning document should come to the planning board in November.
 - d. Budget – Schmidt asked if salaries were modified in the new budget. That will need to be looked into.
 - e. Bylaws – Schmidt started a discussion on possible Commissioner changes to the Bylaws, perhaps on Thursday the 19th. Millican-Wood suggested getting on the Commissioners Agenda for the following Tuesday to discuss with Commissioners if they do not attend the session. Bradley mentioned an interesting discussion by the Commissioners at their 5/30 meeting about the Planning Board Bylaws if anyone wanted to go online to listen. Wolter explained he could send the video link to the meeting. All said yes, please send the link. Schmidt/Wolter explained why the meetings are now required to be available online, written minutes are still required for the legal record.
9. **New Business:** None
10. **Board Functioning:** Schmidt discussed the map and how it still needs to be re-done and went over the planning board representatives for each area. Board Membership has many vacancies that need to be filled. All discussed vacancies and how hard it is to get a quorum and what steps can be taken to recruit and should the number of planning board members be changed. A discussion item for the Commissioners.
11. **Planning Board Member Reports:** Bradley mentioned Twin Bridges is starting their Growth Policy work. Janzen brought up a brief discussion on VRBO's, pro's and con's, and do we regulate?
12. **Board Discussion of Next Month's Agenda Items:** Joint meeting, Sub Reg's/Legislative Changes Training, GP CDBG Grant.
13. **Adjournment:** Meeting adjourned at 6:45 p.m.


Laurie Schmidt – President


Paula McKenzie – Clerk and Recorder